

**TO BE SUBMITTED BY
30.11.2015**

भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA



**TENDER DOCUMENT
FOR
HIRING OF VEHICLES FOR FIELD DUTIES
OF
SURVEY OF INDIA**

TENDER No. : 01/2015 Dated 16.10.2015

Price :Rs.50/-
(Non refundable)

**SURVEY OF INDIA
DEPARTMENT OF SCIENCE AND TECHNOLOGY
GOVERNMENT OF INDIA**

**TENDER DOCUMENT FOR HIRING OF VEHICLES FOR FIELD DUTY OF
SURVEY OF INDIA**

Director, Chhattisgarh Geo- Spatial Data Centre, Survey of India, Raipur invites sealed tender on prescribed proforma for hiring of vehicles with driver for field duties of survey of India as per details furnished below:-

1.0 PARTICULARS OF THE TENDER

- (a) Designation and address of the authority inviting tender : Director Chhattisgarh Geo- Spatial Data Centre, Survey of India, Reena Apartment, Pachpedi Naka, Dhamtari Road, Raipur.
- (b) Tender Number : 01/2015 dated 16.10.2015
- (c) Type and number of vehicles required With Driver (Diesel Vehicles only) : 4 Nos of Commander / Marshal/ Tata Sumo/Bolero/ TATA (DI-207)
[1st Phase induction during of December, 2015 and 2nd Phase of induction from January, 2016.]
- (d) Year of Manufacture : Not earlier than 2010
- (e) Minimum km run per litre of fuel : Not less than 10 kms. in plain areas and not less than 10 kms. in hilly/cross country areas.
- (f) Condition of the vehicle : Vehicles offered for hire should be of good condition particularly in respect of :-
(a) Engine
(b) Body
(c) Tyre
(d) Paint
(e) Upholstery
- (g) Providing of Diesel, oil & lubricant : Director, Chhattisgarh Geo-Spatial Data Centre, Raipur will provide Diesel only.
- (h) Approximate period of hiring of vehicles : 5 months (likely to be extended)
- (i) Area of field duty : Whole of Chhattisgarh State.
- (j) Availability of vehicle : Vehicles will be required at the time of actual field duty irrespective of day or night.
- (k) Last Date and time of Sale of tender Document : 24-11-2015

- (l) Cost of Tender Notice : Rs.50/- (to be remitted, even if downloaded from website)
- (m) Last Date and time of receiving Tenders : 30-11-2015 (17.30 hrs)
- (n) Date and time for opening tenders : 01-12-2015 (10.00 hrs)
- (o) Total Number of pages of tender : 4 Pages & (Annexure -A & B attached)

2.0 **OTHER TERMS AND CONDITIONS**

- (i) The tender should be submitted as per enclosed proforma Annexure -Aö duly filled in and signed in Sealed envelope marked as öTender for hiring of Vehiclesö.
- (ii) Tender duly signed by tenderer be addressed to Director, Chhattisgarh Geo-Spatial Data Centre Raipur and not to any individual by name and should be dropped in tender box situated at Office Building 3rd Floor, Reena Apartment, Pachpedi Naka, Raipur by 17.30 (hrs) 30-11-2015 if to be submitted in person.
- (iii) Director, Chhattisgarh Geo- Spatial Data Centre, Raipur shall not be responsible for any postal delay for non- receipt of tender by due date and time for whatsoever the reason.
- (iv) It will be the responsibility of the tenderer to place the vehicle(s) for inspection of the vehicle (s) if called for at his cost.
- (v) Details of vehicle (s) e.g. Registration No., Year of Manufacturer etc. along with vehicle wise charge per month to be mentioned in the tender. Collective charge for different vehicles together will not be considered and lead to rejection of tender.
- (vi) Vehicles should be Diesel driven only.
- (vii) The vehicles offered for hiring should have necessary R.T.O. clearance and should be registered as Taxies and the Director, Chhattisgarh Geo-Spatial Data Centre; Raipur will not be responsible for any R.T.O. regulatory matters relating to registration of vehicles.
- (viii) Hiring charges should include cost of repairs, check post fee, Inter- state movement expenditure, drivers pay and pay allowances, cost if oil lubricant etc. but exclude the cost of Diesel.
- (ix) Successful tenderer shall ensure that sufficient cash is available with driver all the times to cover essential contingent expenditure, urgent repairs and other essential expenditures.
- (x) In the event of any accident of damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with the accident/ damages. The tenderer himself will be fully and exclusively responsible for any damage of

vehicle (s) or any injury to driver or any other person in employment of tenderer including any third party claims. However, if damage or loss is incurred to Survey of India and/ or its employees, as a result of any accident or any other reason involving failure of vehicle(s)/driver, tenderer shall reimburse on demand and without any demur the compensation/damages.

