



SURVEY OF INDIA

NOTICE INVITING E - TENDER

SUPPLY OF MAP LITHO PAPER (90 GSM \pm 2.5 %)

Tender No. 676 / 15 / A-Store(Paper) Dated...19.07.2018

On behalf of Surveyor General of India, Director, Western Printing Group, Survey of India, Delhi Cantt.-10 (Telephone No. 25674518) invites online bids up to **09.08.2018 (1100 hrs)** to be opened on **10.08.2018 (1100 hrs)** for the supply of Map Litho Paper 90 GSM + 2.5% for 4000 Reams (Approx.) of Size 66 cm. x 86 cm. under two bid systems (Technical bid and Financial bid) from reputed paper manufactures/dealers.

Pre bid conference will be held on **02.08.2018 (1100 hrs)** in the Office of The Director, Western Printing Group, Survey of India, Delhi Cantt.-10.

The details of e-Tender with complete terms and conditions are available on the CPP portal i.e. <https://eprocure.gov.in/eprocure/app> as well as on Survey of India website: www.surveyofindia.gov.in (for reference only) and may be read out carefully before applying the same. **Bids received by offline mode are not acceptable.**

For any queries/clarification on content of Tender document, you may kindly contact, office of Director, Western Printing, Survey of India, Delhi Cantt.-10 by email to wpg.del.soi@gov.in . However, any queries relating to the process of online submission of bids relating to CPP portal in general may be directed to CPP portals **24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005.**



SURVEY OF INDIA

DEPARTMENT OF SCIENCE AND TECHNOLOGY

TENDER DOCUMENT

FOR

SUPPLY OF MAP LITHO PAPER (90 GSM \pm 2.5 %)

Tender No. 676 / 15 / A-Store(Paper). Dated...19.07.2018

COST OF TENDER DOCUMENT Rs.1000/- (Rupees One Thousand only)

**WESTERN PRINTING GROUP, SURVEY OF INDIA
DEPARTMENT OF SCIENCE & TECHNOLOGY
TENDER DOCUMENT FOR SUPPLY OF MAP LITHO PAPER**

1.0 PARTICULARS OF TENDER :

(a) Item :

(i) Map Litho Paper: : 90 GSM \pm 2.5%

(ii) Total Quantity required (approx): 4000 Reams in Sheets
of Size 66 cm x 86 cm (500 Sheets per Ream)

Designation and address of the Officer
to whom the tenders are to be submitted : The Director, Western Printing Group
Survey of India, Palam Village Road,
Near Rly. Crossing
Delhi Cantt.-10

Tender No. : 676 / 15 / A-Store(Paper). Dated .19.07.2018

Last date of download of tender documents : 08.08.2018 (1400 hrs)

Last date of receiving the tenders : 09.08.2018 (1100 hrs)

Place of receiving the tender : Office of Director, Western Printing Group,
Survey of India, Palam Village Road,
Near Rly. Crossing
Delhi Cantt.-10

Date of PRE BID Conference : 02.08.2018 (1100 hrs)

Venue of PRE BID Conference : Office of Director, Western Printing Group,
Survey of India, Palam Village Road,
Near Rly. Crossing
Delhi Cantt.-10

Date and time of opening of Technical bid : 10.08.2018 (1100 hrs)

Venue of opening the Technical bid : Office of Director, Western Printing Group,
Survey of India, Palam Village Road,
Near Rly. Crossing
Delhi Cantt.-10

2. TERMS AND CONDITIONS :

- (a) The bid should be submitted online in two covers named as “Technical Bid” and “Financial Bid”.
- (b) The documents (scanned copy) to be uploaded in each cover are listed in respective page of the portal.
- (c) FINANCIAL BID:- The FINANCIAL bid shall be uploaded on-line as per proforma given in **Annexure ‘A’** (.pdf format) inclusive of all charges like packing, forwarding and delivery including unloading at consignee’s site etc. Taxes should be shown separately.

(d) The quantities shown in **Appendix ‘A’** are approximate and can be reduced or increased or even cancelled. The detailed specification of required Map litho paper is given in **Appendix ‘B’**.

