

भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA

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निदेशक का कार्यालय
उत्तराखण्ड एवं पश्चिमी उत्तर प्रदेश
भू-स्थानिक आंकड़ा केन्द्र
17, ईस्ट कैनाल रोड, पत्र पेटी संख्या 122
देहरादून – 248001

OFFICE OF THE DIRECTOR
UTTARAKHAND & WEST UP GEO-
SPATIAL DATA CENTRE
17, E. C. Road, Post Box No. 122
DEHRA DUN – 248001

सं० No S-4314 / 15-B-9 (INB)

तारीख Dated: 07 दिसम्बर, 2016

TENDER DOCUMENT No. 01/15-B-9 (INB)

FOR

INVITING TENDERS FOR PROCUREMENT OF TENTAGE

Tender will be available w.e.f.	07 Dec., 2016
Closing of sale of Tender document	29 Dec., 2016 (1100 hrs.)
Last date of acceptance of Tender document	29 Dec., 2016 (1500 hrs.)

Cost of Tender Rs.200/- + (Vat as applicable)

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DATA CENTRE
17, E. C. Road, Post Box No. 122
DEHRA DUN – 248001

सं० No S-4314 / 15-B-INB

तारीख Dated: ०७ दिसम्बर, 2016

TENDER NOTICE

1. Director, Utrakhand & West Uttar Pradesh Geo-Spatial Data Centre, 17 E. C. Road, Dehradun Invites sealed Tenders from the eligible and qualified tenderers for Tentage .

Description of Item	Quantity	EMD Rs.	Tender Documents Cost Rs.	Date of sales of Tender Documents	Last Dates & Time for receipt for Tender	Date & Time for opening of Tender
Tentage (as per Annexure-A)	As per Annexure-A	Please see Tender Documents for details	220/- + (VAT as applicable)	07Dec. 2016	29 Dec. 2016 (1100 hrs)	29 Dec. 2016 (1500 hrs)

2. Tender documents may be purchased on payment of non-refundable fee of Rs. 227/- (Rupees Two hundred and Twenty Seven only) in the form of Account Payee Demand Draft/ Banker's Cheque/Pay Order, drawn on a scheduled Nationalized/Commercial Banks in India in favour of "Senior Account Officer, CP & AO, Survey of India, 17 E.C. Road, Dehradun (UK)" payable at Dehradun without which the tender will not be accepted in any case,
3. Tenderer may also download the tender documents from our website :www.surveyofindia.gov.in and submit the tender document, along with the required non—refundable fee as mentioned in para 2 above.

SURVEY OF INDIA
(DEPTT. OF SCIENCE & TECHNOLOGY)
TENDER DOCUMENT FOR PURCHASE OF TENTAGE

1.0 PARTICULARS OF TENDER:

- a) Items : Tentage as per Annexure –A enclosed.
- b) Designation & address of the officer to which the tenders are to be submitted : The Director, Uttrakhand & West Uttar Pradesh
Geo-Spatial Data Centre, 17 E.C. Road, Dehradun
(UK) 248001
- c) Tender No. : No. 01/15-B-INB
- d) Venue of Pre-Bid Conference : O/o The Director, Uttrakhand & West Uttar Pradesh
Geo-Spatial Data Centre, 17 E.C. Road, Dehradun
(UK) 248001
- e) Last date of sale of tender document : **29 Dec., 2016 (1100 hrs)**
- f) Last date of receiving the tender : **29 Dec., 2016 (1100 hrs)**
- g) Place of sale & receiving the tender : O/o The Director, Uttrakhand & West Uttar Pradesh
Geo-Spatial Data Centre, 17 E.C. Road, Dehradun
(UK) 248001
- h) Date and Time of opening of tender for Technical Bid only. : **29 Dec., 2016 (1500 hrs)**
- i) Venue of opening the tender : O/o The Director, Uttrakhand & West Uttar Pradesh
Geo-Spatial Data Centre, 17 E.C. Road, Dehradun
(UK) 248001
- j) Detailed description of Stores : Annexure – A enclosed
- k) Total No. of pages in the tender : 11 Pages

