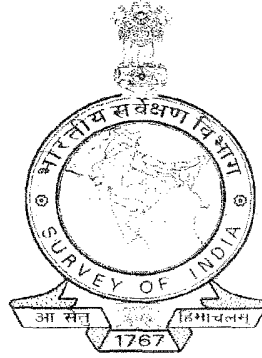


SURVEY OF INDIA



TENDER DOCUMENT FOR HIRING OF VEHICLES FOR FIELD DUTIES OF SURVEY OF INDIA (IN ALONG BORDER OF NEPAL WITH U.P & BIHAR STATES OF INDIA)

TENDER NO. 01/16-H (INB) Dated 19 October, 2015

PRICE : Rs. 200/- + VAT as applicable

TO BE SUBMITTED BY : 10 NOVEMBER, 2015 (11:00 Hrs.)


(D. B. RANA)

S.S. Chairman Purchase Board


(TAHIR MUSTAFA)

Major, Member Ist


19.10.15

(HARISH MITTER)
O.S., Member IInd


19/10/15

(SHANTI PRASAD)
O.S., Member IIIrd



(SATYENDRA SINGH)
S.A. Member Secretary


TENDER FOR HIRING OF VEHICLE
ON CONTRACT BASIS

The Director, UK & WEST UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand), invites Sealed tender, on the prescribed Performa for hiring of vehicles with driver for field duties of Survey of India as per the details furnished below: -


1.0 PARTICULARS OF THE TENDER

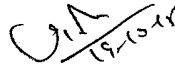
- (a) Designation and address of the authority inviting tender : **The Director**
UK & West UP GDC
Survey of India,
17, E.C. Road, Dehradun – 248 001
UTTARAKHAND
- (b) Type and number of vehicles required : Mahindra Commander, Bolero, Utility with Driver. (Diesel Vehicles only)

- 10 Nos.
{ [No. of vehicles may be increased or decreased depending upon actual requirement of field work] }
- (c) Year of Manufacture : 2011 onwards.
- (d) Min. km run per liter of fuel : Not less than 10 km/ltr. in plain areas & 08 km/ltr in hilly areas
- (e) Condition of the vehicle : Vehicles offered for hire should be in roadworthy condition particularly in respect of (a) Engine (b) Body (c) Paint (d) Upholstery (e) Tyres etc.
- (f) Office in respect of which the vehicles hired : **The Director,**
UK & West UP GDC
Survey of India,
17, E.C. Road, Dehradun – 248 001
UTTARAKHAND
- (g) Approximate period of hiring of vehicles : up to 7 months (may be increased or decreased depending upon actual requirement of field work)
- (h) Availability of vehicle : Vehicles will be deployed in the field irrespective of day / night weather conditions. Drivers along with Vehicle will have to stay in the field mandatorily till the completion of field work.
- (i) Area of field duty : Working area would be along **Border of Nepal** within **U.P. & Bihar States of India** (Vehicle may run in other states also Depending upon the requirement)
- (j) Last Date and Time of receiving tenders : **10 November, 2015 (1100 Hrs.)**
- (k) Date and Time of opening the tenders : **10 November, 2015 (1500 Hrs.)**
- (l) Total No. of pages of tender document : 08