- (xi) Survey of India shall not be responsible for any claim that arises due to damages/injuries/pilferage to the tendered vehicle(s) property under any circumstances while the vehicle(s) is engaged on Survey of India duty.
- (xii) Vehicles must have valid Registration Certificate (Photocopies must be attached with the tender)
- (xiii) Vehicles must have necessary permit for driving the vehicles in area of field duty. (Photocopies must be attached with the tender)
- (xiv) The drivers of the vehicle must have valid Driving License for both plain and hill areas. (Photocopies must be attached with the tender)
- (xv) Vehicles must have valid comprehensive insurance cover policy. (Photocopies must be attached with the tender)
- (xvi) The tenderer must submit a declaration regarding non-involvement of vehicles being offered for hire in any accident/court case etc.
- (xvii) Repairs of the vehicle(s) to be carried out by the tenderer immediately during the period of hire.
- (xviii) In case of major break down of any vehicle, the replacement of the same must be provided by the Contractor within 24 hours of break down, failing which Director, Chhattisgarh Geo-Spatial Data Centre, Raipur shall have the right to hire any other vehicle(s) against break down vehicle(s) at the expense of the tenderer and the tenderer will be liable to pay such further sum as will be sufficient to meet the difference or cost between the rate tendered and those at which the hiring is actually made if it is higher.
- (xix) Earnest money @ 2% of the tender value in the shape of Demand Draft/call Receipt of any Nationalised Bank in favour of E&AO, Chhattisgarh Geo-Spatial Data Centre, Survey of India, Raipur payable at Raipur should be furnished along with the tender.
- (xx) Security deposit @ 10% of the tender value in the shape of Demand Draft/ Call Receipt of any Nationalised Bank in favour of E&AO, Chhattisgarh Geo-Spatial Data Centre, Survey of India, Raipur payable at Raipur is to be submitted by the successful tenderer.
- (xxi) If the successful tenderer fails to furnish the security deposit, then the whole earnest money shall be forfeited without any reference to the tenderer.
- (xxii) Earnest money of all unsuccessful tenderer will be returned within 30 days of the award of Contract of hiring of Vehicle.

- (xxiii) The tenderer should furnish a certificate that all the terms and conditions of the tender document are understood by the tenderer and ready to abide by the same without any variation.
- (xxiv) An agreement (Annexure -Bø) which is enclosed with the tender document is to be executed by the successful tenderer at his cost.
- (xxv) Director, Chhattisrahr Geo-Spatial Data Centre, Survey of India, Raipur reserves the right to reject any or all tenders without assigning any reasons thereof.
- (xxvi) Latest income tax clearance (Photocopy) is to be submitted along with tender.
- (xxvii) In case of payment of hiring, charges to be made for a period of less than one month, in that case payment will be made on pro-rata basis.
- (xxviii) Payment will be made to the successful tenderer on monthly basis only after successful completion of field duties for that period.
- (xxix) In case of minimum average run per litre of fuel as specified under (e) of particulars of the tender is not achieved by any vehicle, then the extra cost of fuel consumed by the vehicle on the basis of actual km run per litre of fuel will be deducted from the payment due for that vehicle.
- (xxx) The vehicles to be used for field duties should have roof carrier for carrying survey stores/luggage/ instruments along with the survey personnel of one squad during transit from one place to another.
- (xxxi) Non-pollution certificate from concerned to be submitted along with tender and it will be the responsibility of the tenderer for obtaining subsequent pollution certificate during contractual period of hiring.
- (xxxii) Copy of documents from RTO / authorized agency showing fitness of vehicle / Fitness certificate to ply on road to be submitted.
- (xxxiii) In case of continuous break down of vehicle for more than 2 days, an alternate vehicle has to be arranged by the vehicle contractor.
- (xxxiv) Date and Time of induction of vehicles will be intimated in due course of time. Rate quoted for vehicles for Phase-I induction will hold good for vehicles for phase II induction.
- (xxxv) Every page of the tender document must be signed by the tenderer at right bottom.

FOR VEHICLES HIRED ON REGULAR MONTHLY- BASIS FOR FIELD DUTIES

(i) Rates exclusive of Diesel but with salary of Driver, permit, Insurance, oil and lubricant and all other incidental expenses for vehicles (Taxies) hired on monthly basis for field duties in areas as per Tender Document No-01/2015 date 16.10.2015

(ii) Driver should prepare his own food from his salary paid by vehicle owner. However the driver will be provided tentage etc., where ever possible.

