

## SURVEY OF INDIA

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OFFICE OF THE ADDL.S.G.  
INDIAN INSTITUTE OF  
SURVEYING & MAPPING,  
SURVEY OF INDIA, UPPAL,  
HYDERABAD- 500 039 (T.S.).

**TENDER DOCUMENT No. 01/2016/IISM**

**FOR**

**INVITING TENDERS FOR PROCUREMENT OF TENTAGE**

Tender will be available w.e.f.	15 - 07 -2016
Closing of sale of Tender document	28 -07 -2016 (1700 hrs.)
Last date of acceptance of Tender document	29-08 -2016 (1300 hrs.)

**Cost of Tender Rs.100/- (Vat 5%) = Rs.105**



**SURVEY OF INDIA**  
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**TENDER NOTICE**

1. Additional Surveyor General, Indian Institute of Surveying & Mapping Invites sealed Tenders from the eligible and qualified tenderers for Tentage .

Description of Item	Quantity	EMD Rs.	Tender Document Cost Rs.	Date of Sale of Tender Document	Last Date & Time for receipt for Tender	Date & Time for opening of Tender.
Tentage (as per Annexure-A)	As per Annexure-A	Please see tender document for details	105/- (including of VAT 5%)	15-07-2016	28-07-2016	29-08-2016

2. Tender documents may be purchased on payment of non-refundable fee of Rs.105/- (Rupees One hundred and five only) in the form of Account Payee Demand Draft/ Banker's Cheque/Pay Order, drawn on a scheduled Nationalised/Commercial Banks in India in favour of "**Regional Pay & Accounts Officer, Survey of India, Hyderabad**", payable at HYDERABAD without which the tender will not be accepted in any case.
3. Tenderer may also download the tender documents from our website :[www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) and submit its tender by utilizing the downloaded document, alongwith the required non-refundable fee as mentioned in para 2 above.

**SURVEY OF INDIA**  
(DEPTT. OF SCIENCE & TECHNOLOGY)  
**TENDER DOCUMENT FOR PURCHASE OF TENTAGE**

**1.0 PARTICULARS OF TENDER:**

a) Item :	Tentage as per Annexure- A enclosed.
b) Designation & address of the Officer to which the tenders are to be submitted :	Addl. Surveyor General, IIS & M, SOI, Uppal, Hyderabad-500 039 (TS)
c) Tender No. :	<b>No. 01/2016/IISM</b>
d) Date of Pre-Bid Conference :	22-07-2016
e) Venue of Pre-Bid Conference :	O/o Addl.S.G., IIS&M, SOI, Uppal, Hyd.
f) Last date of sale of tender document :	28-07-2016
g) Last date of receiving the tenders :	29-08-2016
h) Place of sale & receiving the tender :	O/o Addl.S.G. IIS&M, SOI, Uppal, Hyd.
i) Date and time of opening tenders for Unpriced Bids only :	22-08-2016
J) Venue of opening the tender :	O/o Addl.S.G., IIS&M, SOI, Uppa, Hyd.
k) Detailed description of stores :	Annexure-A enclosed.
l) Total No. of pages in the tender :	10 Pages

**2.0 TERMS & CONDITIONS:**

2.1 The Tenders/Bids are to be submitted in two Parts i.e. Part-I & Part-II

Part-I titled as TECHNICAL BID shall contain the complete Technical qualification and commercial Bid package with terms & conditions of Supply etc. (except Price Schedule).

Part-II titled as PRICED BID shall contain the Price Schedule duly filled in the prescribed proforma as given in enclosed Annexure-C. No commercial conditions shall be written under the Price Bid. Part-I shall be marked on it in bold letters the words "TECHNICAL BID" while Part-II shall be marked on it in bold letters the words "PRICED BID".

**2.1(A) Eligibility Criteria:**

- The firm should have supplied similar quantity of Tentage in large/bulk quantity to any private / Govt. organisation and various organisations.
- The firm should have been Supplying /manufacturing / producing Tents for not less than 10 years in the relevant field.

