

**SURVEY OF INDIA
DEPARTMENT OF SCIENCE AND TECHNOLOGY
GOVT. OF INDIA**

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Office of the Director
UK&WUP GDC
17 E.C. Road,
Dehradun (U.k)-248001

**TENDER DOCUMENT FOR HIRING OF VEHICLES FOR FIELD DUTIES
OF SURVEY OF INDIA**

The Director, UK&WUPGDC, Survey of India, Dehradun, Uttarakhand -248001 invites Sealed tender on prescribed Performa for hiring of vehicles with driver for field duties of Survey of India as per furnished below:-

1.0 PARTICULARS OF THE TENDER

- Designation and address of the authority inviting tender : **The Director
UK&WUP GDC, Survey of India
17 E.C.Road, Dehradun
(UTTARAKHAND)-248001**
- (B) Tender No. : S- 3182/16-H-Tender, Dt.12.10.2017
- (c) Type of vehicles required with driver : Commander/Marshal/Sumo,
Bolero/TATA (DI-207) with carrier &
Diesel driven only.
- (d) No. of vehicle required : **5 (Five)Vehicle** (It may be reduced
or increased subject to prevailing
conditions at the time of placing
Job Orders.)
- (d) Year of Manufacture : Not earlier than 2012
- (e) Minimum Km run per liter of fuel : Not less than 10 Km/Ltr.
- (f) Condition of the vehicle : Vehicle offered for hire should
be of good condition particularly in
respect of:-
(a)Engine
(b)Body
(c)Tyre
(d)Pint
(e) Upholstery
(f)Clutch
(g)Brake
(h)Gearbox

- (g) Providing of Diesel, oil & lubricant : The Director, UK&WUP GDC, Survey of India will provide Diesel only.
- (h) Approximate period of hiring of vehicles : 6(Six) month
- (i) Availability of vehicle : Vehicle will be required at the time of actual field duty irrespective of day or night
- (J) Area of field duty : Along Bihar Area
- (L) Last date and time of receiving tenders : 06-11-2017, 11:00 hrs.
- (M) Date and time for opening tenders : 06-11-2017, 15:00 hrs.
- (N) Total Number of pages of tender document : 11

2.0 OTHER TERMS AND CONDITIONS

- (i) The tender should be submitted as per enclosed Annexure 'A' in sealed envelope duly marked as "Tender for hiring of vehicles for the year 2017-18 due on dated 06-11-2017 Tender to be sent under an outer sealed envelope duly marked as above, if sent by post.
- (ii) Tender (Annexure 'A' with relevant documents) duly filled in and signed by the tenderer must be addressed to " The Director, UK&WUP GDC . Survey of India , Dehradun.- 248001 and not to any individual by name and should either by post or should be dropped in the Tender Box kept in the UK&WUPGDC . Survey of India , 17 E.C. Road DehraDun-248001, latest by 1600(hrs) on 06-11-2017
- (iii) Office of the Director UK&WUPGDC , Dehradun, shall not be responsible for any postal delay for non-receipt of tender by due date and time for whatsoever the reason.
- (iv) Each page of the tender must be signed by the tenderer.
- (v) Tenderer if so desire may be present on the date and time of opening quotations. They may enquire on phone (0135-2656402) before they come.
- (vi) It will be the responsibility of the tenderer to place the vehicle(s) for inspection of the vehicle(s) if called for at his cost along with all relevant documents in original.
- (vii) Details of vehicle(s) e.g. type of vehicles. Year of Manufacturer etc. along with vehicle wise charge per month to be mentioned in the tender. Collective charge for different type of vehicles together will not be considered and lead to rejection of tender.
- (viii) Vehicles should be Diesel driven only.
- (ix) The vehicles offered for hiring should have necessary R.T.O. clearance and should be registered as Taxies and the Office of the Director UK&WUP GDC, Survey of India, Dehradun, will not be responsible for any R.T.O. regulatory matters relating to registration of vehicles etc.

