

**GOVERNMENT OF INDIA**  
**MINISTRY OF SCIENCE AND TECHNOLOGY**  
**DIRECTORATE OF UTTARAKHAND & WEST UTTAR PRADESH GEO-SPATIAL**  
**DATA CENTER DEHRADUN**  
**FAX/PHONE :- 0091-0135-2656402**  
**E MAIL :- [ukgdc.ddn soi@gov.in](mailto:ukgdc.ddn soi@gov.in)**



**BID DOCUMENT**

**NAME OF WORK :-** DISPOSAL 04 Nos. OF DEPARTMENTAL VEHICLES  
(MAHINDRA JEEP URM-1319, URM-2742, UTL-4241 AND  
AMBASSADOR CAR UPO7H-3150,)  
**"IN AS IS WHERE CONDITION"**

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DISPOSAL 04 Nos. OF DEPARTMENTAL VEHICLES MAHINDRA JEEP URM-1319,  
URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150,  
**"IN AS IS WHERE CONDITION"**

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01/15-L-2

Date. **08.05.2018**

**NOTICE INVITING E-TENDER**

For & on behalf of the President of India, **The Directorate Of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun**, invites Online Bids under two bid system (two cover system, Part I-Technical bid, Part II- Commercial bid) for Disposal of departmental vehicle MAHINDRA JEEP URM-1319, URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150, in as is where is condition” experience and expertise for following work:

SL. NO.	DETAILS	DESCRIPTION
01	Name of work	Disposal Of Departmental Vehicle MAHINDRA JEEP URM-1319, URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150. <b>“in as is where condition”</b>
02	Upset price	<b>Rs. 67500/-</b>
03	Earnest Money Deposit	<b>Rs. 10000/-</b>
04	Period of down load of Tender	<b>08/05/2018, 18:00 hrs to 31/05/2018 11:00 hrs</b>
05	Cost of Tender Form	<b>NIL</b>
06	Date of Pre-bid meeting	<b>NIL</b>
07	Last Date for submission of Tender Form	<b>31/05/2018 up to 11:00 hrs.</b>
08	Date of Opening Tender	<b>04/06/2018 at 11:00 hrs</b>
09	Period of completion of work	<b>2 days</b>
10	Eligibility of Criteria	<p><b>Bidders (OEM / Authorized Distributor / Authorized Dealer) must have.</b></p> <p>a. Earnest Money Deposit (in the form of DD of amount <b>Rs.10000/-</b> in NIT from any Nationalized /RBI approved Bank.</p> <p>b. Copies of proof for eligibility as per para <b>3.1.1.to 3.1.4. of Section 3.</b></p> <p>c. Copy of tender acceptance letter as per Annexure-II</p> <p>d. Copy of GST Registration</p> <p>e. Copy of Pan Card, Income Tax Return for last three years.</p> <p>f. Copy of valid Company Registration Certificate</p> <p>g. Annual Turnover Certificate for three years duly certified by Chartered Accountant.</p> <p>h. Affidavit that the company has not blacklisted by any Organization</p>

**Note:**

1. EMD in the form of Demand Draft of any Nationalised bank/RBI approved bank (in original) drawn in favour of “Senior account officer,CP&AO,Dehradun”, Payable at Dehradun should be submitted to the Tender Inviting Authority, before the last date of bid submission date failing which the tender shall liable to be rejected.
2. The details of work, available in the tender document, can be downloaded from website Central Public Procurement (CPP)Portal<https://eprocure.gov.in/eprocure> or [www.surveyofindia.gov.in/app](http://www.surveyofindia.gov.in/app) and the bid is to be submitted online only on <https://eprocure.gov.in/eprocure/app> up to last date and time of submission of tender. Sale of physical tender document is not applicable.
3. The Department reserves the right to amend or withdraw any of the term and conditions contained in the tender document or to reject any or all tenders without assigning any reason. The decision of The Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun, in this regard shall be final and binding in this regard.
4. Aspiring bidders who have not enrolled / registered in e-procurement should enrol /register before participating through website <https://eprocure.gov.in/eprocure/www.surveyofindia.gov.in/app>. The portal enrolment is free of cost.

**DIRECTOR**

For and on behalf of the President of India

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**SECTION - "2"**

**INSTRUCTIONS TO BIDDERS**

**2.1.** Tender form can be downloaded from the web site [https://eprocure.gov.in/eprocure\\_or www.surveyofindia.gov.in /app and dgll.nic.in](https://eprocure.gov.in/eprocure_or www.surveyofindia.gov.in /app and dgll.nic.in) .