(e) Bidders must note that the bid once submitted will not be altered for whatsoever reasons and should not have any scope of ambiguity.

2.2 Eligibility Criteria

(a) The firm should have supplied in the past similar Map Litho Paper in large / bulk quantity to any Govt. Organization, Institutions and other organizations. Details of supplies made during the past Three years should be uploaded.

(b) The firm should have an Annual Turnover of Rs. 2 Crores during the last Three financial years. Income tax returns, Audited Balance Sheets or Annual Turnover certificates for last three Financial years shall be uploaded.

(c) The firm should have been manufacturing / producing or supplying at least 2000 MT quantity of paper per annum. Last year`s certificate of Central Excise Tax/GST paid as applicable must be uploaded. Bidder must ensure that all the documents, as desired vide Annexure “F” under the heading **Documents in TECHNICAL BID COVER** are uploaded in technical bid cover for evaluation purpose otherwise the technical bid may likely to be rejected.

2.3 **TENDER FEE:** Tender fee of Rs. 1000/ (Rupees One Thousand only) should be paid in the form of Demand draft drawn in favour of “**E&AO, Western Printing Group**” Payable at **New Delhi** must be sent to **The Director, Western Printing Group, Survey of India, Delhi Cantt.-10** on or before the date of opening of Technical Bid, failing which the bid will be considered as nonresponsive. Scanned copy of TENDER FEE shall be uploaded in the Technical bid cover.

2.4 **EARNEST MONEY DEPOSIT (EMD):** The original Earnest Money Deposit (EMD) instrument for **Rs. 4,00,000/-** (Rupees Four Lac only) in the shape of DD/FDR of any scheduled Bank drawn in favour of “**E&AO, Western Printing Group, Delhi Cantt.-10**”, payable at **New Delhi** must be sent to **The Director, Western Printing Group, Survey of India, Palam Village Road, Near Rly. Crossing, Delhi Cantt.-10** on or before the date of opening of Technical Bid, otherwise the bid will be considered as nonresponsive. The EMD will be refunded to the unsuccessful bidders except of L-1 and L-2 bidders after the finalization of tender. The EMD should remain valid for a period of 45 days beyond the **BID** validity period. Scanned copy of EMD shall be uploaded in the Technical bid cover. The Earnest Money Deposit will be forfeited if the Bidder fails to execute the Contract after acceptance of his/her offer. In case the bidder would like to avail EMD exemption, necessary certificate as per Government of India Rules must be uploaded.

2.5 The FINANCIAL BID should consist of price with detailed break-up of price strictly as per **Annexure‘A’**. Incomplete FINANCIAL BID will be rejected. Any other information which will have impact on price quoted must be included in the break-up details of FINANCIAL BID.

2.6 The bid will be accepted from the Manufacturers also. In case any authorized Dealer/Distributor submits a bid, then a letter of authorization in this respect from the concerned Manufacturer shall be required to be submitted along with TECHNICAL BID of Tender Document.

2.7 Bidders must note that tender once submitted will not be altered or withdrawn for whatsoever reasons and should not have any scope of ambiguity, cutting or overwriting.

2.8 Bidders are also requested to upload their certified copy of PAN/TAN in TECHNICAL BID cover. Self attested copy of valid GST registration no. should also be uploaded in TECHNICAL BID Cover. In case GST is not applicable / exempted in a particular area, a copy of Government orders / Competent Authority to that effect should be enclosed.

2.9 Information about the Bidder as desired in **Annexure 'D'** should be submitted along with TECHNICAL BID for evaluation purpose.

2.10 All documents furnished by Bidder should be duly certified.

3. **BID VALIDITY :**

The price quoted in the BID should remain valid for 180 days from the date of opening of FINANCIAL BID.

4. **OPENING OF TENDER :** The authorized representatives with proper letter of authority from the Firm will only attend the opening of TECHNICAL BID on **scheduled date &time in the Office of the Director, Western Printing Group, Survey of India, Delhi Cantt.-10.** The date of opening of FINANCIAL BID of technically qualified bidders shall be intimated through eprocure portal.