- (x) Hiring charges should include cost of repairs, regular servicing, inter-State move expenditure and drivers pay and allowances, his fooding and loding etc. but exclude the cost of diesel, Rates quoted by tenderer should be valid for at least **one year** from date of tender opening.
- (xi) Successful tenderer shall ensure that sufficient cash is available with driver all the times to cover essential contingent expenditure, urgent repairs, and other essential expenditures.
- (xii) In the event of any accident or damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with accident/damages. The tenderer himself will be fully and exclusively responsible for any damage of vehicle(s) or any injury to driver or any other person in employment of tenderer including any third party claims. In no case the department will liable for any type of compensation/medication to the person in emplyment of tenderer or to the damaged vehicle including any third party claim. However, if damage or losing incurred to Survey of India and/or its employees, as a result of any accident or any other reason involving failure of vehicles(s)/driver, tenderer shall reimburse on demand and without any demur the compensation .damage chares.
- (xiii) Survey of India shall not be responsible for any claim that arises due to damages. injuries pilferage to the tenderer vehicle(s)property under any circumstance while the vehicles(s)as engaged in Survey of India duty.
- (xiv) Vehicle must have valid registration & PUC certificate . (Photocopies must be submitted at the time of inspection)
- (xv) Vehicles must have necessary permit for driving the vehicles in area of field duty. (Photocopies must be submitted at the time of inspection)
- (xvi) The drivers of the vehicle must be 18 years of age or older on Indian nationality. The drivers of the vehicle must have valid commercial driving license for both plain and hilly areas(Photocopies must be submitted at the time of inspection)
- (xvii) Vehicle must have valid comprehensive insurance cover policy. (Photocopies must be submitted at the time of inspection)
- (xviii) The tenderer must submit a declaration regarding non-involvement of vehicle(s) being offered for hire in any accident/court case etc. The tenderer must submit a declaration that the drivers offered for service do not have any criminal record neither have any tendency for criminal activity . The tenderer will be completely responsible for the conduct of their driver during the tenure of hiring.
- (xix) Repairs of the vehicle(s) to carried out by the tenderer immediately during the period of hire.
- (xx) In case of major break down of any vehicle the replacement of the same must be provided by tenderer within 24 hours of break down, failing which office of the Director, SOI, UK&WUPGDC, Dehradun shall have the right to hire any other vehicle(s)against break down vehicle(s) at the expense of the tenderer and the tenderer will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made if it is higher.

- (xxi) Vehicle and drivers must be available during entire period of engagement. For the period of "absence of driver" or "Unavailability of vehicle" no payment will be made. In case of absence of driver of any vehicle or unavailability of vehicle the replacement of the same must be provided by the tenderer within 24 hours, failing which office of the Director, UK&WUPGDC, Dehradun-248001 shall have the right to hire any other vehicle(s)/driver(s) at the expense of the tenderer and the tenderer will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made if it is higher.
- (xxii) Duty certificate regarding the presence of vehicle/ driver furnished by the Detachment officer on the basis of concerned car diary/relevant record maintained for the purpose, shall be final and admissible for payment .
- (xxiii) In case of long distance run of vehicle during repairs or its use for any other private purpose by driver/tenderer, the cost of diesel shall be borne by the tenderer.
- (xxiv) **Earnest Money Rs 30,000/- (Rupees Thirty Thousand only)** in the shape of Demand Draft/Call receipt of any Nationalised Bank in favour of **Senior Account Officer, CP&AO, Survey of India, Dehradun** should be furnished along with the tender.
- (xxv) **Security deposit @ 10% of the tender value** in the shape of Demand Draft/Call receipt of any Nationalised Bank in favour of **Senior Account Officer, CP&AO, Survey of India, Dehradun** is to be submitted by the successful tenderer.
- (xxvi) If the successful tenderer fails to furnish the security deposit then the whole earnest money shall be forfeited without any reference to the tenderer.
- (xxvii) Earnest money of all unsuccessful tenderer will be returned within 30 days of the award of tenderer of hiring of vehicle. EMD of the successful tenderer would be returned only after the receipt of security deposit.
- (xxviii) The tenderer should furnish a certificate that all the terms and conditions of the tender document are understood by the tenderer and ready to abide by the same without any variation.
- (xxix) An agreement (Annexure 'B') which is enclosed with the tender document is to be executed by successful tenderer at his cost.
- (xxx) The driver will have to halt with the Survey team and keep the vehicle ready for field duty as per the requirement, in the area of work in Bihar .
- (xxxi) Latest income tax clearance (Photocopy) is to be submitted along with tender.
- (xxxii) **GST IN Service Tax No. (15 digits)** with certificate of registration from central excise Department to be submitted along with tender.
- (xxxiii) In case of payment of hiring charges to be made for a period of less than one month in that case payment will be made on pro-rata basis.
- (xxxiv) Payment will be made to the successful tenderer on month basis only after successful completion of field duties for that period through R.T.G.S. Payment Gateway.
- (xxxv) In case of minimum average run per liter of fuel as specified under (e) of particulars of the tender is not achieved by any vehicle, then the extra run per liter of fuel will be deducted from the payment due for the vehicle.

- (xxxvi) The vehicle to be used for field duties should have roof carrier for carrying survey stores/luggage/instruments along with the survey personnel of one squad during transit from one place to another.
- (xxxvii) Non-pollution certificate from concerned authority to be submitted along with tender and it will be the responsibility of the tenderer for obtaining subsequent pollution certificate during contractual period of hiring.
- (xxxviii) The tenderer should have the previous experience of having done a similar work for some other organization/offices etc. The attested copies of job order and termination order is to submitted along with the tender.
- (xxxix) In case the tenderer wishes to withdraw any of the contracted vehicles than he should inform of give one month prior notice to the department regarding the same.
- (xl) The Director, UK&WUPGDC, Survey of India, Dehradun-248001 reserves the right to reject any or all tenders without assigning any reasons.