**2.2.** This section of the bidding documents provides the information necessary for bidders to prepare online responsive bids, in accordance with the requirements of **The Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun**, It also provides information on online bid submission, opening, evaluation and contract award. **It is necessary for the bidders to go through the instructions contained in this section before submission of bid.**

**2.3. INSTRUCTIONS FOR ONLINE BID SUBMISSION:**

The bidder is required to submit soft copy of his bid electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificate. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

**2.3.1. REGISTRATION:**

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal by using the "Online bidder enrolment" option available on the home page. Enrolment on the CPP Portal is free of charge.
- (ii) During enrolment / registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
- (iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/Smartcard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their user ID / password and the password of the DSC (**Digital Signature Certificate**) /e-Token.

### **2.3.2. PREPARATION OF BIDS:-**

- (i) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any published, before submitting their bids. After selecting the tender document same shall be moved to the 'My favorite' folder of bidders account from where bidder can view all the details of the tender document.
- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any clarifications, if required, the same may be obtained through the contact details given in the tender document.
- (iv) Bidder should get ready in advance the bid documents to be submitted as indicated in the tender document/schedule in PDF/xls/rar/zip/dwf/jpg formats. If there is more than one document, they can be clubbed together using zip format.
- (v) Bidder can update well in advance, the documents such as experience certificates, annual report, PAN, GST, other details etc., under "My Space" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

### **2.3.3. SUBMISSION OF BIDS**

- (i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time.
- (ii) Bidder should prepare the EMD as per the instructions specified in the NIT/tender document. The originals of EMD should be submitted to **The Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun**, within 7 days from last date of bid submission period. Bidder should send the EMD through Indian postal/Courier Service. **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun**, shall not be responsible for any delay or loss, due to postal/Courier Services. The details of the Demand Draft/Bank Guarantee, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time, otherwise the uploaded bid shall liable to be rejected.
- (iii) While submitting the bid online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- (iv) Bidder shall select the payment option as offline to pay the EMD and enter details of the Demand Draft/Bank Guarantee.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC (**Digital Signature Certificate**) for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (vii) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (viii) Utmost care shall be taken for uploading Schedule of rates and any change/ modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Rates in Excel format and save it without changing the name of the file. Bidder shall quote their rates in figures in white background cells, thereafter save and upload the file in financial bid cover (Price bid) only. If the Schedule of Rate file is found to be modified by the bidder, the bid will be rejected. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.

- (ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission last date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- (x) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xi) Bidder should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.
- (xiii) The bidder should ensure/see that the bid documents submitted should be free from virus and if the documents could not be opened due to virus during tender opening, the bid is likely/liable to be rejected.
- (xiv) The time settings fixed in the server side and displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- (xv) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers’ public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- (xvi) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- (xvii) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- (xviii) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- (xix) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

**THE CONTACT NUMBER FOR THE HELPDESK IS 1800 233 7315.**

**2.4. SUBMISSION OF OFFER**

The tender shall be submitted online in two cover system duly scanned and digitally signed by the authorized representative of the bidder as follows:-

**A) COVER -1 (TECHNICAL BID)**

Online bids should be submitted containing copies of following document in Cover-1 for documentary proof, for fulfilling qualifying criteria failing which the offer shall be summarily rejected.

- a) Scanned Copy of Earnest Money Deposit (in the form of DD/FDR/) of amount **as mentioned** in NIT from any Nationalized /RBI approved Bank.
- b) Scanned copies of proof for eligibility as per para **3.1.1.to 3.1.4. of Section 3.**
- c) Scanned copy of tender acceptance letter as per Annexure – II
- d) Scanned copy of GST Registration
- e) Scanned copy of Pan Card, Income Tax Return for last three years.
- f) Scanned copy of valid Company Registration Certificate
- g) Affidavit that the company has not blacklisted by any Organization on Rs. 100/- on non judicial paper.

If the Cover-1 i.e. technical bid does not contain any of the above mentioned documents or contains incomplete or unsuitable technical details, then the offer shall be liable to rejection/disqualification. The respective Cover-2, i.e. Price Bid of the technically disqualified offers shall not be opened.

The bidders are cautioned that divulging of any price information in Cover-1 (Technical Bid) will result in rejection of their tender.



## **B) COVER-2 (PRICE BID)**

The Cover-2 shall contain the price bid in the enclosed BOQ/Schedule of works in excel format uploaded separately shall be used for quoting price/offer.

- i) It may please be noted that this part shall not contain any terms & conditions. Any condition given in the price bid (Cover-2) will be a sufficient cause for rejection of bid.
- ii) The quoted rates shall be filling on line which should be duly digitally signed by the bidders or his authorized person.

### **2.5. SUBMISSIONS AND OPENING:-**

**2.5.1.** The bid should be submitted online at website <https://eprocure.gov.in/eprocure> or [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in)/app only, by the due date **as per NIT**. The Server Date & Time as appearing on the website <https://eprocure.gov.in/eprocure> or [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) app shall only be considered for the cut- off date and time for submission of bids. Offers sent through post, telegram, fax, telex, e-mail, and courier or by any other mode will not be considered. In case of date of opening is declared, as holiday tender will be opened on next working day at same time.