5. **SECURITY DEPOSIT :**

Successful Bidder will have to furnish a **Security Deposit** of 10% of the value of the contract amount in the shape of Fixed Deposit Receipt/Bank Guarantee (valid for one year) of any scheduled Bank drawn in favour of **"E&AO, Western Printing Group", Survey of India, Delhi Cantt.-10, payable at New Delhi.**

6. An agreement as per **Annexure 'B'** of the Tender Document is also to be signed by the successful Bidder at their own cost on proper stamp paper of appropriate stamp duty. Proforma for Bank Guarantee is enclosed as **Annexure 'C'**.

7. **SAMPLES :**

500 (Five Hundred) full sized sample sheets of proposed supply of Map Litho Paper **-90 GSM** (in flat position not as a roll) in **size 66 X 86 cm or in bigger size**, for performing tests in the Laboratories & on Printing machines to be submitted free of cost along with the TECHNICAL BID at the time of submission of original fee instruments, failing which the bid will not be accepted. Samples less than the size and specifications given in the tender document will not be accepted. **The sample papers should be sealed and cover should be super scribed as "PAPER SAMPLES" mentioning the name of Bidder/Manufacturer with stamp.**

7.1 Samples submitted after opening of TECHNICAL BID will be treated as late Samples and will not be accepted under any circumstances. **No Sample Sheet should bear firm's stamp/seal or any other markings.** Such samples will not be permitted to replace and hence rejected.

7.2 Laboratory analytical test report of provided sample paper (as per **Appendix-‘B’**) from IIP/CPPRI, should also be furnished by the Bidders along with TECHNICAL BID, failing which Tender will not be accepted.

8. SELECTION CRITERIA:

Financial bids of technically qualified bidders will be opened on scheduled date and time through the portal. L1 will be decided on the basis of lowest quoted net rate per ream inclusive of all charges/taxes at Consignee’s site.

9. **DELIVERY :**

The bulk supply will be required at Consignee’s site i.e. Delhi in sheets on door delivery basis within **45 days** from the date of issue of Supply Order.

10. **PACKING :**

The paper is required to be securely packed duly wrapped with Polythene packed gunny cloth to avoid damage during transit. Each bundle should have packing note.

11. **INSURANCE :**

The Supplier shall provide the Transit Insurance Coverage for all risks till the supply is received by the ultimate Consignee.

11. **DISPATCH :**

The paper duly packed should be dispatched to the Consignee at DELHI through Road Transport, duly Freight pre-paid and Insured. The complete address of the Consignee will be intimated at the time of placement of supply order.

12. **TRANSPORTATION :**

The paper will have to be transported by Road from Mills/Firm’s site to ultimate Consignee’s site and the rates per Ream may be quoted for Consignee’s site as mentioned in **Appendix ‘C’**. Intimating the Transportation Rates after opening the bid will not be considered at all. The transportation charges will remain valid during the entire period of contract.

13. **LOADING/UNLOADING CHARGES :** Loading charges at Firm’s Site and unloading charges at consignee’s site will be borne by the supplier.

14. **DISPATCH INSTRUCTIONS :**

Advance Speed Post/Fax/e-mail intimation has to be sent to the Consignee before dispatch of paper, mentioning the Truck No. and details of bundles dispatched. The Packing List with Invoice has to be sent under Registered/Speed Post to the Consignee as per the address given in the supply order.

15. **INSPECTION :**

The final inspection of paper will be carried out at the ultimate consignee’s site and thereafter the randomly chosen samples from the supplied lot may be sent again for analytical testing. If during this process of inspection, the supplied material is found to be defective or of substandard nature or not in conformity with the approved specification (as mentioned in **Appendix ‘B’**), the consignee has the right to reject the supply or he may ask the Bidder to replace the defective supply immediately free of cost. In the former case of rejection of supply, no payment will be made and the security deposit will be forfeited. In case of late/short supply of

the paper, the deduction up to 5% of the cost of quantity of paper supplied short or late per week will be recovered as penalty from the Security Deposit or the pending bills.

