



भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA



निदेशक का कार्यालय पूर्वी मुद्रण वर्ग 14, वुड स्ट्रीट, कोलकाता-700016 (प०ब०) दूरभाष सं०: 033-22876950 फैक्स सं०: 033- 22834694 ई-मेल: epg.kol.soi@gov.in सं/No. - 258/15-D-3(1)		OFFICE OF DIRECTOR Eastern Printing Group, 14, Wood Street Kolkata-700016 (W.B.) Phone No. 033- 22876950 Fax No. 033- 22834694 E-mail: epg.kol.soi@gov.in तारीख/Date: 06-04- 2017
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ग्लास शीटो के बिक्रय हेतु निविदा आमंत्रण सूचना
SUB : TENDER INVITING NOTICE FOR SALE OF GLASS SHEETS

This office want to sale various sizes of used Glass Sheets after cleaning at firm end as per details below :-

Sl.	Description & Size	Thickness in mm	Quantity
1.	Glass Sheet for Negative, Size – 32” x 24”	4 mm	1478 Nos.
2.	Glass Sheet for Negative, Size – 24” x 22”	4 mm	2820 Nos.
3.	Glass Sheet for Negative, Size – 30” x 24”	4 mm	1881 Nos.
4.	Glass Sheet for Negative, Size – 36” x 24”	4 mm	668 Nos.
5.	Glass Sheet for Negative, Size – 36” x 30”	4 mm	557 Nos.
6.	Glass Sheet for Negative, Size – 46” x 33”	4 mm	367 Nos.

TOTAL : 7771 Nos.

The interested firms are requested to submit their offer / bid to purchase the Glass Sheets. The firm wil submit their Bid on the basis of size of glass sheets for Whole lot in proforma enclosed as Annexure 'A'.

Total Glass Sheets are to be cleaned in this office premises “as is where basis” at firm own arrangement i.e., materials for cleaning glass sheets and labours etc. are to be arranged by firm. This office will provide only space and water for cleaning glass sheets. After cleaning, the firm will lift the Glass Sheets at their own arrangement only after making full payment. No Glass sheets would be allowed to lift with out proper cleaning and obtaining clearance from office.

TERMS & CONDITIONS:-

1. Earnest Money Deposit (EMD) of ₹ 3,000/- (Rupees Three Thousand only) should be submitted along with the Tender in the shape of Demand Draft on any Nationalized Bank in favour of **E.& A.O., Eastern Printing Group, Survey of India, Kolkata**, failing which offer / bid will be rejected.
2. Earnest Money will be returned to the unsuccessful tendered and no interest will be paid for the same.
3. Bid / Offer should be submitted under sealed cover only mentioning the Tender Notice No. & date as well as the items quoted for.

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4. Bid / Offer should be addressed to the Director, Eastern Printing Group, Survey of India, 14, Wood Street, Kolkata – 16 and **NOT BY NAME OR NOT TO ANY OTHER ADDRESS** and can be dropped in to this office Tender Box. It could also be sent by speed post.
5. Bid / Offer should reach to the addressee on or before 05.05.2017 at 13.00 hrs. The quotation will be opened on 05.05.2017 at 15.30 hrs. The envelop containing bid must be inscribed with “ BID/OFFER FOR PURCHASE OF VARIOUS SIZES OF GLASS SHEETS ON 05.05.2017.
6. The rate should be quoted in words as well as in figure also along with Sale Tax/VAT if any. No correction or over writing in the quotation will be accepted. Sale Tax/VAT will be borne by the tenderer.
7. The tender shall remain valid for 90 days from the opening date of tenders.
8. If any amount is payable on account VAT Sale Tax of any other taxes pertaining to sale transaction, the buyer shall be bound to pay such amount in addition to quoted rate. All such Taxes shall be deposited directly to the concern authority and challans to be submitted to this office at the time of delivery by the successful tendered.
9. Tenderer, or their authorized representative if so desires may be present on the date and time of opening Bid.
10. The Director, Eastern Printing Group, Kolkata reserves the right to reject or accept any quotation without assigning any reasons thereof.
11. **NO PRICE VARIATION WILL BE ACCEPTED DURING THE VALIDITY PERIOD.**
12. Only the higher offer will be accepted.
13. The bidders may visit the items on any working days between 11.00 hrs. to 16.00 hrs. (except 13.00 hrs. to 14.00 hrs.) to satisfy themselves about the items they are bidding for.
14. The items shall be sold to highest bidder, VAT will be extra as applicable.
15. Items once disposed to the successful bidder shall NOT be taken back by SOI under any circumstances.
16. The successful bidder has to make payment of full balance amount in the form of demand draft in favour of Estt. & Accounts Officer, Eastern Printing Group, Survey of India payable at Kolkata within three days after confirmation failing which the offer will be cancelled and EMD stand forfeited. He will also submit copy of applicable taxes if any.
17. The successful bidder shall be required to lift all the items from the Survey of India , EPG premises to his premises within 15 days during working hours after payment of the balance amount. On the failure to do so, SOI shall have right to forfeit the Earnest Money Deposit (EMD) of the bidder. Permission to lift the material on gazette holidays or non-working days will not be granted under any circumstances.
18. Tenders received after the stipulated date and time shall not be considered due to any reason whatsoever including postal delays etc.
19. Each page of the tender should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected. Rate to be quoted in Tender Form (Annexure – A)
20. For Financial evaluation, the highest bidder shall be chosen based on the amount quoted and fulfilling the tender conditions.
21. No assistance whatsoever shall be provided by this department for lifting the items for disposal. The successful bidder shall have to make his own arrangements of labour and vehicle etc. for shifting the materials to his site, at his own cost. No sorting out will be allowed and if any materials not lifted then the EMD will be forfeited.



(आशीष कौशल)
निदेशक, पूर्वी मुद्रन वर्ग

Proforma for bid for sale of Glass Negative of Different Sizes.

ANNEXURE 'A'

1. Name of the Firm :-
2. Name of owner/Authorized person
of the firm :-
3. PAN / TAN of the firm :-
(Enclose Certified Copy)
4. Full Address of the firm with
Telephone No. :-
5. Rate offered :-

Sl.No.	Size of Glass Sheet	Quantity	Total price offered
1.	Glass Sheet for Negative, Size – 32" x 24"	1478 Nos.	
2.	Glass Sheet for Negative, Size – 24" x 22"	2820 Nos.	
3.	Glass Sheet for Negative, Size – 30" x 24"	1881 Nos.	
4.	Glass Sheet for Negative, Size – 36" x 24"	668 Nos.	
5.	Glass Sheet for Negative, Size – 36" x 30"	557 Nos.	
6.	Glass Sheet for Negative, Size – 46" x 33"	367 Nos.	
TOTAL PRICE OFFERED FOR ALL GLASS SHEETS Rs.:-			

Place :

Date :

**Signature & Seal
of the firm**