TYPE OF VEHICLES	YEAR OF MANUFACTURE	FIXED MONTHLY CHARGES	AVERAGE KM RUN PERLITRE	REMARKS IF ANY

It is certified that all the terms and conditions of tender document No-01/2015 dt. 16/10/2015 have been understood by me/us and ready to accept the same without any variation.

(Signature of Tenderer with Seal)

Name: -

Address: -

Capacity:-

AGREEMENT

(Agreement to be executed on Rs. 100/- Non-judicial Stamp paper)

An agreement made on this 1 1 1 1 . day of 1 1 1 1 1 1 1 1 1 1 1 1

BETWEEN 1 ..(hereinafter called the contractor which expression shall include his legal representatives) of the one part and the president of India (hereinafter called the Government) of the other part and **WHEREBY** the contractor agrees to supply the Vehicles on hire to the 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 .. (hereinafter called Government Representative) as per details given below:-

Type of Vehicle	Hiring Charges per Month with Driver	Maintenance during the period of hire to be borne by	Fuel, Oil & Lubricants to be provided by

And on the terms and conditions hereinafter mentioned viz.:-

- (a) That this Contract shall remain valid for a period of 1 . w. e. ff 1 1 1 1 1 1 .initially and if the services are found satisfactory the same may be extender for another 1 1 . Months.
- (b) that the vehicle (s)with driver (s) are to be placed under disposal of the 1 free of any Diesel, cost from the Contractorsøsite to site.
- (c) that the vehicles which will be given on hire should be of good running condition.
- (d) That the minimum average run per litre of fuel should be as mentioned below against type of vehicle e.g. :-

SI No	Type of Vehicle	Km. Per Litre

- (e) That the date fixed for placing the vehicle (s) on hire as mentioned above

(f) That in case of any major break down of any vehicle the replacement of the same must be provided by the Contractor within 24 hours of break down, failing which Director, CG GDC, Raipur shall have the right to hire any other vehicles (s) against break down vehicle (s) at the expense of the Contractor and the Contractor will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made, should the same be higher.

(g) That in the event of any accident or damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with the accident/ damages. The contractor himself will be fully and exclusively responsible for any damage of vehicle (s) or any injury to driver or any other person in employment of contractor including any third party claims. However, if damage or loss is incurred to Survey of India and/or its employees, as a result of any accident or any other reason involving failure of vehicle(s) driver, contractor shall reimburse on demand and without any demur the compensation/damages.

(h) That Survey of India shall not be responsible for any claim that arises due to damages/injuries/ pilferage to the contractor vehicle (s) property under any circumstances while the vehicle(s) engaged on Survey of India duty.

(i) that the Director, CG GDC shall have full power to reject the vehicle(s) which to the true intent and meaning is not in accordance with the requirement as per tender document No 01/2015 dated 16.10.2015 related to hiring of vehicle(s) in question.

(j) That the contractor will deposit a sum of Rs 10,00,000/- as security for compliance with the terms and conditions of contract.

(k) The Director, CG GDC reserves the right to

(i) Terminate this contract by giving notice of one week in advance if the services of the Contractor are found not satisfactory, during the currency of the contract.

(ii) To enter into parallel contract for similar services with other agencies/person whenever it is found necessary.

(iii) To extend the contract up to 12 months, if required from the date of expiry of the initial period at the same terms and conditions.

(l) That the contractor will be entirely responsible for the execution of this contract in all respect in accordance with the conditions of this contract and shall not assign or sublet the same.

(m) If the contractor becomes insolvent or he or his Agent offers any bribe in connection with the contract or the contractor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof the Government may on behalf of the Government terminate the contract and forfeit the said deposit and recover from the contractor any loss suffered by the Government on account of the contract being terminated.

(n) If any dispute or difference shall arise including this contract the settlement of which is not hereinbefore provided or the same shall be referred to the arbitration of the Surveyor General of India or if he is unable or unwilling to act as arbitrator to the arbitration of any person nominated by him in writing and the decision of such arbitrator shall be final and binding on the parties to this contract.

Signed by the said contractor í í í í í í í í í í í í í í .

In the presence of :-

1st Witness

Address

2nd Witness

Address

Signed by the said for and on behalf of the President of India

In the presence of :-

1st Witness

Address

2nd Witness

Address