16. **PAYMENT** :

100% payment will be made within 45 days from the date of Final Inspection/Acceptance of the supplied material by **the Consignee**. The Bills of each Consignment must bear a certificate by the Firm on the face of it that GST of the Consignment has been duly paid by the Firm/Supplier.

17. **WARRANTY** : In case any defect/shortfall noticed in the papers supplied or found not in conformity with the approved specifications at a later stage i.e., while in its use during a period of 6 (Six) months from the date of Acceptance of Supply, the balance quantity left with the Consignee will have to be replaced by the Supplier free of cost.

18. In case the Successful Bidder is found to have breached any terms and condition of the Tender document at any stage, action as per rules shall be initiated against the Tendering Firm concerned regarding forfeiture of Earnest Money/ Security Deposit.

19. In case of arising of any disputes or differences during Tendering process/Supply of materials, the same shall be referred for the Arbitration to the Surveyor General of India who acts as Arbitrator, and the decision of the Arbitrator shall be final and legally binding on the parties to the dispute.

20. The Director, **Western Printing Group, Survey of India, Delhi Cantt.-10** / **Chairman** of the Procurement Board reserves the right to reject/cancel all or any bid without assigning any reason thereof. **The Director, Western Printing Group, Survey of India, Delhi Cantt.-10** / **Chairman** of the Procurement Board will not be responsible for non-receipt of any fee/sample due to **Postal delay**.

SIZES & QUANTITY

Description of Paper : Map Litho Paper 90 GSM \pm 2.5 %

PARTICULARS	QUANTITY REQUIRED IN REAMS	WEIGHT IN METRIC TONE
66 cm X 86 cm – (25.6 kg. per ream)	4000	102.4

SPECIFICATIONS FOR MAP LITHO PAPER

ANALYTICAL REQUIREMENTS		
Sl.No.	Charateristics	Requirements
1	GSM	90 + 2.5 %
2	Breaking Length in meters (Min.) CD MD	2000 3000
3	Tearing Index mNm ² /g (Min.)	5
4	Burst Index KPa m ² /g (Min)	1.75
5	Folding endurance in each direction (Min.)	15 double folds
6	One Minute COBBTest g/m ² (Max.)	25
7	Wax Pick (Min.)	No pick on 8A
8	Brightness percent (Min.)	80
9	Opacity, percent (Min.)	90
10	Moisture Percent by Mass (Max.)	8
11	Ash Percent (Max.)	15
12	Smoothness, ml/min (Min.)	Top 150 Wire 250 (In Bendtsen)
13	pH	Not less than 6.0

I OTHER REQUIREMENTS :

- (i) The Paper shall be made from fully bleached pulps and will preferably contain varying percentage of Cotton, hemp or soft wood fibers or a mixture of these and should be free from unbleached pulps or mechanical wood. Chemical pulps/woody pulps will be preferred.
- (ii) Paper should be made from Virgin Wood Pulp.

II **GENERAL REQUIREMENTS :**

1. Map Printing Papers shall be of uniform formation evenly finished and generally free from specks, pinholes and other blemishes.
2. The Paper shall be surface sized and with calendared finish.
3. There shall be no curling defects during storage or during printing.
4. There shall be absolutely no creasing defects during printing.
5. The paper shall be free from fluff.

III **PRINTABILITY REQUIREMENTS**

The paper :

1. Should be suitable for multi colour printing up to 10 colours on an Offset Printing Machine.
2. Should not curl/crease, tear or split during printing.
3. Should be subjected to change in humidity from 20% to 75% and the change in dimension shall not be more than 0.4% in MD and 0.8% in CD.
4. Should be devoid of fluff.
5. Surface should be able to print 200 lines screen sharp.
6. Should have storage life up to 10 years.

IV **SUBSTANCE :**

The substance of Map Printing Paper shall be 90 GSM. Test result shall not vary by more than ± 5 percent from the nominal substance. Further, the mean of 10 test results shall not vary from the nominal substance by more than $\pm 2.5\%$.