2.0 TERM & CONDITIONS:

- 2.1 The Tenders/ Bid are to be submitted in two Parts i.e. Part-I & Part- II
- Part – I Titled as Technical Bid shall contain the complete Technical qualification and commercial bid package with terms & condition of supply etc. (except Price Schedule)
- Part – II Titled as Priced Bid shall contain the Price Schedule duly filled in the prescribed proforma as given in enclosed Annexure – ‘B’ No commercial condition shall be written under the Price Bid. Part-I shall be marked on it in bold letters the words “TECHNICAL BID” while Part –II shall be marked on it in bold letter the words “PRICE BID”.
- 2.1 (A) Eligibility Criteria:
- a) The firm should have supplied similar quantity of Tentage in large/Bulk quantity to any private Govt. organization and various organization.
- b) The firm should have been Supplying/ Manufacturing/ producing Tent for not less than 10 years in the relevant field.
- 2.2 The Technical Bid and Priced Bid shall be placed in separate envelopes. Each of these two sealed envelopes containing the respective Bids shall carry on the face of it the Tender date, Name and Address of the Bidder/Tenderer. These two sealed envelopes/cover shall be put into an Outer Cover And Sealed. The outer cover shall only indicate the tender No. and dates of closing/opening prominently alongwith the address of purchaser i.e. O/o The Director, Uttrakhand & West Uttar Pradesh Geo-Spatial Data Centre, 17 E.C. Road, Dehradun (UK) 248001

- 2.3 The Earnest Money Deposit (EMD) of **Rs. 50,000/-** (Rupees Fifty Thousand only) in the form of Demand Draft, in favour of “**Senior Account Officer, CP & AO, Survey of India, 17 E.C. Road, Dehradun (UK)**”, should be enclosed with Technical Bid without EMD will not be accepted and not with Price Bid. Unpriced Bid will contain details of specifications mentioned in Annexure “A”.
- 2.4 The Priced Bid will contain the price with detailed break-up of price on FOR basis upto destination. Any other information which will have impact on price quoted must be included in the tender for Price Bid.
- 2.5 Each clause of the tender document should thoroughly study and tender submitted with Earnest Money and complete information/documents/ sample sheet etc. to avoid unwanted correspondence after opening the tenders.
- 2.6 The requirement shown in Annexure ‘A’ are approximate and can be increase of decreased or even cancelled. The detailed requirements/ general requirement of Tentage required by Survey of India are given in Annexure ‘A’ (enclosed).
- 2.7 Rates should be quoted for Tentage Consignee site by road transport at Dehradun.
- 2.8 In case any Supplier is registered with DGS&D, New Delhi or Small Scale Industries, a copy of latest valid certificate issued by DGS&D or Director, Small Scale Industries is to be enclosed alongwith Technical Bid
- 2.9 In case any authorized dealer submits the tender, a letter of authority in this respect from the mills will be required alongwith the Tender for Technical Bid.
- 2.10 Tenderers must note that tender once submitted will not be altered for whatsoever reasons and should not have any scope of ambiguity, cutting or overwriting.
- 2.11 tenders are also requested to enclosed their latest ITR (03 years) alongwith annual turnover statement appended by their audit and VAT return copies with the tender for Technical Bid.
- 2.12 Tenderer, who will download the tender document from Survey of India website, must submit cost of tender document at the time of submission of tender. Failing which the tender will not be considered. The demand draft should be drawn in favour of “**Senior Account Officer, CP & AO, Survey of India, 17 E.C. Road, Dehradun (UK)**”.
- 3.0 **VALIDITY OF TENDER:**
The tender should remain valid upto 6 months.
- 4.0 **OPENING OF TENDER:**
The authorized representatives with proper authority letter from the Manufacturers will only attend the opening of the tenderer for Technical Bid on **29.12.2016 (1500 hrs)** the date of opening of tender for Price Bids shall be intimated separately by Fax/ Mail.
- 5.0 **RETURN OF EARNEST MONEY:**
The EMD of unsuccessful tenderer will be returned within 30 days of the award of the contract, the EMD of Successful tenderer shall be refunded only after Security Deposit is submitted.

5.1 **SECURITY DEPOSIT:**

Successful tenderer will have to furnish Security Deposit at the rate of **10%** value of the order in the shape of Bank/Draft/FDR/ Bank Guarantee (valid for one year) of any Nationalised Bank in favour of the “**Senior Account Officer, CP & AO, Survey of India, 17 E.C. Road, Dehradun (UK)**”. An agreement as per Annexure – ‘A’ of the Tender Document is also to be signed by successful Tenderer at their cost on proper stamp paper worth Rs. 100/-. Proforma for Bank Guarantee is enclosed as Annexure-C.

