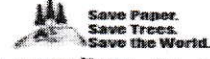




भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA



टेलिफैक्स
Telefax +91-135-2744064, 2743331
वेबसाइट
Website www.surveyofindia.gov.in
ई-मेल
E-Mail jcm.ws.soi@gov.in



भारत के महासर्वेक्षक का कार्यालय
Office of the Surveyor General of India
हाथीबडकला एस्टेट, डाक बक्स सं. 37
Hathibarkala Estate, Post Box No. 37
देहरादून - 248 001 (उत्तराखण्ड), भारत
DEHRADUN - 248 001 (UTTARAKHAND), INDIA

No.J-1596 /709-Welfare

Dated: 24 September, 2020

To.

The Addl. SGs : Specialized Zone, Dehradun/ Northern Zone, Chandigarh / Eastern Zone, Kolkata / Western Zone, Jaipur/ Southern Zone, Bangalore/ Central Zone, Jabalpur / North-Eastern Zone, Shillong /Indian Institute of Surveying & Mapping, Hyderabad / Printing Zone, Hyderabad .

The Directors: Maharashtra & Goa GD/Rajasthan GDC/Andhra Pradesh & Telangana, GDC/East Uttar Pradesh GDC / Madhya Pradesh GDC/West UP & Uttarakhand GDC/Punjab, Chandigarh & Haryana GDC/Jammu & Kashmir GDC/Himachal Pradesh GDC/Assam & Nagaland GDC/Meghalaya & Arunachal Pradesh GDC / Tripura, Manipur & Mizoram GDC/BiharGDC/ West Bengal & Sikkim GDC / Orissa GDC / Jharkhand GDC/ Chhattisgarh GDC/ Gujarat, Daman & Diu GDC / Karnataka GDC/ Tamilnadu, Pondicherry and Andaman & Nicobar Islands GDC / Kerala & Lakshadweep GDC /Survey (Air) and Delhi GD / Geographical Informatics System & Remote Sensing Directorate / National Geo-spatial Data Centre/ Geodetic & Research Branch /MA&DC (B&P)/National Spatial Data Infrastructure/International Boundary Directorate/ Digital Mapping Centre / Eastern Printing Group/Southern Printing Group/Western Printing Group./E&A.O. (Admn.), SGO.

Sub.: Swachhata Action Plan 2020-21.

Govt. of India, Ministry of Jal Shakti, Department of Drinking Water and Sanitation O.M File no. 5/10/2016-O/o Secy (DWS) dated 17.09.2020 trailing by DST by Email dated 18.09.2020 wherein it has been asked to formulate Swachhta Action Plan for 2020-21 in Survey of India.

In this context, it is requested to ensure that the following formulate Swachhata Action Plan for 2020-21 month wise activities or guidelines for all the Zones/GDCs/Printing Groups/Centre's of Survey of India:-

Detailed Month wise activities in addition to regular Day to Day cleaning.

Month	Ensure Cleanliness of:-
September, 2020	Washrooms. Almirahs, Racks etc.
October, 2020	Office campus. Computers, Printers & Scanners etc.
November, 2020	Working area of office i.e. Rooms, Chambers, Sections etc.
December, 2020	Cleaning of Canteen and plantation of plants/saplings.
January, 2021	Govt. Vehicles. Cleaning of Car/ Two-wheeler Parking.
February, 2021	Cleaning of MT Section. Cleaning of Generator room.
March, 2021	Cleaning of Roads up to at least 100 m outside gate.

In addition to above all the offices are encouraged to carry out any other cleanliness activity as per requirement and it is also requested to upload the same on the SAP Portal (<https://swachhataactionplan.gov.in/swachhta/ministry/users/login>).


24.09.2020

(MOHAN RAM)
Superintending Surveyor,
Assistant Surveyor General
For Surveyor General of India

Copy to: The Secretary to Govt. of India, Ministry of Science and Technology, (Deptt. of Science & Technology), Technology Bhavan, New Mehrauli Road, New Delhi –for information, w.r.t.their email dated 18.09.2020, please. (Kind Attn. Shri J.Venkataraman,US (SMP) DST.