V **SIZES AND TOLERANCE ON SIZE :**

The size of the paper has to be 66 cm X 86 cm for sheet. The permissible deviation in length and width for untrimmed paper shall be ± 0.5 percent.

VI The pH value for Map Printing Paper shall not be less than 6.0.

VII The samples submitted will be examined on the basis of Analytical and Printability tests. To qualify technically, the samples should pass the Analytical Test to be conducted from the Govt. Agencies(IIP/CPPRI) and the printability test to be conducted by Survey of India Printing offices.

VIII ACCELERATED AGEING:

The paper shall be subjected to accelerated ageing by heating in an oven maintained at $105 \pm 2^{\circ}\text{C}$ for 72 hours, at the end of which the paper shall retain:

- (a) At least 50% of its original folding endurance,
- (b) At least 75% of its original value of brightness.

IX DIMENSIONAL STABILITY :

The paper shall be subjected to change in humidity from 20% to 75% and the change in dimensions shall not be more than 0.4% in MD and 0.8% CD direction.

X COLOUR :

The Paper shall be white.

XI PACKING AND MARKING :

The packing of paper shall be done so as to ensure that the paper is not damaged due to handling and transportation. Each package shall be marked with the following particulars:-

- (a) Description and substance, in GSM of the paper.
- (b) Size of the Paper
- (c) Lot Number
- (d) Month and year of Manufacture.
- (e) Indication of source of Manufacture.

XII REQUIREMENTS FOR ECO MARK :

The bidder /manufacturer shall produce the certificate of environmental consent clearance from concerned State Pollution Control Board.

FINANCIAL BID**BREAK-UP DETAILS OF PRICE FOR MAP LITHO PAPER 90 GSM (+) 2.5%
(Size 66 cm x 86 cm) - Per ream of 500 sheets**

Sl.No.	DESCRIPTION	Rate per ream(in INR)
A	Basic Price per Ream of 500 sheets	
B.	GST/ Other tax	
	Any Other charges if any (to be specified)	
	Transit Insurance Charges till date of delivery	
	Total (B):	
C	Road Transportation charges per Ream (C)	
D	Total Rate Per Ream for door delivery including loading charges at Mills site & unloading charges at Consignee's site D=(A+B+C)	
E	TOTAL AMOUNT (For 4000 Reams) (E= 4000 X D)	

Note :- 1) It is mandatory to quote rates for delivery to the consignee's site as per the specifications given in the tender.

2) The rate of all types of Taxes should be mentioned and calculated accordingly to arrive at the net rate per ream up to the Consignee's site on door delivery basis.

Place:.....

Signature of the Proprietor/Authorised representative(s)

Date :.....

of the Firm with office / Firm stamp

RESPONSIBILITY OF THE CONTRACTOR
EXECUTING THE CONTRACT

The contract made between _____
(hereinafter called the "Contractor" which expression shall include their legal representative on the _____ part & _____ as Purchaser on behalf of the President of India, hereinafter called the Government.

Risk in the Products

The Contractor shall perform the contract in all respects in accordance with the terms and conditions as mentioned from clause _____ to _____ of Supply Order No. _____ dated _____. The product, whether in the possession or control of the seller or their Agents and the Purchaser, shall remain in every respect at the risk of the Contractor until their actual delivery to the Consignee at the stipulated place or destination or, where so provided in the Supply Order until their delivery to the Consignee as specified in the Schedule, as Interim Consignee for the purpose of despatch to the Consignee. The Contractor shall be responsible for all loss, destruction, damage or deterioration of or to the Printing paper products not being supplied as per specification vide clause _____.

Consignee's Rights of Rejection

(a) Notwithstanding any approval which the Purchaser may have given in respect of the Printing paper products or any part or portion thereof or any materials or other particulars or the work or workmanship involved in the performance of the contract (whether with or without any test carried out by the Contractor or the Purchaser or under the direction of the Purchaser and notwithstanding delivery of the products where so provided to the Interim Consignee), it shall be lawful for the Consignee, on behalf of the Purchaser to reject the products or any part, portion or consignment thereof (i) within forty-five days after actual delivery thereof to them at the place or destination specified in the schedule and (ii) in the case of products within 90 days reckoned from the date of receipt of complete equipment with spares and accessories, as ordered if such products or consignment thereof is not, in all respect, in conformity with the specifications and terms and conditions of the contract whether on account of any loss, deterioration or damage before despatch or delivery or during transit or otherwise whatsoever.

