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# SURVEY OF INDIA

Department of Science & Technology, Government of India

## Tender Upload Requisition Form cum Forwarding Letter

(All Fields are mandatory, Please tick or fill each point carefully then attach copy of sanction letter)

Sl. No.

(1) Requisition Letter No. 42 /15-L-2-Volume-V Dated : 07-08-2020  
(Dispatch No./date of GDC, no seprate forwarding letter is required.)

(2) Detailed Head :

(A) Vacancies/Appointment  
 On Contract Basis  
 On Deputation Basis  
 On Permanent Basis  
No. of vacancies :     
Name of the Posts :     
Place of posting : \_\_\_\_\_  
Last date of application received at office : \_\_\_\_\_

(B) Procurement/Disposal of : Unserviceable Store Items  
 (C) Annual Maintenance Contract of \_\_\_\_\_  
 (D) Repairing of \_\_\_\_\_  
 (E) Hire of Vehicle/Building for \_\_\_\_\_  
 (F) Call for Interest (It means no article is being procured/disposed/hired.)  
For Head (B) to (F) Last date for receiving tender at office : \_\_\_\_\_

(G) Corrigendum/Ammendment/Clarifications  
For Head (G), mention related UTN/UJC issued earlier : \_\_\_\_\_

(3) Is the same also required to be published in the newspaper ? :  YES  NO  
(Advertisement for publication will be sent through SGO)

(4) Obtain formal administrative approval from SGO for procurement/disposal/appointment/hire/repairing?  
 YES  NO

If 'YES' pl. mention

Sanction No. of SGO : Letter No. R-5505/744-HP GDC, dated 09-09-2019  
(Copy of sanction letter attached)

If 'NO' pl. state the reason behind : \_\_\_\_\_  
Note : For Tender upload under Head (F) and (G), no prior administrative approval is required.

(5) Tender documents have been sent by e-mail :  adm.n.soi@gov.in  
(with Digital Signature/Password, No CD-R or Pen Drive is required)

(6) My E-mail ID is : hp.gdc.soi@gov.in  
(by which e-mail is sent)

(7) My mobile number is : 9464291698

(8) Digital Signature/Password : NO

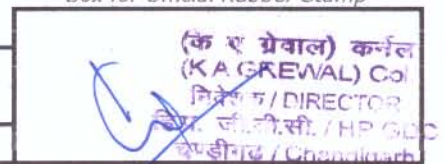
(9) Please also unload this tender on or after dated : 07-09-2020 (Mandatory)

I certified that tender documents have been checked in detailed by me & found OK!  
I do undertake the responsibility for its correctness, Please upload it on website.

Date : 07.08.2020

(Sign. of Head of Office)

Box for Official Rubber Stamp



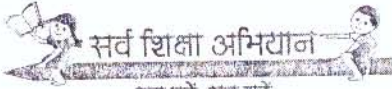
Place : Chandigarh

Name : \_\_\_\_\_

Desig. : \_\_\_\_\_

To

- (1) The Surveyor General of India, Dehra Dun for information & necessary action please.
- (2) The Additional Surveyor General Northern, Zone Chandigarh for information please.
- (3) Director, NGDC, Dehra Dun with request to upload the tender as per details given above.



टैलीफैक्स / Telefax : +91-135-2744064, 2743331  
वेबसाइट / Website : www.surveyofindia.gov.in  
ई-मेल / E-Mail : sgdr.regulation.soi@gov.in

भारत सरकार  
GOVERNMENT OF INDIA



भारत के महासर्वेक्षक का कार्यालय  
SURVEY OF INDIA  
OFFICE OF THE SURVEYOR GENERAL OF INDIA  
हाथीबडकला एस्टेट डाक बक्सा नं-17  
HATHIBARKALA ESTATE, Post Box No. 17  
देहरादून-248001 (उत्तराखण्ड) भारत  
DEHRADUN-248001 (Uttarakhand) INDIA

संख्या आर- 5505 /744-हिमाचल जी.डी.सी.