**2.5.2.** Only those bidders shall be considered qualified by The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun**, who submit requisite **EMD** and documents accept all the terms & conditions of the Tender document unconditionally and meet the qualifying requirement stipulated in the Tender document. The decision of **The Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun** shall be final and binding in this regard.

**2.5.3.** The bidder shall bear all cost associated with the preparation and submission of its bid and **The Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun**, will in no case be responsible or liable for these cost, regardless of the conduct or outcome of the tendering process.

**2.5.4.** The prospective bidder requiring any clarification of the tender document may obtain from Tender Inviting Authority, **Directorate of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun** through e-mail.

**DIRECTOR**

For and on Behalf of President of India

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**"IN AS IS WHERE IS CONDITION"**

**SECTION – "3"**

**ELIGIBILITY CRITERIA**

**3.1.1. Bidders** (OEM / Authorized Industries/ Authorized Firms) must produce:-

- a. Scanned Copy of Earnest Money Deposit (in the form of DD/FDR/) of amount **Rs.10000/-** from any Nationalized /RBI approved Bank.
- b. Scanned copies of valid proof for eligibility as per para **3.1.1.to 3.1.4. of Section 3.**
- c. Scanned copy of tender acceptance letter as per Annexure-II
- d. Scanned copy of GST Registration
- e. Scanned copy of Pan Card, Income Tax Return for last three years.
- f. Scanned copy of valid Company Registration Certificate
- g. Scanned copy of Annual Turnover Certificate for three years.
- h. Affidavit that the company has not blacklisted by any Organization on Rs100/- stamp paper.
- i. Signature on tender form.
- j. Documentary evidence in support of residence.
- k. Bidder full name/Name of the authorized of the firm/Name of father, full postal address, Telephone number/Mobile number, e-mail I.D.
- l. Quotation and other documents must offered in Performa prescribed.

**3.1.2** The firm should have experience of completion of similar works in any central/state government department/public sector undertaking or Autonomous bodies.. Similar works shall mean Disposal of vehicle of any make of any central/state government department/public sector undertaking or Autonomous bodies.

**3.1.3.**The bidder must produce experience certificate from competent authority as mentioned above.

**3.1.4.**The bidder is required to furnish detailed information with regard to their financial capacity, technical capability and experience. Following details with supporting documents shall be required to be furnished along with the Technical Bid as per para **3.1.1** The bid shall be rejected if the documents are found false or fake. If at a later stage, the documents submitted are found false or fake, the Contract shall be terminated and performance bank guarantee forfeited. Also, the Contractor shall be fined as deemed appropriate by the employer for breach of trust.

**3.2. Cost of Bidding:**

The bidder shall bear all costs associated with the preparation and delivery of the bid and the employer will in no case be responsible or liable for those costs.

**3.3. Assurance:**

The bidder shall be required to give satisfactory assurance of his ability and intention to carry out the services, pursuant to the Contract, within the time set forth therein.

### **3.4. Bid document:**

#### **3.4.1. The bid document consists of the following section:-**

- Section -1 Notice Inviting E-tender
- Section -2 Instructions to Bidders
- Section -3 Eligibility Criteria
- Section -4 General Conditions of Contract
- Section -5 Special Conditions of Contract
- Section -6 Scope of the work & Specification of disposal of Vehicle.
- Section -7 Schedule of Work/Bill of quantity
- Section -8 Miscellaneous Performa

**3.4.2** The bidder is expected to examine the bid document including all instructions, forms, terms and specifications. Failure to furnish any information required in bid document or submission of bid not substantially responsive to the bid document in every respect shall result in rejection of the Bid.

#### **3.5. Clarification on bid document:-**

**3.5.1** Prospective Bidder requiring any further information or clarification on the Bid document may be asked in the office during working hour or send their queries through e-mail/Fax before pre-bid.

#### **3.6. Amendment of bid document**

**3.6.1.** At any time prior to the deadline for submission of Bids, the Employer may for any reason, whether at his own initiative or in response to a clarification requested by a prospective Bidder, modify the bid documents by amendment.

**3.6.2.** The amendment shall be part of the bid document and will be notified in writing or by Fax or e-mail to all prospective Bidders. Bidders are required to acknowledge receipt of any such amendment to the bid documents.

#### **3.7. Language of the bid:**

All documents related to bid should preferably be in English language. The language for communications shall be English. Any printed literature furnished by the bidder may be written in another language provided that this literature is accompanied by an English Translation. In such case, for purpose of interpretation of the Bid, the English translation shall prevail.

#### **3.8. Preparation of Bid**

**3.8.1.** The bid prepared by the bidder shall be having two parts viz. Part-I (Technical bid) and Part- II (Commercial bid).