- 2.2 The TECHNICAL BID and PRICED BID shall be placed in separate envelopes. Each of these two sealed Envelopes containing the respective Bids shall carry on the face of it the Tender date, Name and Address of the Bidder/Tenderer. These two sealed envelopes/covers shall be put into an OUTER COVER AND SEALED. The outer cover shall only indicate the tender No. and dates of closing/opening PROMINENTLY alongwith the Address of Purchaser i.e. O/o.....
- 2.3 The **Earnest Money Deposit (EMD) of Rs.50,000/-** (Rupees Fifty thousand only) in the form of Demand Draft, in favour of "Regional Pay & Accounts Officer, SOI, Hyderabad" should be enclosed with **TECHNICAL BID** and not with **PRICED BID**. Unpriced Bid will contain details of specifications of **TENTAGE** as against to our required specifications mentioned in Annexure 'A'.
- 2.4 The **PRICED BID** will contain the price with detailed break-up of price . Any other information which will have impact on price quoted must be included in the tender for Price Bid.
- 2.5 Each clause of the tender document should thoroughly studied and tender submitted with Earnest Money and complete information/documents/sample sheets etc. to avoid unwanted correspondence after opening the tenders.
- 2.6 The requirements shown in **Annexure 'A'** are approximate and can be increase or decreased or even cancelled. The detailed requirement/general requirement of **TENTAGE** required by Survey of India are given in **Annexure 'A'** (enclosed).
- 2.7 Rates should be quoted for **TENTAGE** Consignee site by road transport at Hyderabad.
- 2.8 In case the Supplier is registered with **DGS&D, New Delhi or Small Scale Industries**, a copy of latest valid certificate issued by DGS&D or Director, Small Scale Industries is to be enclosed alongwith **TECHNICAL BID**.
- 2.9 In case any authorized dealer submits the tender, a letter of authority in this respect from the Mills will be required alongwith the tender for **TECHNICAL BID**.
- 2.10 Tenderers must note that tender once submitted will not be altered for whatsoever reasons and should not have any scope of ambiguity, cutting or overwriting.
- 2.11 Tenders are also requested to enclosed their latest ITR (3 years) alongwith annual turn over statement Appended by their audiy and VAT return copies with the tender for **TECHNICAL BID**.
- 2.12 Tenderer, who will download the tender document from Survey of India website, must submit cost of tender document at the time of submission of tender, failing which the tender will not be considered. The demand draft should be drawn in favour of RP&AO, Survey of India, Hyderabad.
- 3.0 **VALIDITY OF TENDER :**  
The tender should remain valid upto **6 months**.
- 4.0 **OPENING OF TENDER:**  
The authorized representatives with proper authority letter from the Manufacturers will only attedb the opening of the tenders for **TECHNICAL BIDS** on 30-08-2016. The date of opening of tender for **PRICE BIDS** shall be intimated separately by Fax / mail.

**5.0 RETURN OF EARNEST MONEY**

The EMD of unsuccessful tenderers will be returned within 30 days of the award of the contract. The EMD of Successful tenderer shall be refunded only after the Security Deposit is submitted.

**5.1 SECURITY DEPOSIT:**

Successful tenderer will have to furnish **Security Deposit** at the rate of 10% value of the order in the shape of Bank/Draft/FDR / Bank Guarantee (valid for one year) of any Nationalised Bank in favour of the RP&AO., Survey of India, Hyderabad. An agreement as per Annexure-A of the Tender Document is also to be signed by successful Tenderer at their cost on proper stamp paper. Proforma for Bank Guarantee is enclosed as Annexure-E.

**6.0 SAMPLES:**

5 Mtrs. of Cloth of Inner and Outer tents as sample free of cost, for test, to be submitted with tender for TECHNICAL BID, failing which the tender will not be accepted.

6.1 Samples submitted after opening the tenders for TECHNICAL BID will be treated as late samples and will not be accepted under any circumstances. No sample should bear office stamp/seal any other markings other than firms names

**7.0 DELIVERY:**

The bulk supply will be required at Consignee's site within 30 days from the date of issued of firm supply order.

7.1 We will as far as possible, place supply order for our full requirement of the year in one single order giving complete delivery schedule and sizes. However no firm commitment can be made in this regard.

**8.0 PACKING**

The TENTS are required to be securely packed duly wrapped with ploythene packed gunny cloth to avoid damage in transit. Each bundleshould have packing note.

**9.0 INSURANCE :**

The supplier shall provide the transit insurance coverage for all risks till the supply is received by the ultimate Consignee.

**10.0 DESPATCH :**

The TENTS duly packed should be despatched to the consignee i.e . this office at Hyderabad through road transport duly freight prepaid and insured.

**11.0 TRANSPORTATION:**

The TENTS inquestion will have to be transported by Road from the Company side to ultimate Consignee's Sight and the rates may be quoted accordingly.

11.1 Vendor will confirm along with PRICED BID that there will be no change in the transportation charges quoted for various destinations and will remain valid during contract period.

**12.0 LOADING /UNLOADING CHARGES:**

Kindly confirm alongwith PRICED BID that loading/unloading charges will be borne by the supplier.

13.0 DESPATCH INSTRUCTIONS:

Advance intimation to be sent to the consignee i.e. to this office , before despatch of TENTS mentioning the details of despatch.

14.0 INSPECTION:

The final inspection of TENTS supplied will be carried out at the ultimate consignee's site only. Kindly confirm acceptance alongwith TECHNICAL BID.

15.0 PAYMENT:

100% payment will be made within 30 days from the date of final inspection/acceptance of the TENTS by the consignee. The bills of each consignment must be supported by the Invoice of the Mnufacturer to verify the Excise Duty paid, in case the supplies are made through/by authorized dealers.

16.0 WARRANTY:

In case of defects in the supply or manufacturing and not found conforming to our approved specifications, if observed in its used during a period of 6 months from the date of acceptance of supply, the balance quantity left with the Consignee will have to be replaced by the supplier free of cost.

