

**Office of the Director GIS & RS Directorate, Survey of India, Uppal,  
Hyderabad (Telangana )-500 -039.**

**NOTICE INVITING e-TENDER-CUM-AUCTION**

**Tender No. S-135 /15-K -Condemnation dated 14-01-2020**

**FOR THE DISPOSAL OF CONDEMNED EQUIPMENTS**

On behalf of the Director GIS & RS Directorate, Chairman of the Board, Office of the **Director GIS & RS Directorate, Survey of India, Uppal , Hyderabad (Telangana )-500 -039.**

Invites online bids under two bid systems (Technical and Financial) for the disposal of condemned equipments.

The details of e-tender-cum-auction for the disposal of stores items with complete terms and conditions are available on the CPP portal i.e. <https://eprocure.gov.in/eprocure/app> as well as on Survey of India website: [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) (for reference only). **Bids received by offline mode will not be accepted.**

**Critical Date Sheet**

Published Date	20 -01-2020 (1500 hrs.)
Document Download Start Date	20-01-2020 (1600 hrs.)
Bid Submission Start Date	21-01-2020 (0900 hrs.)
Clarification Start Date	20-01-2020 (1600 hrs.)
Clarification End Date	10-02-2020 (1000 hrs.)
Document Download End Date	10-02-2020 (1500 hrs.)
Bid Submission End Date	11-02-2020 (1500 hrs.)
Opening Date (Technical Bid)	12-02-2020 (1500 hrs.)
Opening Date (Financial Bid and e-Auction)	Will be intimated through e-Procure Portal

For queries / clarifications on content of Tender document, you may kindly contact, Chairman of the Board, office of the Director, GIS & RS, Directorate, Survey of India, Uppal Hyderabad (Telangana State) -500-039 or e-mail your queries to [gisrs.soi@gov.in](mailto:gisrs.soi@gov.in).

However, any queries relating to the process of online submission of bids relating to CPP portal in general may be directed to CPP portal **24 × 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005.**

**GOVT. OF INDIA**  
**MINISTRY OF SCIENCE AND TECHNOLOGY**  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**SURVEY OF INDIA**  
**e-TENDER-CUM-AUCTION NOTICE FOR DISPOSAL OF**  
**CONDEMNED EQUIPMENTS**

The **Chairman of the Board, Office of the Director, GIS & RS Directorate Survey Of India Uppal Hyderabad**, invites e-tender for the disposal of condemned unserviceable EQUIPMENTS as per list attached as Annexure "A" on "as is where is" basis.

**1.0 PARTICULARS OF THE TENDER**

- (a) Designation and address of the authority : **The chairman of the Board**  
inviting tender **Office of The Director, GIS & RS Directorate**  
**Survey of India, Uppal , Hyderabad.**
- (b) Tender No. : **S- 135 /15-K-Condemnation**  
**dated 14-01-2020**
- (c) Critical dates : **As per NIT**
- (d) Total Number of pages of tender document : **13**

**2.0 TENDERING PROCESS:**

The tender will be in 03 stages as per following:-

- (i) Technical Bid - It shall contain the scanned copy of the following:-
- (a) Copy of EMD
  - (b) GST registration certificate
  - (c) Tender acceptance letter (annexure 'B')
  - (d) Undertaking for non-blacklisting and non-registration of criminal case
  - (e) Scanned copy of latest ITR of the firm
  - (f) Scanned copy of undertaking that the firm will not sublet/transfer the contract to any other firm
- (ii) Financial Bid - It shall be filled online in the BOQ.

(iii) E-Auction - Live auction will be done through the portal as per schedule date and time. The start price of the auction will be the price offered by H1 bidder in the financial bid. The final H1 bidders will be declared after live auction.

### **3.0 OTHER TERMS AND CONDITIONS**

(i) **Only online bids on CPP Portal will be accepted.** The bids received through speed post/ courier/ e-mail, etc. will not be considered.