6.0 **SAMPLE:**

0.5 mtr. of cloth of Inner and Outer tents as sample free of cost, for test to be submitted with tender for Technical Bid, failing which the tender will not be accepted.

6.1 Sample submitted after opening the tender for Technical Bid will be treated as late samples and will not be accepted under any circumstances. No sample should bear office stamp/seal any other marking other than firms names.

7.0 **DELIVERY:**

The bulk supply will be required at Consignee’s site within 30 days from the date of issued of firm supply order.

7.1 We will as far as possible, place supply order for our full requirement of the year in one single order giving complete delivery schedule and size. However no firm commitment can be made in this regard.

8.0 **PACKING:**

The Tents are required to be securely packed duly wrapped with ploythene packed gunny cloth to avoid damage in transit. Each bundle should have packing note.

9.0 **INSURANCE:**

The supplier shall provide the transit insurance coverage for all the supply is received by the ultimate consignee.

10.0 **DESPATCH:**

The Tents duly packed should be dispatched to the consignee i.e., this office at Dehradun through road transport duly freight prepaid and insured.

11.0 **TRANSPORT:**

The Tents inquestion will have to be transported by road from the company side to ultimate consignee’s sight and the rates may be quoted accordingly. Necessary Road permit form will be provided at the time of supply on your demand.

11.1 Vender will confirm along with Price Bid that there will be no change in the transportation charges quoted for various destinations and remain valid during contract period.

12.0 **LOADING/UNLOADING CHARGES:**

Kindly confirm alongwith Price Bid that loading/unloading charges will be borne by the supplier.

13.0 **DESPATCH INSTRUCTION:**

Advance intimation to be sent to the consignee i.e. to this office, before dispatch of Tents mentioning the details of dispatch.

14.0 **INSPECTION:**

The final inspection of tents supplied will be carried out at the ultimate consignee's site only. Kindly confirm acceptance alongwith Technical Bid.

15.0 **PAYMENT:**

100% payment will be made within 30 days from the date of final inspection/acceptance of the Tents by the consignee. The bills of each consignment must be supported by the Invoice of the Manufacturer to verify the Excise Duty paid, in case the supplier is made through/ by authorized dealer.

16.0 **WARRANTY:**

In case of defects in the supply or manufacturing and not found conforming to our approved specification, if observed in its used during a period of 12 months from the date of acceptance of supply, the balance quantity left with the consignee will to be replaced by the supplier free of cost.

16.1 This office will not be responsible for non-receipt of any tender due to postal delay. Late tender will not be accepted in any case.

16.2 The Survey of India reserves the right to reject/ cancel all or any tender without assigning any reason thereof.

SURVEY OF INDIA**UTTARAKHAND & WEST UTTAR PRADESH GEO-SPATIAL DATA CENTRE**

Sl. No.	Description of Tents	Size (in meters)	Total Quantity required	Remarks
1	Round ended Swiss cottage TENT 'B' double fly of size 5.0x5.0 mtr both side saiwan enclosed with detachable kainath, chick, pardahs etc. complete with durries for main hall with all accessories and components.	5.0x5.0	04 Nos.	
2	Round ended miniature Swiss cottage TENT 'D' double fly of size 3.66x3.66 mtr. complete with durries frontbood and other essential with all accessories and components.	3.66x3.66	04 Nos.	
3	Field Officer Kabul pal TENT 'E' double fly with bathroom of size 3.05x3.25 mtr. complete with durries and other essential accessories and components.	3.05x3.25	25 Nos.	
4	Junior Field Officer TENT 'I' double fly of size 2.44x2.74 mtr complete with bathroom, durries and other essential accessories and components.	2.44x2.74	20 Nos.	
5	Necessary TENT 'K' of size 1.5x2.0 mtr with all accessories and components.	1.5x2.0	08 Nos.	