(D. B. RANA)
S.S. Chairman Purchase Board


(FAHIR MUSTAFA)
Major, Member Ist

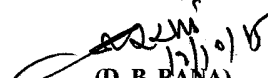

(HARISH MITTER)
O.S., Member IInd


(SHANTI PRASAD)
O.S., Member IIIrd


(SATYENDRA SINGH)
S.A. Member Secretary


2.0 **OTHER TERMS AND CONDITIONS :**

- (i) The tender should be submitted as per the Annexure 'A' in a sealed envelope superscribed as **"Tender for Hiring of Vehicles"**.
- (ii) Tender duly signed by the tenderer must be addressed to **"The Director, UK & West UP GDC , Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand)"** and not to any individual by name and should be dropped in the Tender Box kept in the office of UK & West UP GDC , Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) by 1400 (hrs) 09-11-2015, if submitted by hand. Each page of the tender must be signed by the tenderer.
- (iii) The Director, UK & West UP GDC , Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) shall not be responsible for any postal delay or non-receipt of tender by due date and time for any reason whatsoever. If the due date of receipt/opening of Tenders falls on Holidays the tenders shall be received /opened on the next working day at the same time as specified.
- (iv) Rates must be quoted only for Mahindra Commander, Bolero & Utility.
- (v) Vehicles should be **Diesel version** only.
- (vi) The vehicles offered for hire should have necessary RTO clearance and should be registered as Commercial Vehicle and The Director, UK & West UP GDC , Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) will not be responsible for any RTO regulatory matters relating to the registration of vehicles.
- (vii) The rates quoted should be firm & final till completion of the contract period. **Hiring charges must be inclusive of cost of repairs, Service Tax/Any other tax livable by the State Government(s)/Toll taxes/Check post fee, Inter State move expenditure and driver's pay and allowances i/c his stay etc. Only POL will be born by the Director. UK & West UP GDC.**
- (viii) Successful tenderer shall ensure that sufficient cash is available with the drivers all the times to meet essential contingent expenditure and urgent repairs.
- (ix) In the event of any accident or damages while the hired vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of any nature connected with the accident/damages. The tenderer himself will be fully and exclusively responsible for any damage to the vehicle(s) or any injury to driver or any other person in his employment including any third party claims. However, if damage or loss is incurred to Survey of India and/or its employees as a result of any accident or any other reason involving failure of vehicle(s)/driver, the tenderer shall reimburse the same on demand and without any demur, the compensation/damages.
- (x) Survey of India shall not be responsible for any claim that arises due to damages /injuries, pilferage to the tenderer's vehicle(s)/property under any circumstances while the vehicle(s) is/are engaged on Survey of India duty.
- (xi) Vehicles must have valid registration certificate (Photocopy must be attached with the tender.)
- (xii) Vehicles must have valid comprehensive insurance policy. (Photocopy must be attached with the tender.)
- (xiii) Vehicles must have necessary permit for driving the vehicles in areas of field duty (Photocopy must be attached with the tender.)
- (xiv) The drivers of vehicle must have valid driving licences for both plain & hilly areas (Photocopy must be attached with the tender.)


(D. B. RANA)
S.S. Chairman Purchase Board



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O.S., Member IIIrd


(SATYENDRA SINGH)
S.A. Member Secretary

- (xv) Vehicles must have valid fitness throughout the field work. (Photocopy must be attached with the tender.)
- (xvi) Repairs of the vehicle(s) to be carried out by the contractor immediately during the period of hire.
- (xvii) In case of major breakdown of any vehicle the replacement of the same must be provided by the contractor within 24 hours of such breakdown, failing which Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) shall have the right to hire any other vehicle(s) against breakdown of vehicle(s) at the expense of the tenderer and the tenderer will be liable to pay further such sum as will be sufficient to meet the difference of cost between the rate tendered and that at which the hiring is actually made if it is higher.
- (xviii) Earnest money amounting to **Rs 50,000 (Rs Fifty Thousand only)** in the shape of A/c payee Demand Draft/Fixed Deposit Receipt from a **Schedule Bank** in favour of the **"Senior Accounts Officer, CP & AO, 17 E. C. Road, Dehradun"** payable at **Dehradun** should be furnished along with the tender. Tenders received without the Earnest Money Deposit will be summarily rejected.
- (xix) Security deposit **Rs 5,00,000.00 (Rupees Five Lakhs)** only in the shape of Bank Guarantee/ Fixed Deposit Receipt from a Schedule Bank in favour of **"Senior Accounts Officer, CP & AO, 17 E. C. Road, Dehradun"** payable at Dehradun is to be submitted by the successful tenderer.
- (xx) If the successful tenderer fails to furnish the Security deposit, the whole earnest money shall be forfeited without any reference to the tenderer.
- (xxi) Earnest money of all unsuccessful tenderers will be returned within 30 days of the award of Contract for Hiring of Vehicles.
- (xxii) The tenderer should furnish a certificate to the effect that **"All the Terms and Conditions of the tender document have been understood by him and he is ready to abide by the same without any variation"**.
- (xxiii) The "Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand)" reserves the right to reject any or all tenders without assigning any reason.
- (xxiv) **Photocopy of the Latest Income Tax clearance should be submitted along with tender.**
- (xxv) Photocopy of Registration of Service Tax should be enclosed.
- (xxvi) In case of payment of hiring charges is to be made for a period less than one month, the payment will be made on pro-rata basis for no. of days, vehicle is used.
- (xxvii) In case of minimum average run per litre of fuel as specified under (d) of particulars of the tender is not achieved by any vehicle, the extra cost of fuel consumed by the vehicle on the basis of actual km run per litre of fuel will be deducted.
- (xxviii) Non-pollution certificate from concerned authority is to be submitted alongwith tender and it will be the responsibility of the tenderer for obtaining subsequent pollution certificate during the period of hiring.
- (xxix) Payment will be made to the successful tenderer by The Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) on monthly basis only after successful completion of field duties for that period.
- (xxx) All vehicles offered for hire shall be placed at the disposal of the Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand). Any legal dispute arising out of non-observance of any Term & Condition, as stipulated in this tender document by either party will be settled with "Additional Surveyor General, North Zone, Survey of India, Chandigarh (Punjab)" & "the Tenderer" only.


(D. B. RANA)
S.S. Chairman Purchase Board


(TAHIR MUSTAFA)
Major, Member Ist


(HARISH MITTER)
O.S., Member IInd

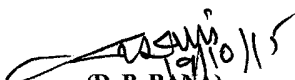

(SHANTI PRASAD)
O.S., Member IIIrd


(SATYENDRA SINGH)
S.A. Member Secretary

- (xxxi) The log books of the vehicle are to be maintained by the driver. It shall be his responsibility to get the log book signed by the officer using the vehicle. Monthly statement is to be prepared for payment at the end of the month. After the expiry of hired period the log book duly signed shall be deposited with The Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand).
- (xxxii) The number of vehicles demanded by the Survey of India should be supplied at once on the specified date.
- (xxxiii) An agreement (Annexure B) as per the enclosed format will have to be executed by successful tenderer at his own expenses.
- (xxxiv) The following documents or photocopies thereof will have to be invariably submitted by the successful contractor at the time of signing the agreement with the Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand).
- Registration Certificates of Vehicles
 - Valid Comprehensive Insurance cover policy in r/o each vehicle.
 - Road Permit for plying the vehicles in the Area of field duty of the Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand).
 - Valid Driving License of the drivers of the vehicles.
 - Non-pollution certificates for the vehicles from the Govt. Approved Agency.
 - Purchase details of the vehicles.
 - Valid fitness certificate of the vehicle
 - Photocopy of Income Tax return of last two years.

Tender document is to be downloaded by the intending tenderer from Survey of India Web Site www.surveyofindia.gov.in. They have to pay the cost of tender document in the form of DD/pay order in favour of "Senior Accounts Officer, CP & AO, 17 E. C. Road, Dehradun" – 248 001 for Rs. 200/- (Rupees Two Hundred only) + VAT as applicable at the time of submission of tender, failing which their tender will not be considered.

(Dr. S. K. Singh)
Director
UK & West UP GDC
Survey of India, Dehradun


(D. B. RANA)
S.S. Chairman Purchase Board


(TAHIR MUSTAFA)
Major, Member Ist


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(SATYENDRA SINGH)
S.A. Member Secretary

TENDER
FOR VEHICLES HIRED ON REGULAR MONTHLY BASIS FOR
FIELD DUTIES

Sl. No.	Description Goods (Type of Vehicle)	Specifications	Qty.	Unit	QUOTED UNIT RATE in Rs. (FIXED MONTHLY CHARGES EXCLUSIVE OF DIESEL, LUBRICANTS)	Total Amount	
						In Figures	In Words
1.	Mahindra Commander, Bolero, Utility	-	?	Nos.			
TOTAL							
Service Tax (if applicable)							

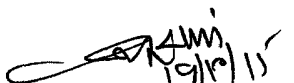
Gross Total Cost: Rs.

It is certified that all the terms and conditions of Tender No..... dated2015 have been understood by me/us and I/we am/ are ready to accept the same without any variation.

We agree to supply the above vehicles in accordance with the technical specifications for a total contract price of Rs. (amount in figures)(Rs. amount in words) within the period specified in the Invitation for tender.


We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier


 (D. B. RANA)
 S.S. Chairman Purchase Board


 (TAHIR MUSTAFA)
 Major, Member Ist


 (HARISH MITTER)
 O.S., Member IInd


 (SHANTI PRASAD)
 O.S., Member IIIrd

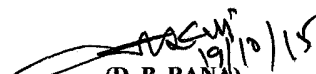

 (SATYENDRA SINGH)
 S.A. Member Secretary


SPECIMEN AGREEMENT

(Agreement to be executed on Non-judicial Court Stamp of Rs.100/- value)