(ii) All the items listed in document will be disposed in one lot to the successful bidder. The bidder must quote their rates in the prescribed BOQ

(iii) The prospective bidder has to submit authenticated documentary proof of his address.

(iv) The condemned furnitures can be inspected on any working day from 21-01-2020 to 10-02-2020 between 10 am to 5:00 pm in the premises of GIS & RS, Directorate Survey of India, Uppal Hyderabad. An prior intimation must be sent on email [gisrs soi@gov.in](mailto:gisrs soi@gov.in) for inspection clearly indicating the date and time of arrival.

(v) Bidders should take into account any corrigendum published before submitting their bids.

(vi) Interested bidders has to submit original EMD in the form of DD/BG only, of ₹ 1,000/- (₹ One Thousand Only) in favour of DDO, GIS & RS Directorate, Survey of India Uppal , Hyderabad, payable at Hyderabad on the following address. Chairman of the Board, office of the Director, GIS & RS, Directorate, Survey of India, Uppal, Hyderabad -500039. The EMD should reach before the date of opening of the technical bid otherwise the bid will be considered as nonresponsive.

(vii) The financial bid (BOQ) of only technically qualified bidders will be opened.

(viii) The EMD of the unsuccessful bidders will be returned within 15 days from the date of live auction except for H1 (first highest bidder) and H2 (second highest bidder). No interest will be paid for the same.

(ix) The highest bidder will have to deposit entire auction value with applicable taxes within 05 days from the date of issue of sale letter.

(x) The H1 bidder will have to deposit GST as applicable on the entire bid value with the concerned authority and a copy of the deposit slip/challan have to be submitted in the office before lifting the store items.

(xi) The Earnest Money Deposit (EMD) of the successful bidder shall be returned after depositing in full payment and removal of items from the premises.

(xii) No items, once disposed to the successful bidder, shall be taken back, on any condition whatsoever.

(xiii) The successful bidders shall be required to lift all the items at his own cost from the disposal site to his premises within five days (between 10.00 AM to 4.00 PM) after making full payment. On failure to do so, the office shall have the right to forfeit entire amount of the bidder.

(xiv) In case the highest quoting firm (H1 bidder) fails to honour the bid, the next opportunity will be given to the next highest quoted eligible bidder (H2 bidder) and the EMD & Bid amount of the H1 bidder will be forfeited and no representation will be considered in this matter.

(xv) The board reserves the right to accept or reject any or all quotations without assigning any reason whatsoever. The decision of the board will be final and binding on the tenderer.

(xvi) In case of any dispute to any aspect of the bid between the two parties, the decision of the Chairman of the Board shall be final and binding on both the parties.

(xvii) The procedure for filling online tender-cum-auction is attached as Appendix 'A' and 'B'.

**UNSERVICEABLE EQUIPMENTSS**

SL. No.	Description	QUANTITY	Date of Purchase
1	Xerox mechine (KORES SHARP-1)	01	02-04-1990
2	Xerox machine (TOSHIBA)	01	23-03-1999
3	Bicycle (ATLAS)	02	28-03-2007
4	Water Dispenser Flow water filter (Mini magic super)	02	03-02-2000
5	Air Conditioner (SWASTIK)	01	25-06-1985
6	Air Conditioner (USHA)	01	06-02-1990
7	Air Conditioner (AMTREX)	01	13-03-2000
8	Refrigerator (GODREJ)	01	02-04-1992
9	Digitizer Summagrid IV	01	15-3-1997
10	Aqua guard Filter	01	14-06-2002
11	Fax Machine	01	19-05-2000
12	Air Cooler	01	28-04-2000
13	Air Cooler	01	24-02-2000
14	Air Cooler	04	15-05-1997
15	Air Cooler	02	07-06-2001
16	Type Writer (Hindi/English)	02	19-04-2005
17	Pedestal Fan	01	02-03-1983
18	Pedestal Fan	01	27-02-1997
19	Pedestal Fan	01	13-08-2002
20	Pedestal Fan	01	23-08-2002
21	Brief Case (VIP)	01	13-11-2001