**3.8.2.** The technical bid shall comprise the following :-

- (a) Documentary evidence establishing that the bidder is eligible to bid.
- (b) Documentary evidence establishing that the bidder is qualified to perform the Contract if the bid is accepted.
- (c) All the documents as mentioned in Para 3.1.1 to 3.1.3 of Section 3.
- (d) Scanned copy of **EMD**.
- (e) An undertaking to the effect that the price bid does not contain any condition.
- (f) An Undertaking that Bidder is not Black listed.

**3.8.3.** The Commercial bid shall contain Bill of quantities (BOQ) duly filled in accordance with instructions to bidder.

#### **3.9. Bid Price**

**3.9.1.** The bidder shall complete the appropriate price for schedule of works as in BOQ included in the bid document stating item wise, unit price and the total amount.

**3.9.2.** Price quoted by the bidder shall remain firm and valid until completion of Contract performance.

### **3.10. Bid Currencies:-**

The Contract provides for payment of the Contract Price in Indian Rupee only.

### **3.11. Deleted**

### **3.12. Filling up of Bid**

**3.12.1.** All the rates and amount shall be quoted in whole denomination of the Indian Rupee.

**3.12.2.** The rate of each item shall be quoted in figures.

**3.12.3.** The bidder shall be deemed to have satisfied himself before Bidding as to the correctness and sufficiency of his bid for the works and of the rates & amount quoted in the schedules of works, which rates & amounts, shall, except as otherwise provided, cover all his obligations under the contract and all matters and things necessary for the proper completion of the work as aforesaid in accordance with good practices and recognized principles.

**3.12.4.** In case of any bid where unit rate of any item appears unrealistic, such bid shall be considered unbalanced and non-responsive. The employer may ask for providing satisfactory explanation for such unrealistic quoted rate. If bidder is unable to provide satisfactory reply with supporting analysis of rates, the bid shall be rejected.

**3.12.5.** Each bidder shall submit only one bid for this work. A bidder who submits more than one bid for this work will attract disqualification and rejection of all of his bids.

**3.12.6.** The bidder shall not be under a declaration of in-eligibility for corrupt & fraudulent practices in any Govt. Department or organization in India or abroad.

### **3.13. Clarification on Bids:**

To assist in the examination, evaluation and comparison of bids, DLL may, at his discretion, ask the bidder for any clarification on his bid. All responses to such requests for clarification shall be in writing. No change in the prices or substance of the bid shall be sought, offered or permitted.

### **3.14. Preliminary Examination:**

The employer will examine the bids to determine whether they are complete, any computational errors have been made, required details have been furnished, the documents have been properly signed or the Bids are generally in order.

### **3.15. Award of work and signing the agreement**

**3.15.1.** The employer shall award the Contract to the bidder whose bid has been determined to be responsive to the bid document and who has offered the highest bid price, provided that such bidder has been determined to be in accordance with the provisions of Clause 3.1.1 and 3.1.2.

**3.15.2.** The employer shall award the contract within **07 days** of the opening of the Technical bid.

**3.15.3.** The bidder whose bid has been accepted shall be notified of the award by The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun**, prior to expiry of the bid validity period by E-mail/Speed Post This letter will state the sum that the Employer shall pay the Contractor for the works by the Contractor as prescribed in the Contract.

**3.15.4.** The notification of award will constitute the formation of the Contract subject to the furnishing of a contract performance bank guarantee. However, the successful bidder shall be required to submit a performance guaranty within 15 days from date of issue of letter of acceptance of bid, equivalent to 5% of the contract value, which will remain valid up to period of three months beyond the date of expiry of period of contract. The E.M.D. of the successful bidder will be returned on the submission of valid performance guaranty. The Performance guarantees shall be returned after satisfactory completion of contract period or extended or reduced contract period.

**3.15.5.** The Agreement will incorporate all correspondences between the employer and the successful bidder. It will be signed by the employer and sent to the successful bidder within 15 days following the notification of award along with the Letter of Acceptance. Within 15 days of receipt, the successful bidder will furnish the contract performance bank guarantee and sign the Agreement with the employer.

**3.15.6.** The E.M.D. of the successful Bidder shall be refunded without any interest within 30 days after the award of contract and submission of Performance Bank Guarantee. The earnest money deposit of the unsuccessful bidders shall also be refunded within 30 days after opening of financial bids. In case the date fixed for opening of Technical bids falls to be a holiday the bids will be opened on the successive working day.

**3.15.7.** Any addition/alteration made in the bid document by the bidder will render the bid non-responsive and such bid will be summarily rejected.

**3.15.8.** The tendered rate should be valid for a period of **90 days from the date of** the opening of the Technical bid.

