



भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA



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No. T- 1382 /1046-NA1/Coll.34



भारत के महासर्वेक्षक का कार्यालय
Office of the Surveyor General of India
हाथीबड़कला एस्टेट, डाक बक्स सं. 37
Hathibarkala Estate, Post Box No. 37
देहरादून - 248 001 (उत्तराखण्ड), भारत
DEHRADUN - 248 001 (UTTARAKHAND), INDIA
Dated: 16-05-2019

To

The Director General of Archives,
Govt. of India, Ministry of Culture,
National Archives of India, Janpath, New Delhi 110001.
(E-mail: archives@nic.in, Fax No.: 011-23384127, Tel. No.: 011-23388557)
(Kind Attention: Shri Syed Farid Ahmad, Deputy Director of Archives)

Sub.: Nomination of Records Officer – Reg.

Ref.: (i) F.No.16-1/20019-R.M., Dated: 25-03-2019.

Sir,

In response to your above referred letter, Shri S.K. Mehta, Officer Surveyor, Surveyor General Office is, here by, nominated as Records Officer for Survey of India in pursuance of the statutory requirements of Section 5(1) of the public Records Act, 1993 read with Rule 3 of the Public Records Rules, 1997 whose requisite details as requested by you are given below :-

- | | | |
|----------------------------|---|--|
| 1. Name of Records Officer | : | S.K. MEHTA |
| 2. Designation | : | OFFICER SURVEYOR |
| 3. Date of Nomination | : | |
| 4. Complete Address | : | |
| (a) Postal Address | : | O/o Surveyor General of India,
Post Box No.37,
Survey of India, Hathibarkala Estate,
Dehradun-248001(Uttarakhand)(India). |
| (b) Phone No. | : | - |
| (c) Fax No. | : | 0135-2743331, 2744064 |
| (d) E-mail ID | : | sgo.technical soi@gov.in |

(Pankaj Mishra),
Deputy Director,
Deputy Surveyor General(Tech.)
For Surveyor General of India

Copy to :

- (1) The Secretary, Department of Science & Technology, Ministry of Science & Technology, New Delhi for information, please with reference to e-mail of DST dated:11-04-2019.
- (2) Addl.S.G.s : IISM / NZ / SZ / EZ / WZ / CZ / NEZ / Specialized Zone / Printing Zone with request to issue necessary instructions to the Offices under your jurisdiction to maintain their records properly with ease of reference as per the Public Records Act, 1993 and Public Record Rules, 1997 and provide necessary information on PRIORITY to the RECORDS OFFICER, office of the Surveyor General of India as and when asked for.
- (3) Addl. SG(HQ) &DSG(HR) / DSG(Vig.) / DAF / DSG(Adm.) / DSG(PP) &ASG / DSG(PG&I/C GISTIC) / Director, IBD for information, please.
- (4) Technical Secretary / I/c Work Study & JCM / I/c BVW(SGO)
- (5) Shri S.K. Mehta, Officer Surveyor, APO(Record & Library), SGO, for information & necessary action as per the provisions of Public Records Act, 1993 and Public Record Rules, 1997 and the directions of Surveyor General of India as well as the Director General of National Archives of India.
- (6) E&AO(A)/ E&AO(B)/ E&AO(C) ASO/AD(OL) for information and necessary action.
- (7) Survey of India Website Admin. for uploading this letter.