No.	Description	QUANTITY	Date of Purchase
22	Brief Case (VIP)	01	04-02-1998
23	Brief Case (ARISTOCRAT)	01	15-10-1998
24	Brief Case (VIP)	01	10-12-1993
25	Multiplex Unit with Accessories (7Elements) No 1734152	01	22-11-1996
26	Modi Xerox model No: 1025 ST (SI No.2901600883)	01	24-02-1994

**Annexure 'B'**

(On letterhead of Contractor/ Contracting Firm)

To,  
The Chairman of the Board  
Office of The Director GIS & RS Directorate ,  
Survey Of India, Uppal ,  
Hyderabad-500039.

**Sub : Quotation for auction of condemned unserviceable equipment on "as is where is basis" at GIS & RS ,Directorate, Survey of India, Uppal Hyderabad, -500039.**

Ref : Tender No. \_\_\_\_\_

I /We \_\_\_\_\_ Contractor / Contracting Firm / am / are hereby quoting the amount for the auction disposal of condemned unserviceable equipments at Office of The Director, GIS & RS , Directorate, Survey Of India, Uppal, Hyderabad,-500039 as per the conditions stipulated in Quotation Notice.

As per stipulations of the Quotation Notice we deposited EMD of ₹ 1,000.00 vide no.

\_\_\_\_\_

I have read and understood the terms and conditions given in the Auction Notice / Tender and agree to abide by them. The rate(s) quoted by me are final and I will not withdraw my offer. In the event of failure to pay the quoted amount within a day my tender will be withdrawn and EMD shall be forfeited.

Signature of the contractor :

Address :

**INSTRUCTIONS FOR ONLINE BID SUBMISSION**

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

**REGISTRATION**

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal: <https://eprocure.gov.in/eprocure/app> by clicking on the link "Click **here to Enroll**" on the CPP Portal is free of charge.
- (ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / NIC/ (n)Code/ eMudhra/Capricorn etc.), with their profile.
- (v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC 's to others which may lead to misuse.
- (vi) Bidder then logs into the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

- (i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- (ii) Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective "My Tenders" folder.

This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- (iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **Appendix "B"**

1. Tender Cum Auction is a combination of Tender Followed by Auction (Reverse/Forward Auction). It is also called as eRA.
2. In eRA, Tendering process will be followed as per the instructions given in NIT/Tender Documents. Subsequently, Reverse (or Forward) Auction as the case may be, will be conducted amongst techno-commercially qualified/approved bidders after Opening of Financial/Price Bids' online. The Reverse (or Forward) Auction will be normally initiated after opening of Price Bids. There will be no participation fees for Auction.
3. Only such bidders - who have been found techno-commercially qualified as per requirements of the tender will be permitted to participate in the Reverse (Forward) Auction.
4. After opening of the price (financial) bids and System displays L1 (or H1) price based on either over all bases or item wise/lot basis automatically. Using this system provided price, which would be auction start price (can be changed, if required), procuring entity will create Reverse (Forward) Auction and publish the same.
5. The Techno-commercially qualified bidders will receive Auction information through SMS & email. The participating bidders get an opportunity to revise their prices (reduce in case of Reverse Auction and increase in case of Forward Auction). It allows bidders multiple opportunities to offer a price.
6. Procedure in submission of bids by the bidders during Reverse/Forward auction online. Bidders shall login using their login ID & Password and then using DSC. Click on My Auctions button given in left side of page, to view Auction details for which Techno-Commercially qualified.