An agreement made this day of BETWEEN
..... (hereinafter called the contractor which expression shall include his legal representatives) of the one part and the President of India (hereinafter called the Government) of the other part and HEREBY the contractor agrees to supply the Vehicles on hire to the Director, UK & West UP GDC , Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) (hereinafter called The Director UK & West UP GDC) as per the details given below and on the terms and conditions hereinafter mentioned viz. :-

- (a) that this Contract shall remain valid for a period of six month w.e.f. initially and if the services are found satisfactory the same may be extended for another months.
- (b) that the vehicle(s) with driver(s) are to be placed under disposal of Director, UK & West UP GDC on Exclusive of Diesel, Lubricants' cost from the Contractors' site to the site decided by the Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand).
- (c) that the vehicles offered for hire will be in good running condition.
- (d) that the date fixed for placing the vehicle(s) on hire as mentioned above.
- (e) that in case of any major breakdown of any vehicle the replacement of the same must be provided by the Contractor within 24 hours of such breakdown failing which Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) shall have the right to hire any other vehicle(s) against breakdown of vehicle(s) at the expense of the Contractor and the Contractor will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made, should the same be higher.
- (f) that in the event of any accident or damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with the accident/damages. The contractor himself will be fully and exclusively responsible for any damage of vehicle(s) or any injury to driver or any other person in employment of contractor including any third party claims. However, if damage or loss is incurred by Survey of India and/or its employees, as a result of any accident or any other reason involving failure of vehicle(s)/driver, sustain any damage, contractor shall reimburse on demand and without any demur the compensation/damages.
- (g) That Survey of India shall not be responsible for any claim that arises due to injuries to the contractor, damages to/pilferage of his vehicle(s)/property under any circumstances while the vehicle(s) is engaged on Survey of India duty.
- (h) that the Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) shall have the full powers to reject the vehicle(s) which to the true intent and meaning is/are not in accordance with the requirement as per tender document No..... dt..... related to the hiring of vehicle(s) in question.
- (i) that the Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun – 248 001 (Uttarakhand) reserves the right to terminate this contract by giving notice of one week in advance if the services of the contractor are found not satisfactory, during the period of the contract.


(D. B. RANA)
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O.S., Member IIIrd


(SATYENDRA SINGH)
S.A. Member Secretary

- (j) to enter into parallel contract for similar services with other agencies/person whenever it is found necessary.
- (k) that the contractor will be wholly responsible for the execution of this contract in all respects in accordance with the conditions of this contract and shall not assign or sub-let the same to another contractor.
- (l) if the contractor becomes insolvent or he or his Agent offers any bribe in connection with the contract or the contractor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun - 248 001 (Uttarakhand) may on behalf of the Government terminate the contract and forfeit the said security deposit and recover from the contractor any loss suffered by the Government on account of the contract being terminated.
- (m) If any dispute or difference shall arise involving this contract the settlement of which has not herein before been provided for, the same shall be referred to the arbitration of the Surveyor General of India **OR** if he is unable or unwilling to act as arbitrator, to the arbitration of any person nominated by him in writing, and the decision of such arbitrator shall be final and binding on the parties to this contract. The contract shall be deemed to have been concluded in Dehradun for all purpose and therefore Dehradun court will have exclusive jurisdiction to determine any unresolved dispute with respect to this contract.
- (n) The following documents or photocopies thereof are attached herewith.
1. Details of vehicles e.g. Registration No.
 2. Valid Comprehensive Insurance cover policy in respect of each vehicle.
 3. Valid Registration Certificate of Vehicles.
 4. Valid fitness of vehicle.
 5. Road Permit for plying the vehicles in the area of field duty.
 6. Valid Driving License of the drivers of the vehicles
 7. Non-pollution certificates for the vehicles from the Govt. Approved Agency.
 8. Purchase details of the vehicles.
 9. Photocopy of Income Tax return of last two years.

Signed by the said contractor

In the presence of;

Ist Witness:

Address:

2nd Witness:

Address:

Signed by the said Director, UK & West UP GDC, Survey of India, 17, E.C. Road, Dehradun - 248 001 (Uttarakhand)

or any person nominated by him for and on behalf of the President of India


In the presence of;

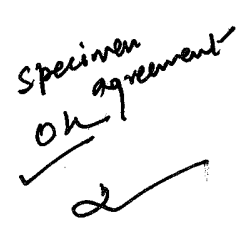
Ist Witness:

Address:

2nd Witness:

Address


(D. B. RANA)
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Specimen agreement

(TAHIR MUSTAFA)
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