### **3.16. Evaluation of Bids:**

**3.16.1.** The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun**, will determine whether each bid is of acceptable quality, is generally complete and is substantially responsive to the tender document. For the purposes of this determination, a substantially responsive bid is one that conforms to all the terms, conditions & specifications of the tender document without any deviations, objections, conditionality or reservation.

**3.16.2.** The bids will be evaluated by the Technical evaluation committee.

**3.16.3.** Schedule of Rates shall be evaluated based on the highest (H1) cost.

**3.16.4.** If a bid is not substantially responsive, it will be rejected by The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun**, and may not subsequently be made responsive by the bidder by correction of the non-conformity.

**3.16.5.** The bid that does not meet minimum acceptable standards of completeness, consistency and details will be rejected for non-responsiveness.

**3.16.6.** If the present performance of the bidder in a current contract is unsatisfactory as certified by any authority of the relevant work, the offer of the bidder will be summarily rejected without assigning any reasons thereof.

**3.16.7.** The bidders shall quote the rates only for the items mentioned in the schedule of Rates in excel format provided along with this tender. The rates quoted for the item other than the items mentioned above shall not be considered for evaluation.

**3.16.8.** The rates shall only be quoted in Indian Currency and if quoted in other currency, the offer will be liable to be rejected.

**3.16.9.** The units of the items shall be same as per the Schedule of Rates and any other unit mentioned in the offer will be liable to be rejected.

**3.16.10.** Conditional offers are liable for rejection.

**3.16.11.** The Price bid(s) of the prospective bidders, who fulfils the techno-commercial requirement of the bid(s), shall be evaluated further.

**3.16.12.** Any effort by a bidder to influence The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun**, in the process of examination, clarification, evaluation and comparison of tenders, and in decisions concerning award of contract, may result in rejection of the bidder's tender.

### **3.17. Notification of Award**

**3.17.1.** The bidder whose bid has been accepted will be notified for the award by The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun**, prior to expiration of the Bid validity period through the work order.

**3.17.2.** The Bidder shall promptly check their e-mailbox registered with CPP Portal for receipt of any information/clarification/ correspondence in respect of their bid. The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun.** shall not be responsible for non-receipt/failure of e-mail to the bidders.

**3.17.3.** If any of the information furnished by the bidder is found to be incorrect, the bid/ contract is liable to be rejected/terminated and the EMD/ Performance Security will be forfeited.

**3.17.4.** **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun.** reserves the right to cancel the tender without assigning any reason thereof.

**3.17.5.** Tenders from those bidder who have not submitted their offer as per NIT will not be Considered.

**DIRECTOR**

For and on behalf of the President of India

**GOVERNMENT OF INDIA**  
**MINISTRY OF SCIENCE AND TECHNOLOGY**  
**DIRECTORATE OF UTTARAKHAND & WEST UTTAR PRADESH GEO-SPATIAL DATA**  
**CENTER DEHRADUN**  
**FAX/PHONE :- 0091-0135-2656402**  
**E MAIL :- [ukgdc.ddn soi@gov.in](mailto:ukgdc.ddn soi@gov.in)**

DISPOSAL 04 NOS. OF DEPARTMENTAL VEHICLES MAHINDRA JEEP URM-1319, URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150,  
**"IN AS IS WHERE IS CONDITION"**

**SECTION - "4"**

**GENERAL CONDITIONS OF THE CONTRACT**

**4.1. GENERAL CONDITIONS**

- (i) Interested Parties may submit their highest prices for vehicle through CPP Portal upto **31/05/2018** at **11:00 hrs.**
- (ii) The disposal of vehicle shall be strictly on AS IS WHERE IS BASIS and no guarantee or certificate of its worthiness or quality will be given by this Directorate. The condition of the vehicle can be inspected physically between 11:30 AM to 4:00 PM on any working day between **23.05.2018 to 25.05.2018** at below address
- THE DIRECTOR,**  
**DIRECTORATE OF UTTARAKHAND & WEST UTTAR PRADESH GEO-SPATIAL DATA CENTER**  
**DEHRADUN,**  
**FAX/PHONE :- 0091-0135-2656402**  
**E MAIL :- [ukgdc.ddn soi@gov.in](mailto:ukgdc.ddn soi@gov.in)**
- (iii) The bidder shall be deemed to have satisfied himself before bidding so as to the correctness and sufficiency of their bid for the works and of the rates and amount quoted in the schedule of work, shall cover all his obligations under the contract and all matters and things necessary for the proper completion of the work as aforesaid in accordance with good practices and recognized principles.
- (iv) The successful bidder will be required to deposit the total bid amount on **NTRP (NON TAX RECEIPT PORTAL)** in the favour of **THE SENIOR ACCOUNT OFFICER, CP&AO, DEHRADUN, SURVEY OF INDIA, 17-E.C. ROAD, DEHRADUN (UTTARAKHAND)-248001,** The Earnest Money Deposit shall be submitted for Rs.10000/- (Rs. Ten Thousands) only in the form of Demand Draft drawn on any nationalized Bank in favour of **"Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun."** payable at Dehradun." (in original)
- (v) Each Bidder shall submit only one tender for this work. A bidder who submits more than one tender of this work shall cause all the proposals with tenderer's participation to be disqualified or rejected.
- (vi) Those tenderer whose near relatives are posted as accountants or as an officer in any capacity in The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun,** shall not be permitted to tender.
- (vii) The bidder shall not be under declaration of in- eligibility for corrupt and fraudulent practices or blacklisted in any Govt. Deptt. or organization in India or abroad.
- (viii) In the event of any specified date, being or declared as a holiday by the Government of India, the same will take place on or up to appointed time on next working day.