16.1 This office will not be responsible for non-receipt of any tender due to postal delay. Late tender will not be accepted in any case.

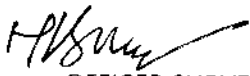
16.2 The Survey of India reserves the right to reject/cancel all or any tender without assigning any reason thereof.



ADDL.SURVEYOR GENERAL  
INDIAN INSTITUTE OF SURVEYING AND MAPPING  
SURVEY OF INDIA, UPPAL, HYDERABAD-500 039.

## SURVEY OF INDIA:: I I S &amp; M

S.No.	Description of Tent	Size (in Mtrs.)	Total Quantity required	Remarks.
1	<b>Tent Class " A "</b> Single poled- Hill tent— With accessories - 2 Kannats to enclose existing sywans, Durries for 2 enclosed sywans.	3.66 m x 3.66 m	2 nos.	
2	<b>Tent Class " Z "</b> Single poled-Regulation Tent— With accessories -Division curtain, Veranda, Durries.	4.88 m x 4.88 m	6 nos.	
3	<b>Tent Class " E "</b> — Field Officer's Kabulpal, made of white drill complete with detachable bathroom, veranda and Durrie.	2.74 m x 2.44 m	53 nos.	
4	<b>Tent Class " K "</b> — A Necessary tent.	1.22 m x 1.22 m	100 nos.	

  
 OFFICER SURVEYOR / ASO  
 Asstt. Stores Officer  
**LLS.M., SURVEY OF INDIA**  
 For ADDL.S.G., IIS&M  
 For ADDL. S.G.

## BREAK-UP DETAILS OF PRICE FOR TENTAGE

S.No.	Description	Destination:
		IIS&M, SOI, Hyderabad
1	Ex-Godown's Price	
2	Excise duty	
3	R&D Cess, if any	
4	<b>TOTAL A</b>	
5	Central Sales Tax/VAT etc.	
6	Packing charges	
7	Other charges, if any	
8	Insurance charges	
9	<b>TOTAL B</b>	
10	Road Transportation charges	
11	Total rate per tent as Consignee's site on door delivery including loading&unloading charges.(A+B+C)	



## PROFORMA FOR BANK GUARANTEE

1. In consideration of the President of India (hereinafter called "the Government") having agreed to exempt \_\_\_\_\_ (hereinafter called "the said Contractor from the demand, under the terms and conditions of an Agreement dated \_\_\_\_\_ made between \_\_\_\_\_ and \_\_\_\_\_ for supply of Printing paper/Equipments (hereinafter called the said Agreement), of security deposit for the due fulfilment by the said Contractor of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for \_\_\_\_\_ (Rupees \_\_\_\_\_ only). We (indicate the name of the Bank) \_\_\_\_\_ (hereinafter referred to as "the Bank") at the request of the said Contractor do hereby undertake to pay to the Government an amount not exceeding \_\_\_\_\_ against any loss or damage caused to or suffered or would be caused to or suffered by the Government by reason of any breach by the said Contractor of any of the terms or conditions contained in the said Agreement.

2. We (indicate the name of the Bank) \_\_\_\_\_ do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Govt. by reason of breach by the said Contractor of any of the terms or conditions contained in the said Agreement or by reason of the Contractor's failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability, under this Guarantee shall be restricted to an amount not exceeding \_\_\_\_\_

3. We undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the Contractor in any suit or proceeding pending before any court or Tribunal relating thereto; our liability under this Guarantee being absolute and unequivocal. The payment so made by us under this Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

4. We, (indicate the name of the Bank) \_\_\_\_\_ further, agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or

till \_\_\_\_\_ Office/Department/Ministry of \_\_\_\_\_  
certifies that the terms and conditions of the said Agreement have been fully and properly  
carried out by the said Contractor and accordingly discharge this Guarantee. Unless  
a demand or claim under this Guarantee is made on us in writing on or before the  
\_\_\_\_\_ we shall be discharged from all liability under this Guarantee  
thereafter.

5. We, (indicate the name of the Bank) \_\_\_\_\_ further agree  
with the Government that the Government shall have the fullest liberty without our consent  
and without affecting in any manner our obligations hereunder to vary any of the terms  
and conditions of the said Agreement or to extend time of performance by the said  
Contractor from time to time or to postpone for anytime or from time to time any of the  
powers exercisable by the Government against the said Contractor and to forbear or  
enforce any of the terms and conditions relating to the said Agreement and we shall  
not be relieved from our liability by reason of any such variation, or extension being  
granted to the said Contractor or for any forbearance, act or commission on the part of  
the Government or any indulgence by the Government to the said Contractor or by any  
such matter or thing whatsoever which under the law relating to sureties would, but for  
this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of  
the Bank or the Contractor.

7. We, (indicate the name of the Bank) \_\_\_\_\_ lastly  
undertake not to revoke this Guarantee during its currency except with the previous  
consent of the Government in writing :

Dated the \_\_\_\_\_ day of \_\_\_\_\_

for \_\_\_\_\_  
(indicate the name of the Bank)