(b) That if the Contractor fails to observe or perform any condition of this contract or become insolvent or he or his Agent offers any bribe in connection with contract then notwithstanding any previous waiver of such default or action, the Purchaser will have the power on behalf of the Government to terminate the contract forthwith and without prejudice to other rights and remedies of the Government to forfeit the said Security Deposit of Rs. _____ in the form of Bank Guarantee/Bank draft/Term Deposit Receipt at his discretion and also recover from the Contractor any loss suffered by the Government on account of the Contract being so terminated prematurely.

(c) That in case of any dispute or difference, that may arise in connection with this contract the settlement of which is not hereinbefore provided for, the same shall be referred for the Arbitration to the Surveyor General of India, or if he is unable or unwilling to act as an Arbitrator to any other person nominated by him in writing and the decision of such arbitrator shall be final and legally binding on the parties to this contract.

Witness

Signed by the Said Contractor or his Authorised Agent

1. _____

2. _____

Witness

1. _____

2. _____

**Signed by the Purchaser
(for and on behalf of the President of India)**

PROFORMA FOR
BANK GUARANTEE

1. In consideration of the President of India (hereinafter called "the Government") having agreed to exempt _____ (hereinafter called "the said Contractor from the demand, under the terms and conditions of an Agreement dated _____ made between _____ and _____ for supply of Printing paper/Equipments (hereinafter called the said Agreement), of security deposit for the due fulfilment by the said Contractor of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. _____ (Rupees _____ only). We (indicate the name of the Bank) _____ (hereinafter referred to as "the Bank") at the request of the said Contractor do hereby undertake to pay to the Government an amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the Government by reason of any breach by the said Contractor of any of the terms or conditions contained in the said Agreement.

2. We (indicate the name of the Bank) _____ do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Govt. by reason of breach by the said Contractor of any of the terms or conditions contained in the said Agreement or by reason of the Contractor's failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability, under this Guarantee shall be restricted to an amount not exceeding Rs. _____

3. We undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the Contractor in any suit or proceeding pending before any court or Tribunal relating thereto; our liability under this Guarantee being absolute and unequivocal. The payment so made by us under this. Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

4. We, (indicate the name of the Bank) _____ further, agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all

the dues of the Government under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____ Office/Department/Ministry of _____
Certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor and accordingly discharge this Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before the _____ we shall be discharged from all liability under this Guarantee thereafter.

5. We, (indicate the name of the Bank) _____ further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Contractor from time to time or to postpone for anytime or from time to time any of the powers exercisable by the Government against the said Contractor and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, act or commission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

7. We, (indicate the name of the Bank) _____ lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the Government in writing :

Dated the _____ day of _____

for _____

(Indicate the name of the Bank)

**INFORMATION ABOUT THE BIDDER
(TO BE SUBMITTED ALONG WITH THE TENDER)**

1	Name of the Firm (Manufacturer/Dealer/ Distributor)	
2	Year of Establishment	
3	Status of the Firm (Partnership./Limited, etc)	
4	Postal Address Telephone numbers Fax e-mail Website Address (If Applicable)	
5	Bank Account Detail for e-payment	Account No Account Type Name of Account Holder Address of Account Holder Name of Branch Address of Branch IFSC Code
6	Any authorized branches of the Firm, if so, give details	
7	Name of the Proprietor/Partner/ Managing Director etc.	
8	Nature of Firm (Manufacturer/ Dealer/ Distributor) Note: In case the Bidding Firm is a Dealer/ Distributor then a certificate of authorization regarding Dealership/Distributorship from the concerned Manufacturer has to be Submitted along with Technical Bid	
9	Details of products dealt by the firm (catalogues for products may be enclosed, if available)	
10	Turnover for the last three years in Rs. (Year-wise statement to be enclosed)	
11	List of Existing Clients (Govt./ PSU/Major Client)	