**(ix)** At any time prior to the deadline for submission of tenders, the Director for any reason, whether at his own initiative or in response to a clarification requested by a prospective tenderer, modify the tender documents by amendment.

**(x)** The amendment shall be part of the tender document and shall be notified by writing or by FAX or e- mail to all prospective tenderers. Tenderers are required to acknowledge receipt of any such amendment to the tender documents

**(xi)** The Director reserves the right to accept/ reject any or all the tenders without assigning any reason what so ever.

**(xii)** The **EM.D** of unsuccessful bidder shall be refunded within 30 days after opening of the bids. The **E.M.D** of the successful bidder shall be released after Final bill on successful completion of the work and recording of the final measurements.

**(xiii)** **EMD** and Total bid amount is payable by means of DEMAND DRAFT drawn in favour of “**Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun**”, Payable at Dehradun.(Payment by cheque/Cash shall not be accepted)

**(xiv)** The Director shall forfeit the full **EMD**, if

- a) The Bidder withdraws his tender before the expiry of the validity period, or before the issue of letter of acceptance. Whichever is earlier. Or
- b) The bidder makes any modification in the terms and conditions of the tender at his own. Or
- c) The bidder fails to furnish the prescribed performance guarantee within the prescribed period. Or
- d) The bidder does not accept corrigendum issued by the Director or any corrections raised due to error in filling the tender or work order. Or
- e) The successful bidder fails to sign the agreement with the specified time by the Director. Or
- f) If the bidder not commencing the work within 2 days at site from the date of work awarded to him and/or not completing the work within stipulated completion period specified by the Director. Or
- g) Only a part of the work as shown in the tender is awarded, and the contractor does not commence the work.
- h) If the highest quoting firm fails to honour the bid, the contract will be cancelled & its EMD will be forfeited. In such an event, an opportunity shall be given to the next highest quoting eligible tenderer (H2 quoting party) to complete the bid provided its prepared to accept the prices offered by H-1party.In case of any dispute, decision of **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun**, shall be final.
- i) Tendering form should be signed in ink by the authorized signatory only. Photocopy or unsigned quotation or quotation not signed by the authorized signatory shall be rejected.
- j) Quotation and other documents should be offered in Performa prescribed as given at ANNEXURE.

**DIRECTOR**

For and on behalf of the President of India



**GOVERNMENT OF INDIA**  
**MINISTRY OF SCIENCE AND TECHNOLOGY**  
**DIRECTORATE OF UTTARAKHAND & WEST UTTAR PRADESH GEO-SPATIAL DATA CENTER**  
**DEHRADUN,**  
**FAX/PHONE :- 0091-0135-2656402**  
**E MAIL :- [ukgdc.ddn.soi@gov.in](mailto:ukgdc.ddn.soi@gov.in)**

DISPOSAL 04 NOS. OF DEPARTMENTAL VEHICLES MAHINDRA JEEP URM-1319, URM-2742, UTL-4241,  
AND AMBASSADOR CAR UPO7H-3150,

**"IN AS IS WHERE CONDITION"**

**SECTION - "5"**

**SPECIAL CONDITIONS OF THE CONTRACT**

**5.1.** The successful bidder shall be required to submit documentary evidence in support of residential status (Ration card/Voters identity card/Aadhar card/PAN Card in case of individual and Registration Certificate in case of firms etc.) along with duly filled in prescribed tender form.

**5.2.** The sold vehicle will be removed by the successful bidder(s) within 48 hours at their own expenses. If the vehicle is not removed penalty of Rs. 500/- per day will be charged. No assistance/transportation will be provided by this office. Permission to take out the disposed vehicle from the office premises will not be allowed on holidays, Saturdays and Sundays etc.

**5.3.** Taxes will be paid by the H1 (BIDDER) if any.

**5.4.** This contract shall be framed and operated as Indian Contract in the all respects and in conformity with Indian laws. Law suits and other proceeding arising out of or in connection with the contract works shall be instituted in courts of **Dehradun**, India.

**5.5.** The bidder is to be required to reveal his full name/Name of the authorized signatory of the firm/Name of father, full postal address, telephone number/Mobile number, e-mail I.D.