### **For participating in Live Auction.**

- (i) Click on Live Auction Button.
- (ii) Click on View button to participate in interested Auction. There is list of qualified Lots in which Bidder can participate against selected Auction.
- (iii) Click on Hammer Icon to participate in the respective lot.
- (iv) On clicking Hammer Icon, system will show Start price, decremental (or incremental) price and Current price against lot. Current Price appears as Blank in case no bidder has offered price.
- (v) Enter your Price in 'My Auction Price' in multiples of decremental (incremental) value upto above (below) Max Seal % value, and then sign it digitally by clicking on Sign Icon and click on submit button.
- (vi) System will show your Latest Value / Price Quoted and system will also show Least Amount/ Rate which any Bidder would have quoted.

**Terms and conditions for Reverse (Forward) Auction are as follows:**

1. Reverse (Forward) Auction will be initiated after opening of price bids. The schedule of Reverse (Forward) Auction shall be intimated to the bidders by the system through their registered email and SMS to mobile number.
2. Only those bidders whose price bid has been opened by the Tender Inviting Authority shall be eligible to participate in Reverse (Forward) process. However, in case of Reverse Auction process, the H1 bidder whose quote is highest during tender will not be allowed to participate as per H1 elimination policy. Similarly, in case of Forward Auction process, the L1 bidder whose quote is lowest during tender will not be allowed to participate as per elimination policy.
3. Bidders are advised to read the 'Reverse (Forward) Auction terms and conditions' details of Reverse(Forward) Auction event carefully, before auction event.
4. Reverse(forward) Auction can be held in two ways as indicated in the tender either on the Total overall cost of items/works or on Item wise/Lot wise.
5. The 'Starting price' i.e. Start price and bid decrement (increment) price for Reverse (Forward) Auction will be decided by the Tender Inviting Authority.
6. Bidders shall be able to view the following on their screen along with the necessary fields during Online Reverse Auction:
  - (a) Current Bid Price in the Auction.
  - (b) Start Price.
  - (c) Decrement (or Increment) value.
7. The bidding direction in case of Reverse Auction is downward and for Forward Auction is upward.
8. In case of Reverse Auction, in order to displace a standing lowest bid and to become "L1", a bidder can offer a minimum bid decrement or in multiples of decremental value up to above Max Seal %.

*For ex: Current price:- Rs. 49,000 Decrement value :- Rs.1000 System Defined Maximum Seal % :- 50, in this case a bidder can quote minimum decrement amount as Rs 49,000-1000= Rs. 48,000 and maximum decrement amount is 49000-24500-1000=23500=24000\*.*

*In case of Forward Auction, in order to displace a standing highest bid and to become "H1", a bidder can offer a minimum bid increment or in multiples of incremental value up to or below Max Seal %.*

*For ex: Current price :- Rs. 49,000 Incremental value :- Rs. 1000 System Defined Maximum Seal % :- 50, in this case a bidder can quote minimum increment amount as Rs 49,000+1000= Rs. 50,000 and maximum increment amount as 49000+24500+1000=74500=74000\*. This continues as an iterative process.*

9. The system will not disclose the name of the L1 (H1) bidder, number of bids and names of the bidders on the portal to anybody prior to the completion of Reverse/Forward auction process.
10. There shall be no communication between the Tender inviting Authority and bidders and among bidders.
11. Bidders only see the lowest (highest) bid during Reverse(Forward) auction. At no point of time will any bidder see the name of other bidders or the prices of bidders other than the lowest bid.
12. After the completion of the online reverse(forward) auction, all bidders who have participated in Reverse(Forward) will see the L1 (H1) price in Auction and further processing will be done by Tender Inviting Authority.