ANNEXURE 'A'

**FOR VEHICLES HIRED ON REGULAR MONTHLY-BASIS FOR
FIELD DUTIES**

Rates exclusive of Diesel, but with salary of Driver, Permit, Insurance and all other incidental expenses for vehicles (Taxies) hired on monthly basis for field duties in areas as per Tender Document No. 3182/16-H-Tendrer, dt.12-10-2017

Type of vehicles	No. of vehicles (Capacity)	Year of manufacture	Fixed monthly charges (Excluding GST if any Service Tax)	Average Km Run Per Litre	Remarks if any

It is certified that all the terms and conditions of tender document No. S- 3182/16-H-Tender, dt. 12-10-2017 have been understood by me/us and ready to accept the same without any variation.

(Signature of Tenderer with seal)

Name :-

Address:-

Phone No.

ANNEXURE 'B'

AGREEMENT

(Agreement to be executed on Rs. 100/- Non-judicial court stamp)

An agreement made thisday ofBETWEEN.....
.....(hereinafter called the contractor which expression shall include his legal representatives) of the one part and the President of India (hereinafter called the Government) of the other part an WHEREBY the contractor agrees to supply the Vehicles on hire to The Director UK&WUPGDC, Survey of India, Dehradun. (hereinafter called Government Representative) as per details given below:-

Type of vehicle	No. of vehicles	Hiring Charge per month with driver & other charges	Maintenance during the period of hire to be borne by	Remarks
			The contractor	Only diesel to be provided by Survey of India

and on the terms and conditions hereinafter mentioned viz.:-

- (a) That is contract shall remain valid for a period of.....w.e.f.....initially and if the services are found satisfactory the same may be extended for anothermonths.
- (b) That the vehicles(s) with driver(s)are to be placed under disposal of the Director UK&WUP GDC, Survey of India, Dehradun or his authorized representative onfree of any Diesel oil & lubricant cost from the contractors' site to..... site .
- (c) That the vehicles which will be given on hire should be of good running condition.

- (d) That the minimum average run per litre of fuel should be as mentioned below against type of vehicle e.g.:-

Sl. No.	Type of vehicle	K.P.L.

- (e) That the date fixed for placing the vehicle(s) on hire as mentioned above
- (f) That the repair of the vehicle (s) to be carried out by the tenderer immediately during the period of hire.
- (g) That in case of any major break down of any vehicle the replacement of the same must be provided by the contractor within 24 hours of break down, failing which the Director UK&WUP GDC, Survey of India, Dehradun, shall be have the right to hire any other vehicle(s) against break down vehicle (s) at the expense of the contractor and contractor will be liable to pay such further sum as will be sufficient to meet the difference of cost between the rate tendered and those at which the hiring is actually made, should the same be higher.
- (h) That in the event of any accident or damages while vehicle is on Survey of India duty, Survey of India shall be completely free from any liability of the nature connected with the accident/damages. The contractor himself will be fully and exclusively responsible for any damage of vehicle(s) or any injury to driver or any other person in employment of contractor including any third party claims. However, if damages or loss is incurred to Survey of India and/ or its employees, as a result of any accident or any other reason involving failure of vehicle(s)/driver, contractor shall reimburse on demand and without any demur the compensation/damages.
- (i) That Survey of India shall not be responsible for any claim that arises due to damages/ injuries pilferage to the contractor vehicle (s) property under any circumstances while the vehicle(s) is engaged on Survey of India duty.
- (j) That the Director UK&WUP GDC, Survey of India, Dehradun shall have full power to reject the vehicle (s) which to the true intent and meaning is not in accordance with the requirement as per tender document No. S- 3182/16-H/tender, dt. 12-10-2017 related to hiring of vehicle(s) in question .
- (k) That the contractor will deposit a sum of Rs.....as security for compliance with the terms and conditions of this contract.

- (l) The Director UK&WUP GDC, Survey of India, Dehradun reserves the right to
- (i) Terminate this contract by giving notice of one week in advance if the services of the contractor are found not satisfactory, during the currency of contract.
 - (ii) To enter in to parallel contract for similar services with other agencies/person whenever it is found necessary.
 - (iii) To extend the contract up tomonths, if required from the date of expiry of the initial period at the same terms and conditions.
- (m) That the contractor will be entirely responsible for the execution of this contract in all respect accordance with the condition of this contract and shall not assign or sub-let the same.
- (n) If the contractor becomes insolvent or he or his Agent offers any bribe in connection with the contract or the contractor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof the Director UK&WUP GDC, Survey of India, Dehradun may on behalf of the Government terminate the contract and forfeit the said deposit and recover from the contractor any loss suffered by the Government on account of the contract being terminated.
- (o) If any dispute or difference shall arise including this contract the settlement of which is not herein before provided for the same shall be referred to the arbitration of the Surveyor General of India or if he is unable or unwilling to act as arbitrator to the arbitration of any person nominated by him in writing and decision of such arbitrator shall be final and binding on the parties to this contract.

Signed by the said contractor.....
In the presence of:-

1st Witness
Address

2nd Witness
Address

Signed by the said for and on behalf of the
President of India
In the presence of:

1st Witness
Address

2nd Witness
Address