**5.6.** EMD of unsuccessful tenderers shall be returned within three weeks of the award of contract to successful party.

**5.7.** The competent Authority reserves the right to withdraw or to reject any/all of the quotations fully or partially or cancel the disposal of the vehicles at any stage without assigning any reason thereof.

**5.8.** The bidders will not be allowed to withdraw their bids, failing which Earnest Money will be forfeited.

**5.9.** EMD of the successful bidder(s) will be released only after realization of sale proceed amount. Earnest money Deposit of the bidders who fail to honour the bid in prescribed time limit shall stand forfeited. No representation in this regard shall be entertained by this Department.

**5.10. Authority for payment to be made:**

The payment will be made to "The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun**", before taking the vehicle for disposal on **NTRP (NON TAX RECEIPT PORTAL)** in favour of **THE SENIOR ACCOUNT OFFICER, CP&AO, DEHRADUN, SURVEY OF INDIA, 17-E.C. ROAD, DEHRADUN (UTTARAKHAND)-248001.**

**5.11. Payment Terms and Conditions:-**

a) EMD of Rs.10000/- in the form of DD (in original) from any Nationalised /RBI approved Bank, drawn in favour of "The **Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center Dehradun**", Payable at **Dehradun** should be submitted to the Tender Inviting Authority, before the last date of bid submission date failing which the tender shall liable to be rejected. Director shall not be responsible for any delay or loss, due to postal/Courier Services. EMD amount will not be adjusted in the Sale amount accepted by this office.EMD of the successful bidder shall be released only after successful completion of the sale process .

b) The successful bidder will be responsible for getting the registration Certificate of the vehicle transferred in his name at his own cost. This office will not be responsible for any lapse on his part in this regard.

**5.12. Commencement, Delays and Suspension:**

The bidder shall commence the works immediately after Commencement Date with due expedition and without delay.

**DIRECTOR**

For and on behalf of the President of India

**GOVERNMENT OF INDIA**  
**MINISTRY OF SCIENCE AND TECHNOLOGY**  
**DIRECTORATE OF UTTARAKHAND & WEST UTTAR PRADESH GEO-SPATIAL DATA CENTER**  
**DEHRADUN,**  
**FAX/PHONE :- 0091-0135-2656402**  
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DISPOSAL 04 NOS. OF DEPARTMENTAL VEHICLES MAHINDRA JEEP URM-1319, URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150,  
**"IN AS IS WHERE CONDITION"**

**SECTION - "6"**

**SCOPE OF THE WORK/SPECIFICATION OF VEHICLE FOR DISPOSAL**

**6.1. SCOPE OF THE WORK:-**

(a) Disposal 04 Nos. of Departmental Vehicles MAHINDRA JEEP URM-1319, URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150, "in as is where condition" at the office of the Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun",

**6.2. SPECIFICATION OF VEHICLE FOR DISPOSAL**

<b>DESCRIPTION OF ITEMS</b>									
SL. No.	MAKE AND VEHICLE NO.	MODEL NO.	FUEL	DATE OF PURCHASE	CHASSIS NO.	ENGINE NO.	NO. OF CYLINDER	TYPE OF BODY	DATE OF REGISTRATION
1	2	3	4	5	6	7	8	9	10
1	MAHINDRA JEEP URM-1319,	1981	DIESEL	Feb 1981	DC17684	DC17684	04	06 SEATING CAPACITY	Feb 1981
2	MAHINDRA JEEP URM-2742,	1981	DIESEL	July 1981	DDO3843	DDO3843	04	06 SEATING CAPACITY	July 1981
3	MAHINDRA JEEP UTL-4241,	1977	DIESEL	23 April 1977	771792-D	771792-D	04	06 SEATING CAPACITY	April 1977
	AMBASSADOR CAR UPO7H-3150	1998	DIESEL	April 1998	ADX-782606	6EPDX-007427	04	06 SEATING CAPACITY	April 1998

**DIRECTOR**

For and on behalf of the President of India

**GOVERNMENT OF INDIA**  
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**SECTION-"7"**

**SCHEDULE OF WORK/BOQ**

Disposal 04 Nos. of Departmental Vehicles MAHINDRA JEEP URM-1319, URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150, "in as is where is condition" at The Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center, Dehradun",

SL. NO.	DESCRIPTION OF ITEMS	UNIT	QTY.	UPSET PRICE RS.	RATE QUOTING FOR PURCHASE OF VEHICLE AMOUNT RS	TOTAL AMOUNT
1.	DEPARTMENTAL VEHICLES MAHINDRA JEEP URM-1319,	Nos.	01	17500.00		
1.	DEPARTMENTAL VEHICLES MAHINDRA JEEP URM-2742	Nos.	01	18000.00		
2.	DEPARTMENTAL VEHICLES MAHINDRA JEEP UTL-4241	Nos.	01	16500.00		
3.	DEPARTMENTAL VEHICLES AMBASSADOR CAR UPO7H-3150	Nos.	01	15500.00		
4.	<b>Total</b>			<b>67500.00</b>		

**Note :-**

- 1) BOQ has been uploaded on cpp portal and rates shall be submitted online by the bidders.
- 2) The highest price quoted shall be final by the Bidder.
- 3) Comparison shall be done on basic of price quoted only.