13. In case of no participation by techno-commercially qualified bidders in Reverse (Forward) Auction, the Tender price bids received during tender will be processed.
14. In case of auction on total value of items/works, the successful bidder may be required to submit a letter for price confirmation and rates of individual items/works within stipulated number of days after completion of Reverse (Forward) Auction event, besides sending the same by registered post / courier to the tender inviting authority.
15. Any variation between the final bid value during RA and that in the confirmatory letter forwarded will be advised to re-work and submit.
16. Server time shall be the basis of Start Time and Closing time for bidding and shall be binding for all.
17. All electronic bids submitted during the reverse (forward) auction process shall be legally binding on the bidder.
18. The chronologically last bid submitted by the bidder till the end of the auction will be considered as the valid price bid offered by the bidder and acceptance of the same by Tender Inviting Authority will form a binding contract between Tender Inviting Authority and the bidder for entering into a contract.
19. The last successful bid price quoted by bidder will be considered as valid price at any point of time during Auction.
20. If a bidder does not submit bid in the reverse/forward Auction, the price quoted by them in the price bid shall be considered as the valid price of that bidder. The status of the bidder (L1, L2/H1, H2 etc) shall be evaluated considering either the bid price submitted in Reverse/Forward Auction or the price quoted in the price bid, whichever is lower.
21. In case of disruption of service at the service provider's end while the Reverse/Forward Auction is live due to any technical snag or otherwise attributable to the system failure at the server end, Tender Inviting Authority in consultation with Application Administrator may decide to extend auction if required as per system malfunction procedure displayed in the home page of the website. In this case, the status quo of Auction will be maintained prior to failure and process would continue from that point onwards.
22. Post auction procedure: The Tender Inviting Authority will proceed with the Lowest (Highest) Bid in the Reverse (Forward) Auction for further processing.
23. Schedule for Reverse Auction: The Reverse (Forward) Auction schedule will be intimated later on through e-mail and SMS after opening the price bid.
24. Auction extension time: If a bidder places a bid in the last {.....} minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another {.....} minutes, for the entire auction from the time that bid comes in. Please note that the auto-extension will take place only if a bid comes in those last {.....} minutes and if that bid gets accepted as the lowest bid. If the bid does not get accepted as the lowest bid, the auto-extension will not take place even if that bid might have come in the last {.....} minutes. In case, there is no bid in the last {.....} minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, bidders are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc. The above process will continue till ..... times extension is given during Reverse Auction. All bidders, regardless of their previous position, can submit their bid during the extension period also.
25. Bidding currency and unit of measurement: Bidding will be conducted in Indian Rupees as indicated in the tender.
26. Validity of bids: Price shall be valid for a period of defined number of months from the date of reverse auction. These shall not be subjected to any change whatsoever.

27. Bidders' bid will be taken as an offer to execute the work (or to award supply of the item) as per enquiry no. {.....} dt. {.....}. Bids once made by the bidder, cannot be cancelled/withdrawn and bidder shall be bound to execute as mentioned above bidder's final bid price. Should bidder back out and not execute the contract as per the rates quoted, action shall be initiated as per the tender terms and conditions.
28. The Tender Inviting Authority decision on award of contract shall be final and binding on all the Bidders.
29. The Tender Inviting Authority reserves the right to extend, reschedule or cancel the Reverse Auction process at any time, before ordering, without assigning any reason, with intimation to bidders.
30. The Tender Inviting Authority reserves the right to suspend or pause the reverse auction, if required. In such cases, as per discretion of Tender Inviting Authority, auction may be reopened.
31. The Tender Inviting Authority shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause. In such cases, the decision of Tender Inviting Authority shall be binding on the bidders.
32. Failure of power or loss of connectivity at the premises of bidders during the Reverse (Forward) auction cannot be the cause for not participating in the reverse (forward) auction. On account of this, the time for the auction cannot be extended and the organisation is not responsible for such eventualities.
33. Other terms and conditions shall be as per tender.
34. Bidder shall not divulge Bids or any other exclusive details of the organisation to any other party. If the Bidder or any of its representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly by communicating with other bidders, action will be taken against such bidders as per banning procedure of the organisation.
35. Tender price bid(s) means the price bid(s) received during tendering for the items/work/services.
36. Auction closing price bid means the lowest (highest) online price bid received after the completion of Reverse (Forward) Auction.