दिनांक 09 सितम्बर, 2019

सेवा में

निदेशक

हिमाचल प्रदेश जी0डी0सी0

चण्डीगढ़।

विषय: अप्रयोज्य भण्डार का निपटान ।

संदर्भ: आपका पत्र संख्या भ-3021/15-एल-2 23.08.2019 ।

हिमाचल प्रदेश जी0डी0सी0, चण्डीगढ़ के भण्डार के अनुपयोगी मदों की जांच करने और उसकी दशा पर रिपोर्ट देने के लिए दिनांक 24.07.2019 को चण्डीगढ़ में हुई निराकरण समिति की सिफारिशों पर विधिवत् विचार करने के पश्चात भारत के महासर्वेक्षक संलग्न फार्म ओ. 70 (प्रशा.) में दी गई निराकरण समिति की रिपोर्ट में उल्लेखित सामान जिसका कुल पुस्तांकित मूल्य ₹ 30,41,987/- (₹ तीस लाख इकतालीस हजार नौ सौ सतासी मात्र) है, को अप्रयोज्य घोषित करते हैं और सरकार के अधिकतम लाभ को ध्यान में रखते हुए जी0एफ0आर0 अनुसार निपटान का आदेश देते हैं ।

2. मंजूरी इस शर्त पर दी जाती है कि अप्रयोज्य घोषित सामान अधिक पुराना और अच्छी तरह देखभाल के बावजूद भी टूट-फूट होने के कारण अप्रयोज्य हो गया है ।
3. बिक्री से प्राप्त राशि को सरकारी खाते में जमा किया जाये और इसकी सूचना इस कार्यालय तथा संबंधित क्षेत्रीय वेतन एवं लेखा अधिकारी को दे दी जाये । इसके पश्चात सामान को संबंधित खाते से निकाल दिया जाये ।

(शालिनी रागी)

स्थापना एवं लेखाधिकारी  
महासर्वेक्षक का कार्यालय

प्रतिलिपि: अपर महासर्वेक्षक, उत्तरी क्षेत्र को उनके पत्र संख्या भ-1726/15-एल-2 दिनांक 29.08.19 के संदर्भ में सूचनार्थ प्रेषित ।

प्रतिलिपि: क्षेत्रीय वेतन एवं लेखा अधिकारी, जयपुर ।

1473  
भंडार  
16-09-19



**Government eProcurement System**

**eProcurement System Government of India**

**Tender Details**

Date : 06-Aug-2020 04:14 PM

Print

**Basic Details**

<b>Organisation Chain</b>	Survey of India  Himachal Pradesh GeoSpatial Data Centre Chandigarh-SOI		
<b>Tender Reference Number</b>	34-15L2		
<b>Tender ID</b>	2020_SOI_575649_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Tender cum Auction
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	Yes
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No

**Payment Instruments**

Offline	S.No	Instrument Type
	1	Bankers Cheque
	2	Demand Draft

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Technical
2	Finance	.xls	Financial Bid

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00	<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	No				

**EMD Fee Details**

<b>EMD Amount in ₹</b>	25,000	<b>EMD through BG/ST or EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	DDO Himachal Pradesh GDC	<b>EMD Payable At</b>	Chandigarh

**Work /Item(s)**

<b>Title</b>	CONDEMNATION OF UNSERVICEABLE STORES ITEMS				
<b>Work Description</b>	Condemned UNSERVICEABLE STORES ITEMS pertaining to Himachal Pradesh Geo-spatial Data Centre of Survey of India as given in Annexure A				
<b>Pre Qualification Details</b>	EMD or exemption related document.GST registration certificate, Tender-cum-Auction acceptance letter (Annexure B), Undertaking for non-black listing firm and non-registration of criminal case (Annexure C).Undertaking for Disposal of e-Waste				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	No				
<b>Tender Value in ₹</b>	3,05,000	<b>Product Category</b>	Miscellaneous Goods	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	90	<b>Period Of Work (Days)</b>	15
<b>Location</b>	Sector 32A, Dakshin Marg, Chandigarh	<b>Pincode</b>	160030	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	Chandigarh
	No		No		

Should Allow NDA  
TenderAllow Preferential  
Bidder**Critical Dates**

<b>Publish Date</b>	10-Aug-2020 10:00 AM	<b>Bid Opening Date</b>	08-Sep-2020 10:00 AM
<b>Document Download / Sale Start Date</b>	11-Aug-2020 02:30 PM	<b>Document Download / Sale End Date</b>	07-Sep-2020 09:00 AM
<b>Clarification Start Date</b>	12-Aug-2020 02:30 PM	<b>Clarification End Date</b>	17-Aug-2020 04:00 PM
<b>Bid Submission Start Date</b>	18-Aug-2020 02:00 PM	<b>Bid Submission End Date</b>	07-Sep-2020 09:00 AM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Notice	205.57

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	Tender2021.pdf	Tender Document	186.57
	2	BOQ	BOQ_604540.xls	Financial Bid	234.00

**Bid Openers List**

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	ravirawat.soi@gov.in	RAVINDRA RAWAT	RAVINDRA SINGH RAWAT
2.	arjun.soi@gov.in	ARJUN SINGH	ARJUN SINGH
3.	shankar.prasad.soi@gov.in	SHANKAR PRASAD	SHANKAR PRASAD