**(Signature of the Bidder)**

**GOVERNMENT OF INDIA**  
**MINISTRY OF SCIENCE AND TECHNOLOGY**  
**DIRECTORATE OF UTTARAKHAND & WEST UTTAR PRADESH GEO-SPATIAL DATA CENTER**  
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DISPOSAL 04 NOS. OF DEPARTMENTAL VEHICLES MAHINDRA JEEP URM-1319, URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150,  
**"IN AS IS WHERE CONDITION"**

**SECTION-8**

**MISCELLENEOUSE PERFORMA**

- 8.1. Deleted
- 8.2. Tender Acceptance Letter- Annexure -II.
- 8.3. Evaluation criteria of technical bid

**TENDER ACCEPTANCE LETTER**  
(To be given on Company Letter Head)

**Date:**

**To,**

The Director of Uttarakhand & West Uttar Pradesh Geo-Spatial Data Center  
Survey of India  
Dehradun.

**Sub :- Acceptance of Terms & Conditions of Tender.**

Tender Reference No: \_\_\_\_\_

DISPOSAL 04 NOS. OF DEPARTMENTAL VEHICLES MAHINDRA JEEP URM-1319, URM-2742, UTL-4241, AND AMBASSADOR CAR UPO7H-3150,

**"IN AS IS WHERE CONDITION"**

**Dear Sir,**

1. We have downloaded / obtained the tender document(s) for the above mentioned "Tender/work" From the web site(s) namely:

\_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the complete tender document [including all annexure(s), appendices, Form(s) schedule(s), drawings etc.], which shall form part of the contract agreement and I / we shall abide hereby by the terms & conditions contained therein.

3. The corrigendum(s)/addendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document/ corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall, without prejudice to any other right or remedy, be at liberty to reject this tender/bid including the forfeiture of the full earnest money deposit.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**GOVERNMENT OF INDIA**  
**MINISTRY OF SCIENCE AND TECHNOLOGY**  
**DIRECTORATE OF UTTARAKHAND & WEST UTTAR PRADESH GEO-SPATIAL**  
**DATA CENTER DEHRADUN,**  
**FAX/PHONE :- 0091-0135-2656402**  
**E MAIL :- [ukgdc.ddn soi@gov.in](mailto:ukgdc.ddn soi@gov.in)**

**खण्ड/SECTION-VIII**

**तकनीकी निविदा के मूल्यांकन मानदण्ड / EVALUTION CRITERIA OF TECHNICAL BID**

**1. सामान्य/General**

**1.1.** The Bids shall be evaluated technically and commercially by a committee. It is mandatory on the part of the bidder to score a minimum of 50% to qualify for the opening of commercial bid.

**1.2.** The commercial bids of only those bidders shall be opened who technically qualify. Once technically qualified, the bidders will be informed about opening of the commercial bids. After technically qualifying the bidder who has quoted the highest rates shall be declared successful bidder.

**2. तकनीकी मूल्यांकन / Technical Evaluation**

The technical evaluation shall be carried out based on following attributes to ascertain the quality of bid:

SL. NO.	ATTRIBUTES	MAX MARKS	EVALUATION CRITERIA
	<b>STATUTORY REQUIREMENTS</b>		
1.	Demand draft for EMD	15	
2.	Tender acceptance letter as per annexure	10	
3.	Self attested copy of valid GST registration	5	
4.	Self attested copy of PAN CARD	5	
5.	Self attested copy of INCOME TAX Return file for last three years (2014 to 2015,2015-2016,2016-2017)	5	
6.	Self attested copy of valid registration of firm under state act.	5	
7.	Proof of average annual turnover for last 3 years (2014-2015,2015-2016,2016-2017)	5	
8.	Affidavit that the company has not been blacklisted by any organization	5	
9.	Signature on tender form.	5	
10.	Copy of Documentary evidence in support of residential evidence.	5	
11.	Copy of details of bidder full name/Name of the authorized of the firm/Name of father, full postal address, Telephone number/Mobile number, e-mail I.D.	5	
12.	Vehicle Inspection	5	(Failing of inspection will get zero marks)
13.	Experience in similar class of work as per clause No-3.1.1	5	
	<b>TOTAL</b>	<b>100</b>	

**निदेशक / DIRECTOR**

भारत के राष्ट्रपति की ओर से और उनके लिए