12	If already doing business with SOI submit details	
(a)	Item	
(b)	Since when	
13	If you are registered with DGS&D or any other Govt./PSU/Authorized body Please give details	
(a)	Name and address of organization registered with	
(b)	Registration No.	
(c)	Date of Registration	
(d)	Date till which Registration is valid	
(e)	Whether registered for items for which tender has been submitted	
14	Whether enlisted with Central Procurement Organization (e.g. DGS&D) (<i>For Indian Agents representing Foreign Principal</i>).	
15	Has your firm ever been blacklisted by the Govt. or any other authority? If so, Please give details and reasons thereof	
16	If blacklisted & revoked give details of the same	
17	Are you income tax payee? if so, please furnish the following details	
(a)	PAN/TAN	
(b)	TDS Accounts, if any	
(c)	Central Sale Tax Registration No./ Service Tax Registration No.	

Declaration

I/We do hereby declare that the entries made above are true to the best of my / our knowledge and belief.
I/We do also confirm that I/ We have read and understood the terms and conditions of the Tender document and agree to abide by the same in all respects.

I/We undertake to communicate promptly to Survey of India all the subsequent changes in condition affecting the accuracy of the details given above. Further I/We undertake that in case the facts/ information furnished, as above is/ has been found false, the SOI may be at its absolute discretion reject/ cancel any assignment, if any, awarded / agreed to be awarded to me / us and in such case I / We shall not be entitled to claim any damages/ whatsoever in regard to that assignment.

Signature of Proprietor/ Director/ Managing
Director/ Constituted authority of the Firm with Stamp

Place:

Name:

Date:

Designation

CERTIFICATE TO BE PRODUCED BY THE BIDDER
WHILE SUBMITTING TECHNICAL BID

I/We on behalf of the Tendering Agency, hereby offer this Tender for supply of **Map Litho Paper, 90 GSM± 2.5 % Size 66 cm x 86 cm (sheet) in FINANCIAL BID** after having read and understood the various Terms and Conditions of the Tender document and on accepting them unconditionally. I/We also declare that, this offer shall be binding on us and shall remain valid for consideration for **180 days from the date of opening of FINANCIAL BID.**

I/ We on behalf of the Tendering Agency hereby declare that I/We have fully read & understood the various technical requirements/ specifications as mentioned in Appendix – B of the Tender Document (Tender No. 676 / 15 / A-Store(Paper). Dated .19.07.2018) and hereby declare that we shall supply the Map Litho Paper as per the required Technical Specification and other requirements without any deviation.

Place:.....

Date:.....

Signature of the Proprietor/Authorized representative(s)

Of the Firm with designation and office / Firm stamp

	Documents in TECHNICAL BID COVER (to be uploaded in Technical Bid cover in eprocure portal)	Uploaded
1.	Tender Fee (Non Refundable) Rs 1000/=(DD)	Yes / No
2.	E.M.D. for Rs. 4,00,000/- (FDR/DD)	Yes / No
3.	Valid GST Registration Certificate. If exempted from GST, relevant documents	Yes / No
4.	Certified copy of PAN/TAN of firm	Yes / No
5.	Income tax returns, Audited Balance Sheets and Annual Turnover certificates for last three Financial years	Yes / No
6.	Valid proof of quantity of Map Litho papers supplied during last three years (from respective consignees) (Receipts of Sales Tax/VAT or GST paid) to be enclosed.	Yes / No
7.	List of organizations to whom supplies were made during the past three Years with quantity of Map Litho Paper supplied.	Yes / No
8.	Analytical / Lab Test Reports of samples provided by the Bidder	Yes / No
9.	Authorization Letter from the Firm to sign the Tender Document by the signatory	Yes / No
10.	Letter of authorization from Manufacturer, in case the Bidder is Dealer/Distributor.	Yes / No
11.	Annexures D,E and F	Yes / No

Place:.....

Date:.....

Signature of the Proprietor/Authorized representative(s)
Of the Firm with designation and with office / Firm stamp