**Tender Inviting Authority**

<b>Name</b>	Director, Himachal Pradesh Geospatial Data Centre
<b>Address</b>	Sector 32A, Dakshin Marg, Survey of India Chandigarh

**Tender Creator Details**

<b>Created By</b>	RAVINDRA RAWAT
<b>Designation</b>	Superintending Surveyor
<b>Created Date</b>	06-Aug-2020 10:32 AM

भारतीय सर्वेक्षण विभाग  
SURVEY OF INDIA

फैक्स Fax : 0172- 2607580  
दूरभाष PHONE : 0172- 2607580  
ई-मेल : hp.gdc soi@gov.in



हिमाचल प्रदेश  
भू-स्थानिक-आंकड़ा केन्द्र  
HIMACHAL PRADESH GEOSPATIAL  
DATA CENTRE  
सर्वे कॉम्प्लेक्स, दक्षिण मार्ग, सेक्टर-32-ए,  
चण्डीगढ़. 160 030.  
Survey Complex, Dakshin Marg  
Sector 32-A, CHANDIGARH-160 030

**Survey of India**

**HIMACHAL PRADESH GEO-SPATIAL DATA CENTRE,  
CHANDIGARH E-TENDER-CUM-AUCTION NOTICE  
DISPOSAL OF UNSERVICEABLE STORES ITEMS  
[Tender No 34 /15-L-2 dated 24 - 06-2020]**

On behalf of President of India, Director, Himachal Pradesh Geo-spatial Data Centre, Survey of India, Chandigarh invites online bids under two bid systems (Technical bid and financial bid) from reputed firms for the disposal of condemned UNSERVICEABLE STORES ITEMS through electronic tender cum auction process.

The details of e- TENDER-CUM-AUCTION with complete terms and conditions are available on the portal <https://eprocure.gov.in/eprocure/app> as well as on Survey of India website: [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) (for reference only) and may be read carefully before applying for the same. Bids received by offline mode are not acceptable.

**Critical Date Sheet**

Publishing date	10.08.2020 10:00 hrs
Document download start date	11.08.2020 14:30 hrs
Clarification Start Date	12.08.2020 14:30 hrs
Clarification End Date	17.08.2020 16:00 hrs
Bid Submission Start Date	18.08.2020 14:00 hrs
Bid Submission End Date	07.09.2020 09:00 hrs
Opening Date (Technical Bid)	08.09.2020 10:00 hrs
Opening Date (Financial Bid)	Will be intimated through e procurement portal later

For any queries / clarification on content of TENDER-CUM-AUCTION document, you may kindly contact Director, Himachal Pradesh Geo-spatial Data Centre, Survey of India, Chandigarh at phone No. 0172-2607580 or write to [hp.gdc soi@gov.in](mailto:hp.gdc soi@gov.in). Any queries relating to the process of online submission of bids / e-Auction relating to CPP portal in general may be directed to CPP portals **24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005**

  
DIRECTOR

Himachal Pradesh G. D. C., Chandigarh

**A. PARTICULARS OF TENDER**

a)	Tender Inviting Authority:	The Director, Himachal Pradesh Geo-spatial Data Centre, Survey of India, Dakshin Marg, Sector-32A, Chandigarh
b)	Tender No.	<b>Tender No. 34/15-L-2 dated 24.06.2020</b>
c)	Place of bid opening:	The Director, Himachal Pradesh Geo-spatial Data Centre, Survey of India, Dakshin Marg, Sector-32A, Chandigarh- 160030
d)	Critical dates:	As per Notice/ CPPP
e)	Total no. of pages for Tender document:	19

**B. TERMS & CONDITIONS**

1. Condemned UNSERVICABLE STORES ITEMS pertaining to Himachal Pradesh Geo-spatial Data Centre of Survey of India as given in **Annexure-'A'** will be sold out on "**As is where is, basis**" to the highest offered bidder through electronic tender cum auction.
2. The required manpower for lifting the items to be arranged by the bidder himself at his cost.
3. The interested bidders will have to send the DD/BC only to tune of **Rs.25000** as security/EMD in favour of **DDO, Himachal Pradesh GDC, Chandigarh** payable at **Chandigarh** at following address:

The Director,  
Himachal Pradesh Geo-spatial Data Centre,  
Survey of India, Dakshin Marg, Sector – 32A,  
Chandigarh

**EMD** or exemption related document should reach above address before the date of opening of the technical bid otherwise the bid will be considered as non responsive. The EMD should remain valid for a period of 120 days. No interest shall be payable on EMD. The EMD will be refunded to the unsuccessful bidder except **first and second highest bidder after live e Auction.**

4. The Condemned Unserviceable Stores Items can be inspected on any working day between 10.00 am to 5.00 pm in the premises of Himachal Pradesh GDC. Survey of India located at Following address- **Director, Himachal Pradesh GDC, Survey of India Dakshin Marg Sector – 32A, Chandigarh.** In case of any difficulty, Director, Himachal Pradesh Geo-spatial Data Centre, Survey of India Chandigarh at phone No.0172-2607580 may please be contacted.

5. The entire sale/bid value with applicable taxes shall be deposited by the highest bidder within 15 working days from the date of issue of sale letter.
6. The possession of Condemned Unserviceable Stores Items will be given to highest bidder on the receipt of full amount of bid value after completing all the formalities.
7. The highest bidder/purchaser will have to remove the Condemned Unserviceable Stores Items **within 15 working days** at their own cost from the date of issue of sale letter to the highest bidder.
8. In case, if the highest bidder does not lift the Condemned Items within 15 working days, the bid security/EMD deposited by him shall be forfeited without any communication. Thereafter, Condemned Unserviceable Stores Items will be offered to the second highest bidder.
9. The highest bidder will have to deposit GST@ 18% or as applicable and /or any other tax as applicable on the entire auctioned amount with the concerned authority and copy of the deposit slip shall be submitted in this office before seeking for gate pass to lift the Condemned Unserviceable Stores Items.
10. Bids should remain valid for acceptance for a period of 90 days from the date of opening of the technical Bids.
11. In case, any dispute arises relating to any aspect of this contract between two parties, the decision of the Surveyor General Of India shall be final and binding on the successful/highest bidder.
12. In case, the date of opening of bid is declared as a holiday on any account, the opening will take place on the next working day.
13. Entire items will be disposed of in one lot.
14. The Director, Himachal Pradesh GDC reserves the rights to cancel the e-tender cum auction bids without assigning any reason there on.
15. Tender cum auction Process:

The selection will be done in three stages given as under:

- i) **Technical Bid: Following documents to be uploaded on the portal for technical bid**
  - a. EMD or exemption related document.
  - b. GST registration certificate.
  - c. Tender-cum-Auction acceptance letter (Annexure B)
  - d. Undertaking for non-black listing firm and non-registration of criminal case (Annexure C).
  - e. Undertaking for Disposal of e-Waste (Annexure D)

Above documents of all bidders will be scrutinized for their qualification in next stage.

- ii) **Financial BID:**- The financial bid shall be filled online as per BOQ-Bill of Quantity in one lot of items in given excel format in Financial bid cover. The offline financial bids will not be accepted. Financial bid of only technically qualified bidders will be opened. Date of financial bid opening will be intimated to the bidder through the portal.
  - iii) **EAuction:** Live Auction will be done through the portal as per scheduled date and time. The start price of the auction will be the price offered by H1 bidder in financial bid. After completion of live auction, final H1 bidder will be declared.
16. Instruction to online bidders is attached as Annexure - 'E' and details of tender cum auction process is attached as Annexure – ' F'.



DIRECTOR

Himachal Pradesh Geo-spatial Data Centre,  
Survey of India, Chandigarh



**Details of the Unserviceable Stores Items****LIST OF UNSERVICABLE CONDEMNED GOVT. STORES**

<b>Sl.No.</b>	<b>Name of Items</b>	<b>Quantity</b>
	<b><u>(INSTRUMENT) COMPUTER, Lap Top, Printer, UPS</u></b>	
1.	Computer set with CPU, Monitor key board and mouse.	29 Sets
2.	Lap Top hp Model	6 Sets
3.	Printer hp Laser jet-1160	01
4.	UPS 600VA & 1000VA	11
	<b><u>EQUIPMENTS</u></b>	
1.	Air Conditioner Blue star, LG	01 02
2.	Axe Picks (Gainti)	18
3.	Axe Country	10
4.	Box Big size 48x36x36	01
5.	Bucket Zinc	30
6.	Box Steel	20
7.	Chonga Medium	06
8.	Crow Bar (Sabal)	10
9.	Country Umbrella	13
10.	Desert Cooler	05
11.	Fan Padestral	04
12.	Heat Convector	01
13.	Hammer	80
14.	Haver Sack	14
15.	Iron Peg Small	2500
16.	Lantrehn Harricane	05
17.	Locks Assorted	15
18.	Mosquito Net	05
19.	Drum Water	10
20.	Telephone set with lead and Adaptor	01 set
21.	Pharwa	30
22.	Showel with handle (Belcha)	05
23.	Stool Steel	02
24.	Torch 2 Cell	06
25.	Intercom Set	10
26.	Water Filter	01
27.	Wall Clock	03
28.	Hot Water Bottle	02
29.	Snow goggles	20

30.	Pressure Stove	10
31.	Pressure Cooker	10
32.	Room Heater Single Rod	25 pc
34.	Peg Iron Angle	18
35.	Durry Tent-F	03
36.	Durry Tent-I	05
37.	Durry Tent-J	05
38.	Box camp officer wooden	02
	<b><u>FURNITURE</u></b>	
1.	Almirah steel (size 78'x36'x19')	02
2.	Chair Tabular	12
3.	Chair Computer	12
4.	Chair Executive	01
5.	Stool Canvas Folding	15
6.	Stool D/Man Steel locker Type	01
7.	Stool D/Man Wooden locker Type	02
8.	Rack Steel Assorted Size	8
9.	Rack Steel size 2.4"x90cmx60cm	05
10.	Table Computer	02
11.	Trestles	12
	<b><u>HIGH HILL/SNOW CLOTHING</u></b>	
1.	Cap Bala clava	23 pc
2.	Jersey Woolen	50 pc
3.	Sleeping Bag	05 PC
4.	Tent Arctic	04
5.	Hunter shoes	40 pair
	<b><u>MV/MT STORES</u></b>	
1.	C.B. Point with Condenser	01
2.	Fuel Pipe	01
3.	U.J Cross	02
4.	Spark Plug	02
5.	H.T. Lead Set	01 set
6.	Carburetor Diapharma	01
7.	U.J. Cross	01
8.	Wiper blade	02
9.	Clutch Pressure Assembly	01
10.	Clutch wire	01
11.	Engine Foundation	01
12.	Coolant Bottle	01
13.	Air Filter Pipe	01
14.	Centre Bearing Rubber**	01
15.	Kamaani Slant Back Bush	04
16.	Air filter	01
17.	Wheel Bearing	04
18.	Wheel bearing front	02

19.	Wheel Cylinder Assembly	01
20.	Water Pump	01
21.	Clutch Master Cylinder	01
22.	Wiper Blade	02
23.	Carbon	01
24.	Bush	01
25.	Rocker	01
26.	Master Cylinder Assembly	01
27.	U.J. Cross	01
28.	Break Buster	01
29.	Speedometer Wire	01
30.	Shocker Bush	06 Pc.
31.	Shaft capping Assembly	01
32.	Break disc set	01 set
33.	Horn	01
34.	Chimta bush set	01 set
35.	Wheel joint	04
36.	Front shocker	02
37.	Disk Rooter	01
38.	S.D Link	02
39.	Wheel Cylinder	02
40.	Jack with Rod	01
41.	Wiper Blade**	02
42.	Disk Pad	01
43.	Jumping Rod Kit	01
44.	Wheel Oil Seal	06
45.	Lock Bush	04
46.	Break shoe	01
47.	Wheel Cylinder	02
48.	Bulb	01
49.	Diggi Light	01
50.	Outer Handle	01
51.	Wheel Bearing	01
52.	U.J. Cross	01
53.	Air Filter	01
54.	Wiper Machine	01
55.	Multi Flow A/C Condenser Assembly	01
56.	A/C Electric Fan Assembly	01
57.	A/C Discharge Pipe	01
58.	Wheel Cover set	01 set
59.	Side Door mirror set L/H & R/H	01 set
60.	V.I.P. plates with Writing (HP GDC)	01
61.	Star Box set cover	01
62.	Front Wind Screen new changing	01
63.	Steering Cover Leather	01
64.	Foot Mat set	01 set
65.	Centre seat consol box with glass & bottle stand	01
66.	Outer Door handle set for 04 doors	01 set

67.	Clutch Release Bearing**	01
68.	Top Gear Bearing with lock	01
69.	Counter Gear Bearing	02
70.	Intermediate Bearing	01
71.	Seat Belt	01 set
72.	U Bolt	01
73.	U.J. Cross	01
74.	Tie Rod end set	01 set
75.	Shackle Assembly Rear	02
76.	Kamaani G/M Bush	04
77.	Kamaani Pin	04
78.	Clutch Counter Bearing	01
79.	Jhula Assembly	01
80.	Heater Plug	04
81.	Wiper Blade	02
82.	Self Coper Brush set	01
83.	Armature Brush set	01
84.	Silencer Bracket Clump	02
85.	Shackle Assembly	04 Nos.
86.	Front Oil Seal	02 Nos.
87.	Front Wheel Bearing	01
88.	Front Wheel Cylinder	01
89.	Paddle Bush	01 Set
90.	Fan Belt	01
91.	Bell Crank Kit	01 kit
92.	Heater Plug Bosch	04 Nos.
93.	Rear Wheel Cylinder	01
94.	Rear Wheel Bearing	01
95.	Front Mudguard R/H	01 Nos.
96.	Tyre & Tube	10 Set

**TENDER ACCEPTANCE LETTER**

(To be given on Company Letter Head)

**(Enclose with Technical Bid)**

To

The Director  
Himachal Pradesh GDC  
Survey of India, Chandigarh.

Sub: **TENDER FOR DISPOSAL OF UNSERVICEABLE STORES ITEMS** – acceptance of Terms & Conditions of Tender  
**No. 34 /15-L-2 Dated 24/06/2020**

**Dear Sir,**

1. I/We have downloaded the tender document(s) for the above mentioned Tender as per your advertisement given in the web site namely: <https://eprocure.gov.in/eprocure/app>
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), Appendix etc), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clause contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.
5. In case any provisions of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,  
(Signature of the Bidder, with Official Seal)

**Tender for Disposal of Unserviceable Store Items.**

(Enclose with Technical Bid)

TENDER NO. - 34 /15-L-2 Dated: 24/06/2020

**UNDERTAKING**

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that the My/Our firm / company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

**Signature of Authorized Signatory  
with stamp**

**Name of the person \_\_\_\_\_**

**Tender for Disposal of Unserviceable Store Items**  
**(Enclose with Technical Bid)**

**TENDER NO. - 34/15-L-2 Dated 24/ 06/2020**

**UNDERTAKING FOR DISPOSAL OF e-waste / hazardous waste.**

I/ We \_\_\_\_\_ do hereby solemnly affirm and declare that hazardous waste/ scrap batteries/ electronic waste etc. shall be stored / processed/ disposed off, keeping in view the extant guidelines of Ministry of Environment and Forest and as per applicable law of the land.

Dated:

**Signature of Authorized Signatory**  
**With stamp**

**Name of the person** \_\_\_\_\_

## INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in](http://eprocure.gov.in)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

### REGISTRATION

- i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal: <https://eprocure.gov.in/eprocure/app> by clicking on the link "Click **here to Enroll** " on the CPP Portal is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
- iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / NIC / (n) Code / eMudhra /Capricorn etc.), with their profile.
- v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- vi) Bidder then logs into the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

### SEARCHING FOR TENDER DOCUMENTS

- I. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other key words etc. to search for a tender published on the CPP Portal.
- II. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective "My Tenders" folder. This would enable the CPP Portal to intimate the bidders through SMS /e-mail in case there is any corrigendum issued to the tender document.



- III. The bidders should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

## **PREPARATION OF BIDS**

- I. Bidder should take in to account any corrigendum published on the tender document before submitting their bids.
- II. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- III. Bidder, in advance, should get the bid documents to be submitted ready as indicated in the tender document / schedule and generally, they can be in PDF/XLS/RAR formats. Bid documents may be scanned with 100dpi.
- IV. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS**

- i) Bidder should log into the site well in advance for bid submission so that he / she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- iv) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted / couriered / given in person to Tender Inviting Office i.e. The Director, Himachal Pradesh Geospatial Data Centre, Survey of India, Dakshin Marg Sector – 32A, Chandigarh - 160030, latest by the last date of bid submission. The details of the DD / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- v) BOQ provided with tender document (excel sheet) format to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in online excel format provided with this tender and no other format is acceptable.
- vi) Bidders are required to download the BOQ provided with tender document (excel sheet) file, open it and complete the colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name in the respective cover. If BOQ provided with tender document (excel sheet) file is found to be modified by the bidder, the bid will be rejected.
- vii) The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- viii) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- ix) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- x) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- xi) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

## **ASSISTANCE TO BIDDERS**

- i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 180030702232.

## E Reverse (Forward) Auction Instructions for Bidders

1.0 Tender Cum Auction is a combination of Tender Followed by Auction (Reverse / Forward Auction). It is also called as eRA.

2.0 In eRA, Tendering process will be followed as per the instructions given in NIT / Tender Documents. Subsequently, Reverse (or Forward) Auction as the case may be, will be conducted amongst techno-commercially qualified / approved bidders after Opening of Financial / Price Bids online. The Reverse (or Forward) Auction will be normally initiated after Opening of Price Bids. There will be no participation fees for Auction.

3.0 Only such bidders - who have been found techno-commercially qualified as per requirements of the tender will be permitted to participate in the Reverse (Forward) Auction.

4.0 After opening of the price (financial) bids and System displays L1 (or H1) price based on either over all basis or item wise / lot basis automatically. Using this system provided price, which would be auction start price (can be changed, if required), procuring entity will create Reverse (Forward) Auction and publish the same.