BREAK – UP DETAILS FOR TENTAGE

Sl. No.	Description	Destination Uttrakhand & West Uttar Pradesh Geo-Spatial Data Centre, Survey of India, Dehardun	Remarks
	(A)		
1	Ex-Godown's Price		
2	Excise Duty		
3	R&C Cess, if any		
	Total A		
	(B)		
1	Central Sales Tax/VAT etc.		
2	Packing Charges		
3	Other charges, if any		
4	Insurance charges		
	Total B		
	(C)		
1	Road Transportation charges		
2	Total rate per tent as Consignee's site on door delivery including loading & unloading charges		
	Total C		
	TOTAL (A+B+C)		

PROFORMA FOR BANK GUARANTEE

1- In consideration of the President of India (hereinafter called "the Government") having agreed to exempt _____ (hereinafter called "the said Contractor from the demand under the terms and condition of an agreement dated _____ made between _____ and for supply of Printing paper/Equipments (hereinafter called the said agreement). of security deposit for the due fulfillment by the said Contractor of the terms and condition contained in the said agreement on production of a Bank Guarantee for _____ (Rupee _____ only). We, (indicate the name of the bank) _____ (hereinafter referred to as "the Bank") at the request of _____ Contractor(s) do hereby undertake to pay to the Government an amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the Government by reason of any breach by the said contractors) of any of the terms or conditions contained in the said Agreement.

2. We (indicate the name of the Bank) _____ do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by reason of breach by the said Contractor(s) failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability, under this Guarantee shall be restricted to an amount not exceeding Rs. _____.

3. We undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) supplier(s) in any suit or proceeding pending before any court or Tribunal relating thereto: our liability under this Guarantee being absolute and unequivocal. The payment so made by us under this Guarantee shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

4. We, (indicate the name of the Bank) _____ further, agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____ office/ Department / Ministry of _____ certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor(s) and accordingly discharge this Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before the _____ we shall be discharged from all liability under this Guarantee thereafter.

5. We, (indicate the name of the Bank) _____ further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for anytime or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, act or commission on the part of the Government or any indulgency by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s) / Supplier(s).

7. We, (indicate the name of the Bank) _____ lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Government in writing:

Dated the _____ day of _____

For _____
(indicate the name of the Bank)

7
INFORMATION ABOUT THE TENDERER
(TO BE SUBMITTED ALONG WITH THE TENDER)

1.	Name of the Firm/ Company	
2.	Year of Establishment	
3.	Status of the Firm/ Company (Partnership. Limited etc)	
4.	Postal Address Telephone numbers Fax e-mail Website Address (If Applicable)	
5.	Bank Account Detail for e-payment	Account No Account Type Name of Account Holder Address of Account Holder Name of Branch Address of Branch IFSC Code
6.	Any authorized branches of the Firm/ Company, if so give details	
7.	Name of the proprietor/ partner/ Managing Director etc.	
8.	Nature of your Firm/ Company/ Manufacturer/ Stockiest/ Dealer/ Distributor/ Agent etc.	
9.	Details of products you are dealing in (catalogues for products may be enclosed, if available)	
10.	Turnover for the last three years in Rs. (Year Wise With Documentary Proof)	
11.	List of Existing Clients (Govt./ PSU/Major Client)	
12.	If already doing business with SOI give details	
(a)	Item	
(b)	Since when	
13.	If you are registered with DGS&D or any other Govt./PSU/Authorized body Please give details	
(a)	Name and address of organization registered	

(b)	Registration No.	
(c)	Date of Registration	
(d)	Date till which Registration is valid	
(e)	Whether registered for items for which tender has been submitted	
14.	Has your firm ever been blacklisted by the Govt. or any other authority? Please give details and reasons thereof	
15.	If blacklisted & revoked give details of the same	
16.	Are you income tax payee, if so please furnish following details	
(a)	PAN/TAN	
(b)	TDS Accounts if any	
(c)	Central Sale Tax Registration No./ Service Tax Registration No.	

Declaration

I/We do hereby declare that the entries made in the application are true to the best of my / our knowledge and belief. I/We do also confirm that I/ We have read and understood General conditions of Contract as contained in this tender documents and agree to abide by the same in all respect.

I/We undertake to communicate promptly to SOI all the subsequent changes in condition affecting the accuracy of the details given above. Further I/We undertake that in case the facts/ information furnished, as above is/ has been found false, the SOI may be its absolute discretion reject/ cancel any assignment, if any, awarded / agreed to be awarded to me / us and in such case I / We shall not be entitled to claim any damages/ whatsoever in regard to that assignment

Signature of Proprietor/ Director/ Managing Director/ Constituted authority.

Place:

Name: