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भारतीय सर्वेक्षण विभाग  
 SURVEY OF INDIA



Speed Post

निदेशक का कार्यालय  
 OFFICE OF THE DIRECTOR,  
 दक्षिणी मुद्रण वर्ग  
 SOUTHERN PRINTING GROUP,  
 भारतीय सर्वेक्षण विभाग, उप्पल,  
 SURVEY OF INDIA UPPAL,  
 हैदराबाद - 500 039.  
 HYDERABAD- 500 039.

सं० यस- / 1169 / 15-L-1-C-(Xerox Machine) / व०मु०व० / SPG

दिनांक 19<sup>th</sup> November, 2015

**TENDER NOTICE**

**SUB: - DISPOSAL OF ONE UNSERVICEABLE XEROX MACHINE - QUOTATION FOR.**  
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The Director, Southern Printing Group, Survey of India, Hyderabad invites sealed tender for sale of One un-serviceable Xerox machine (Ricoh make) on "As is where is basis" (As per enclosed Annexure - "A"). The said machine is lying in our office premises and may be inspected by bidders on any Govt. working day from 23-11-2015 to 12-01-2016 between 11.00 hrs to 13.00 hrs and between 14.00 hrs to 16.00 hrs to satisfy themselves about the item they are bidding for.

**Last date of submission of sealed TENDER is 12-01-2016 at 11.30 hrs**  
**Opening of Tender date is 12-01-2016 at 15.30 hrs.**

**TERMS & CONDITIONS**

- 1) Earnest Money Deposit: Earnest Money of ₹.1000/- (Rupees One thousand only) should be deposited along with the sealed Tender in the shape of Demand Draft in favour of DDO, SPG, Survey of India, Hyderabad, failing which tender will not be accepted.
- 2) Earnest Money will be returned to the unsuccessful bidders and no interest will be paid for the same.
- 3) Quotation should be submitted only under sealed cover duly marked as "Tender for Purchase of Unserviceable Xerox Machine due on 12-01-2016 (15.30 hrs)".
- 4) Sealed cover containing quotation (Annexure - 'B' with relevant documents) duly filled in and signed by the tenderer must be addressed to Director, SPG, Survey of India, Uppal, Hyderabad - 500 039, and not to any individual by name. It should be sent either by post or it may be dropped in the tender box kept in the office of the Director, SPG, Survey of India, Uppal, Hyderabad - 500 039. Latest by 11.30 hrs. on 12-01-2016.
- 5) The rate should be quoted in words as well as in figures. No correction or over writing in the quotation will be allowed while quoting the rate, tax component should invariable be shown separately.
- 6) The tender will be remained valid for 90 days from the date of opening of tender.

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- 7) If any amount is payable on account of VAT, Sale Tax or any other taxes pertaining to sale/transaction, the buyer shall be bound to pay such amount in addition to the quoted rate. All such Taxes shall be deposited directly with the concerned authority and challans to be submitted to this office by the successful bidder at the time of delivery of the condemned stores.
- 8) The bid amount which will be deposited in the Treasury of Central Government will be exclusive of taxes mentioned at Sl. No. 7 above.
- 9) Tenderers if so desire may be present on the date and time of opening quotations. They may enquire on phone (040-27203087) before they come.
- 10) The Director, Southern Printing Group, Survey of India, Hyderabad, reserves the right to reject or accept any quotation without assigning any reasons thereof.
- 11) **NO VARIATION IN THE BIDDING PRICE WILL BE ACCEPTED DURING THE VALIDITY PERIOD.**
- 12) Only the highest offer will be accepted.
- 13) Successful bidder will have to deposit the full amount of Bid value of unserviceable stores plus the applicable taxes within 48 hours of the acceptance of his offer.
- 14) Items once disposed to the successful bidder shall NOT be taken back by SOI under any circumstances.
- 15) The successful bidder shall be required to lift all the items from the Survey of India, Southern Printing Group, Hyderabad, premises to his site within 10 days during working hours after payment of the bid amount. In the event of failure to do so, Survey of India shall have full right to forfeit the Earnest-Money of the bidder. Permission to lift the material on gazette holidays or non - working days will not be allowed under any circumstances. EMD will be refunded only after bidding items are lifted from the office.
- 16) Tenders received after the stipulated date and time shall not be entertained under any circumstances whatsoever including postal delays, etc.
- 17) For final evaluation, the highest bidder shall be chosen based on the amount quoted and fulfilling tender conditions.
- 18) No assistance whatsoever shall be provided by Survey of India for lifting the items. The successful bidder shall have to make his own arrangements of labour and vehicle etc. for shifting the materials to his site, at his own cost. No sorting out will be allowed and no scrap materials are to be left in the office premises. If any material is not lifted within the stipulated / permitted period then the EMD will be forfeited.
- 19) No separate terms & conditions are to be mentioned by the bidder.
- 20) The Director, Southern Printing Group, Hyderabad has the right to cancel the tender processing at any stage without assigning any reason thereof.
- 21) Bidder should quote the price in Indian rupee only.
- 22) List of unserviceable stores have been mentioned in Annexure - 'A'.
- 23) Tender form for disposal of unserviceable stores is enclosed as Annexure - 'B'.

**End:** Annexure - 'A' - 1 Page  
Annexure - 'B' - 1 Page

*Joy Kongari*  
(JOY KONGARI)

DIRECTOR  
SOUTHERN PRINTING GROUP

**Copy to:** (i) The S.G., Dehra Dun for information.  
(ii) The Addl S.G., Printing Zone for information.

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Annexure - 'A'UNSERVICEABLE STORES TO BE AUCTIONED BY TENDERING PROCESS

Sl. No.	ITEMS	QTY.
1.	RICOH MAKE DIGITAL COPIER ( Xerox machine)	1 (One)

Note: - A bidder should quote the rate in whole otherwise quotation will not be accepted.

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Annexure - 'B'

In Support of No. S- 1169 / 15-L-1-C. (Xerox Machine)/SPG

Dated the 19<sup>th</sup> November, 2015

**Tender Form for Disposal of unserviceable Xerox Machine**

Reference to the Enquiry No. :

Name & Address of the tenderer :

(in capital letters) :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No. :

\_\_\_\_\_

Details of EMD Bank Draft / Pay order No. :

\_\_\_\_\_

(Amount Rs. \_\_\_\_\_)

Drawn Bank \_\_\_\_\_ Payable at Hyderabad.

I/We undertake that :

I/We have inspected the unserviceable stores and am / are interested to purchase the same on

"As is where is Basis".

My / Our offer for whole lot is given below:-

Our offer is Rs. \_\_\_\_\_

In Words (Rupees \_\_\_\_\_ only)

I have gone through the terms and conditions given in the tender document and agree with the same. I / We understand that in the event of non compliance of the terms and conditions of the tender my / our EMD shall be forfeited by Survey of India under Ministry of Science and Technology, Govt. of India.

(Signature of the Tenderer)  
With Name, Address  
Telephone No.  
Along with Rubber Stamp.

Date:

To

The Director  
Southern Printing Group  
Survey of India  
Uppal, Hyderabad - 500 039.

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