5.0 The Techno-commercially qualified bidders will receive Auction information through SMS & email. The participating bidders get an opportunity to revise their prices (reduce in case of Reverse Auction and increase in case of Forward Auction). It allows bidders multiple opportunities to offer a price.

Procedure in submission of bids by the bidders during Reverse / Forward auction online.

Bidders shall login using their login ID & Password and then using DSC.

Click on My Auctions button given in left side of page, to view Auction details for which Techno-Commercially qualified.

For participating in Live Auction,

- Click on Live Auction Button.
- Click on View button to participate in interested Auction.
- There is List of qualified Lots in which Bidder can participate against selected Auction. Click on Hammer Icon to participate in the respective lot.
- On clicking Hammer Icon, system will show Start price, Decremental (or incremental) price and Current price against lot. Current Price appears as blank in case no bidder has offered price.
- Enter your Price in 'My Auction Price' in multiples of decremental (incremental) value up to above (below) Max Seal % value, and then sign it digitally by clicking on Sign Icon and click on submit button.
- System will show your Latest Value / Price Quoted and system will also show Least Amount / Rate which any Bidder would have quoted.

Terms and conditions for Reverse (Forward) Auction are as follows:

Reverse (Forward) Auction will be initiated after opening of price bids. The schedule of Reverse (Forward) Auction shall be intimated to the bidders by the system through their registered email and SMS to mobile number.

Only those bidders whose price bid has been opened by the Tender Inviting Authority shall be eligible to participate in Reverse (Forward) process. However, in case of Reverse Auction process, the H1 bidder whose quote is highest during tender will not be allowed to participate as per H1 elimination policy. Similarly, in case of Forward Auction process, the L1 bidder whose quote is lowest during tender will not be allowed to participate as per elimination policy.

Bidders are advised to read the 'Reverse (Forward) Auction term sand conditions', details of Reverse (Forward) Auction event carefully, before auction event.

Reverse (Forward) Auction can be held in two ways as indicated in the tender either on the Total overall cost of items / works or on Item wise/Lot wise.

The 'Starting price' i.e. Start price and bid decrement (increment) price for Reverse (Forward) Auction will be decided by the Tender Inviting Authority.

Bidders shall be able to view the following on their screen along with the necessary fields during Online Reverse Auction:

Current Bid Price in the b Auction.

Start Price.

Decrement (or Increment) value.

The bidding direction in case of Reverse Auction is downward and for Forward Auction is Upward.

In case of Reverse Auction, in order to displace standing lowest bid and to become "L1", a bidder can offer a minimum bid decrement or in multiples of decremental value up to above Max

Seal%.

Forex:

*Current price :-Rs. 49,000 Decrement value :- Rs. 1000 System Defined Maximum Seal % :- 50, In this case a bidder can quote minimum decrement amount as Rs 49,000-1000 = Rs. 48,000 and maximum decrement amount is  $49000 - 24500 - 1000 = 23500 = 24000^*$ .*

*In case of Forward Auction, in order to displace a standing highest bid and to become "H1", a bidder can offer a minimum bid increment or in multiples of incremental value up to or below Max Seal%.*

For ex:

*Current price:-Rs.49,000 Incremental value:-Rs.1000 System Defined Maximum Seal %:-50, In this case a bidder can quote minimum increment amount as Rs49,000 + 1000 = Rs. 50,000 and maximum increment amount as  $49000 + 24500 + 1000 = 74500 = 74000^*$ . This continues as an iterative process.*

The system will not disclose the name of the L1 (H1) bidder, number of bids and names of the bidders on the portal to anybody prior to the completion of Reverse / Forward auction process.

There shall be no communication between the Tender inviting Authority and bidders and among bidders.

Bidders only see the lowest (highest) bid during Reverse (Forward) auction. At no point of time will any bidder see the name of other bidders or the prices of bidders other than the lowest bid.

After the completion of the online reverse (forward) auction, all bidders who have participated in Reverse (Forward) will see the L1 (H1) price in Auction and further processing will be done by Tender Inviting Authority.

In case of no participation by techno-commercially qualified bidders in Reverse (Forward) Auction, the Tender price bids received during tender will be processed.

In case of auction on total value of items / works, the successful bidder may be required to submit a letter for price confirmation and rates of individual items/works within stipulated number of days after completion of Reverse (Forward) Auction event, besides sending the same by registered post / courier to the tender inviting authority.

Any variation between the final bid value during RA and that in the confirmatory letter forwarded will be advised to re-work and submit.

Server time shall be the basis of Start Time and Closing time for bidding and shall be binding for all.

All electronic bids submitted during the reverse (forward) auction process shall be legally binding on the bidder.

The chronologically last bid submitted by the bidder till the end of the auction will be considered as the valid price bid offered by the bidder and acceptance of the same by Tender Inviting Authority will form a binding contract between Tender Inviting Authority and the bidder for entering into a contract.

