



# भारतीय सर्वेक्षण विभाग SURVEY OF INDIA



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भौगोलिक सूचना पद्धति और सुदूर संवेदन निदेशालय  
GIS & REMOTE SENSING DIRECTORATE  
उप्पल, हैदराबाद -500 039 (आ.प्र.)  
UPPAL, HYDERABAD – 500 039 (A.P.)

सं./No.भं/S - 428 /15-K (General)

दिनांक / Date: 13-02-2015.

To

**SUB : QUOTATION FOR INK CARTRIDGE FOR HP DESIGN JET T7100 AO SIZE PLOTTER.**

Dear Sir,

We are interested to buy Ink Cartridge for HP Designjet T7100 AO size Plotter as per specification given below. You are, therefore, requested to quote your lowest rates.

SL. No.	Cartridge Name	Code	Capacity	Per unit
1	C- Cyan	CM 994 A	400 ml	
2	M -Magenta	CM 993 A	400 ml	
3	Y -Yellow	CM 992 A	400 ml	
6	G -Gray	CM 995 A	225 ml	
5	MK -Matte Black	CN 072 A	775 ml	
6	DG -Dark Gray	CM 990 S	225 ml	

**Quantity required** : Approximately 1 sets of ink cartridge. The quantity is purely tentative.

Reduction or increase in quantity to procure will be at the discretion of the indenter.

**3. Date and time of tender submission** : Quotation should reach to the address by 1500 hrs on 24.02.2015. The quotation will be opened on **24.02.2015** at **1530 hrs**. The envelopes containing quotation must inscribe with “**Quotation for Ink Cartridge HP T7100 Designjet plotter, Due on 24.02.2015**”.

**4. Submission of the tender :**

- Quotation should be submitted under **Sealed Cover** only mentioning the **Quotation letter No., date and item quoted for**.
- All quotations should be addressed to the Director, GIS & RS Directorate, Survey of India, Uppal, Hyderabad – 500 039, (Telangana) and **NOT BY NAME AND NOT TO ANY OTHER ADDRESS**.
- No correction or over writing in the quotation will be accepted.

- (iv) PAN & TAN Numbers are to be clearly mentioned in the quotation.
- (v) It is to clearly mention, whether the quoted rate is inclusive or exclusive of taxes. If the rate is exclusive of taxes, then details and nature of the taxes and the total cost of item quoted should be specified. Tax exemption, if any, certificate to be attached along with the quotation.
- (vi) Rates should be quoted per unit and category wise of cartridge. Quantity of the cartridge indented to be procured may increase or decrease.

5. **Validity of Rates** : The price quoted should be valid by 30.08.2015.

6. **EMD and Security Money** :

- (i) Rs.2,000 (Rupees Two thousand only) as earnest money to be deposited in the shape of Bank Draft in favour of **DDO, GIS&RS Directorate, Survey of India, Uppal, Hyderabad – 500039.**
- (ii) 10% Security money to be deposited by the successful tenderers only either in cash or in Bank Draft drawn in favour of **DDO, GIS&RS Directorate, Survey of India, Uppal, Hyderabad.**

7. (i) Supply Order will be placed on the approved firms only when all the terms and conditions have been fulfilled by the tenderer. Income and Sales Tax clearance Certificates will have to be furnished before the Supply Order is executed / complied with.
- (ii) Payments will normally be made within 60 days from the date of acceptance of stores by the procurement Board. In case any supplier desires for the Cash Payment, they must specify their terms categorically in the tender form, so as to arrange payment on proforma invoice, if possible.
- (iii) All stores as will be indented are to be delivered free of cost at our office address as follows:-

Director,  
GIS & R S Directorate,  
Survey of India,  
Uppal, Hyderabad – 500 039.

Sd/-  
(AJAY SINGH)  
Officer Surveyor/  
Asst. Store Officer,  
For Director, GIS & RS DTE.,