The last successful bid price quoted by bidder will be considered as valid price at any point of time during Auction.

If a bidder does not submit bid in the Reverse/forward Auction, the price quoted by them in the price bid shall be considered as the valid price of that bidder. The status of the bidder (L1, L2 etc) shall be evaluated considering either the bid price submitted in Reverse/Forward Auction or the price quoted in the price bid, whichever is lower.

In case of disruption of service at the service provider's end while the Reverse (Forward) Auction is live due to any technical snag or otherwise attributable to the system failure at the server end, Tender Inviting Authority in consultation with Application Administrator may decide to extend auction if required as per system malfunction procedure displayed in the home page of the website. In this case, the status quo of Auction will be maintained prior to failure and process would continue from that point onwards.

8.0 Post auction procedure: The Tender Inviting Authority will proceed with the Lowest (Highest) Bid in the Reverse (Forward) Auction for further processing.

9.0 Schedule for Reverse Auction: The Reverse (Forward) Auction schedule will be intimated later on through e-mail and SMS after opening the price bid.

10.0 Auction extension time: If a bidder places a bid in the last {...} minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another {...} minutes, for the entire auction from the time that bid comes in. Please note that the auto-extension will take place only if a bid comes in those last {...} minutes and if that bid gets accepted as the lowest bid. If the bid does not get accepted as the lowest bid, the auto-extension will not take place even if that bid might have come in the last {...} minutes. In case, there is no bid in the last {...} minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, bidders are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc. The above process will continue till.....times extension is given during Reverse Auction. All bidders, regardless of their previous position, can submit their bid during the extension period also.

11.0 Bidding currency and unit of measurement: Bidding will be conducted in Indian Rupees as indicated in the tender.

12.0 Validity of bids: Price shall be valid for a period of defined number of months from the date of reverse auction. These shall not be subjected to any change whatsoever.

13.0 Bidders' bid will be taken as an offer to execute the work (or to award supply of the item) as per enquiry no. {.....} dt. {}. Bids once made by the bidder, cannot be cancelled/withdrawn and bidder shall be bound to execute as mentioned above at bidder's final bid price. Should bidder back out and not execute the contract as per the rates quoted, action shall be initiated as per the tender terms and conditions.

14.0 The Tender Inviting Authority decision on award of contract shall be final and binding on all the Bidders.

15.0 The Tender Inviting Authority reserves the right to extend, reschedule or cancel the Reverse Auction process at any time, before ordering, without assigning any reason, with intimation to bidders.

16.0 The Tender Inviting Authority reserves the right to suspend or pause the reverse auction, if required. In such cases, as per discretion of Tender Inviting Authority, auction may be reopened.

17.0 The Tender Inviting Authority shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause. In such cases, the decision of Tender Inviting Authority shall be binding on the bidders.

18.0 Failure of power or loss of connectivity at the premises of bidders during the Reverse (Forward) auction cannot be the cause for not participating in the reverse (forward) auction. On account of this, the time for the auction cannot be extended and the organization is not responsible for such eventualities.

19.0 Other terms and conditions shall be as per tender.

20.0 Bidder shall not divulge Bids or any other exclusive details of the organization to any other party. If the Bidder or any of its representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action will be taken against such bidders as per banning procedure of the organization.

21.0 Tender price bid (s) means the price bid (s) received during tendering for the items/work/services.

22.0 Auction closing price bid means the lowest (highest) online price bid received after the completion of Reverse (Forward) Auction.

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Tender Inviting Authority: Director, Himachal Pradesh Geo-spatial Data Centre, Survey of India, Chandigarh

Name of Work: DISPOSAL OF UNSERVICEABLE STORE

Contract No: 34/15L2

Name of the Bidder/ Bidding Firm / Company :

**PRICE SCHEDULE**  
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )

NUMBER #	TEXT #	Item Code / Make	NUMBER # Quantity	TEXT # Units	NUMBER # BASIC RATE in Figures To be entered by the Bidder in Rs., P	NUMBER # GST @18% in Rs., P	NUMBER # TOTAL AMOUNT Without Taxes in Rs., P	NUMBER # TOTAL AMOUNT With Taxes in Rs., P	NUMBER # TOTAL AMOUNT In Words	TEXT #
1	2		4	5	13	15	53	54		55
1	DISPOSAL OF UNSERVICEABLE STORE									
1.01	Lumpsum rate of all items as per Appendix "A" of tender cum									
Total in Figures			1.00	Nos		0	0.00	0.00	0.00	INR Zero Only
Quoted Rate in Words			INR Zero Only							